



AGENDA

Regular Council Meeting

6:00 PM - Tuesday, October 13, 2026

Village of Fruitvale Council Chambers and Zoom Video Conference

Zoom Meeting: <https://us02web.zoom.us/j/3353726693>

Meeting ID: 335 372 6693

1. CALL TO ORDER

Mayor Startup called the meeting to order at 6:00 pm.

2. LAND ACKNOWLEDGEMENT

In the spirit of respect, truth, and reconciliation, we honour and thank the Indigenous Peoples on whose traditional and unceded lands we operate.

3. ADOPTION OF AGENDA

THAT the agenda be adopted as presented.

4. DELEGATIONS, PRESENTATIONS & RECOGNITIONS

a) Lower Columbia Affordable Housing.

b) 819 Presentation

5. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting held on September 8, 2026.

THAT the minutes of the regular Council meeting held September 8, 2026, be adopted as presented.

6. CONSENT AGENDA

a) Council Information Summary 2026-Sep-11 and 2026-Oct-8.

b) Fruitvale 3 Criteria Evaluation Report 2026, Communities in Bloom.

c) RDKB Building Permit Report September 2026.

d) OCP Update.

THAT the Consent Agenda be adopted as presented.

7. STAFF REPORTS REQUIRING ACTION

- a) K. Friesen, Beaver Valley Youth Action Network Coordinator
- b) J. Mason, Beaver Valley Water System Foreman - Report attached.
- c) J. Startup, Public Works Foreman - Report attached.
- d) P. Dehnel, Chief Administrative Officer
- e) M. Partridge, Chief Financial Officer

THAT the staff reports be received as presented.

8. COUNCIL MEMBER AND COMMITTEE REPORTS (ACTION OR INFORMATION)

- a) Councillor Guesford
- b) Councillor Halifax
- c) Councillor Mason
- d) Councillor Wenman
- e) Mayor W. Startup

THAT the Council and Committee reports be received as presented.

9. CORRESPONDENCE REQUIRING ACTION

10. UNFINISHED BUSINESS

- a) Development Variance Permit Application - 1899 Mountain Steet.

THAT a Development Variance Permit be issued / denied to the owners of the property located at 1899 Mountain Street legally described as Lot 1, Plan NEP 18172, District Lot 1, Plan NEP 18172, District Lot 1236 Kootenay Land District, PID 013-046-233, to reduce the required side yard setback of 3.0 m to 1.5 m to permit construction of an accessory building.

11. NEW BUSINESS

a) UBCM 2027 CRI FireSmart Community Funding.

THAT the Village of Fruitvale support the Regional District of Kootenay Boundary's application to the UBCM 2027 Community Resiliency Investment FireSmart Community Funding & Supports program; and THAT the Village authorize the Regional District of Kootenay Boundary to administer and provide overall management of any grant funding awarded in support of FireSmart initiatives with the Village of Fruitvale and the broader regional program.

b) Surplus Equipment Sale.

THAT Council authorize the disposal of the 2004 Trackless MTS Tractor, 2005 GMC Sierra 1500 full-sized pickup truck and 2008 Ford Ranger mid-sized pickup truck by a surplus equipment sale.

12. BYLAWS/POLICIES

a) Cemetery Bylaw No. 996, 2026.

THAT the "Village of Fruitvale Cemetery Bylaw No. 996, 2026" be adopted as presented.

13. OPEN DISCUSSION

14. QUESTIONS FROM THE PUBLIC RELATED TO AGENDA ITEMS (1-MINUTE MAX)

15. IN CAMERA SESSION

a) In Camera Session

THAT Council move to a closed meeting pursuant to *Community Charter* Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

THAT the regular meeting reconvene at xx:xx pm.

16. ADJOURNMENT

THAT the meeting adjourn at xx:xx pm.



Village of Fruitvale
 1947 Beaver Street
 Fruitvale, BC V0G 1L0
 Telephone: 250-367-7551

DELEGATION TO COUNCIL

Any person or organization wishing to be placed on an Agenda to address Council may apply by delivering this request to the Chief Administrative Officer/Corporate Officer at the Village Office before noon on the Tuesday prior to the scheduled meeting. Meetings are scheduled for the first Monday of the month at 6:00PM in Council Chambers or by Zoom video conference.

Council may deem the delegation topic more appropriate for a future Public Hearing if one is scheduled addressing the same topic. The Chief Administrative Officer/Corporate Officer may schedule delegates to another Council meeting or advisory body or another committee meeting, as deemed appropriate to the subject matter of the delegation. The Chief Administrative Officer/Corporate Officer may refuse to place a delegation on the Agenda if the issue is considered to not fall within the jurisdiction of Council, if the matter has already been considered by Council, or if the matter is not on the Agenda.

A delegation is limited to 10 minutes, unless there is a unanimous vote by all Council members present.

Meeting Date	October 13, 2026
Name	Janet Morton
On behalf of (organization/self)	Lower Columbia Affordable Housing Society
Street Address	PO Box 44, Trail BC (no administrative street address but Blizzard Mtn Place, 96 Deadmarsh Ave, Fruitvale) is one of our properties
Email Contact	president@lcahs.ca
Telephone Contact	250-512-1652
Preferred Date	October 13, 2026

Briefly describe the issue you wish to address:

Missing Middle Rental Housing Need and Project Plan: Update and Request for Land-Control Agreement to support proceeding with site due diligence, conceptual design and securing of required construction financing.

819 DEVELOPMENT & LOWER COLUMBIA AFFORDABLE HOUSING SOCIETY

More Rental Homes for Fruitvale

20+

20+ homes on Columbia Gardens Road

A request to the Village of Fruitvale for 12 months of binding land control. Lot: PID 031-641-539

The Property and the Village's Objectives

Fruitvale | Proposed site and neighbouring parcel



Columbia Gardens Road

Market rental one- and two-bedroom homes with affordability component.

A compact, three-storey building with 20+ homes.

Street-facing entrances and accessible shared access.

The Proposed Delivery Partnership

LCAHS

Community ownership and long-term housing operations.

819 Development

Development leadership, capital strategy and consultant coordination.

North Mountain Construction

Construction planning, estimating, cost control and delivery.

Roles and authority to be confirmed through project agreements and Society approval.

Development Capacity For Community Housing

819 Development's Purpose

We bring development leadership to local partnerships, turning housing ambitions into well-planned, financially viable projects with lasting community value.

Fruitvale can demonstrate a repeatable rural housing model, with community non-profit ownership and coordinated development delivery.



Median Market Rents with an Affordability Component

Most Homes

Rents targeted around the local median market level.

An Affordable Share

A defined number of homes at below-market rents.

Confirm the rent benchmark, eligible households and affordability term with LCAHS and funding partners.

Local Experience to Build On



Blizzard Mountain Place

LCAHS housing experience.

North Mountain
construction delivery.

Existing neighbouring project shown. The new proposal will have its own design and funding plan.



LCAHS
LOWER COLUMBIA
AFFORDABLE HOUSING SOCIETY

819 DEVELOPMENT
BUILDING HOMES • STRENGTHENING COMMUNITIES

A Defined Year of Development Work

Months 1–3 Confirm site constraints, partner roles and the preliminary design.

Months 4–6 Test costs and rents, refine parking and advance funding discussions.

Months 7–12 Advance applications and return with coordinated development financing in place.

Proposed quarterly reporting. Timing starts when the agreement takes effect.

The Decision we ask Council to Support

Commit in principle to a minimum 12-month exclusive land-control period.

Direct staff to settle a binding agreement with the project parties and return promptly for Council approval and execution.

Subject to legal review and applicable municipal requirements.

Backup: Terms for the Agreement

Who signs the agreement	Confirm the legal counterparty and LCAHS’s authority and intended ownership.
Land protection	Minimum 12 months from execution, defined exclusivity and agreed acquisition terms.
Accountability	Investigation access, quarterly updates, defined default and expiry provisions.

Staff and counsel to confirm consideration, public notice and any assistance requirements.

Backup: Questions?

Is 24 homes confirmed?

No. We are advancing 20+ homes, with 24 as the working study.

Is the project fully funded?

No. Financing and partner capital remain to be secured.

Does parking fit?

The current layout has some parking constraints to resolve.

What affordability is guaranteed?

The share, rents and duration need agreed funding and operating terms.



MINUTES

Regular Council Meeting

6:00 PM - Tuesday, September 8, 2026

Village of Fruitvale Council Chambers and Zoom Video Conference

Minutes of the Regular Council of the Village of Fruitvale Council held on Tuesday, September 8, 2026 in the Village of Fruitvale Council Chambers and Zoom Video Conference.

PRESENT: Mayor Startup, Councillor Guesford, Councillor Halifax, Councillor Mason, and Councillor Wenman

EXCUSED:

STAFF: Chief Administrative Officer Dehnel, Chief Financial Officer M. Partridge, and Recording Secretary T. Gallamore

PUBLIC: 1

1. CALL TO ORDER

Mayor Startup called the meeting to order at 6:00 PM.

2. LAND ACKNOWLEDGEMENT

In the spirit of respect, truth and reconciliation, we honour and thank the Indigenous Peoples on whose traditional and unceded lands we operate.

3. ADOPTION OF AGENDA

RES-102-2026

Moved by Guesford

Seconded by Halifax

THAT the agenda be amended to move item 11A to 6E and be adopted as presented.

CARRIED

4. DELEGATIONS, PRESENTATIONS & RECOGNITIONS

Regular Council Meeting – Sep. 08, 2026

5. ADOPTION OF MINUTES

- A.** Minutes of the Regular Council Meeting held on August 10, 2026.

RES-103-2026

Moved by Wenman

Seconded by Guesford

THAT the minutes of the regular Council meeting held August 10, 2026 be adopted as presented.

CARRIED

6. CONSENT AGENDA

- A.** Council Information Summary 2026-Aug-17 and 2026-Sept-3

RES-104-2026

Moved by Guesford

Seconded by Mason

THAT a letter of support be sent concerning the Village of Slocan and District of Saanich's requests to the Province to continue the Local Government Climate Action Program Funding.

CARRIED

- B.** Fruitvale OCP and Zoning Bylaw - Briefing Report

- C.** Gather Grant Columbia Basin Trust

CAO P. Dehnel - verbal report. That the Village will apply for a Gather Grant towards Creekside North.

- D.** RDKB Building Permit Report August 2026

RES-105-2026

Moved by Halifax

Seconded by Wenman

THAT the Consent Agenda A to D be adopted as presented.

CARRIED

Regular Council Meeting – Sep. 08, 2026

E. Development Variance Permit Application - 1899 Mountain Street.

Presentation from the Contractor.

THAT a Development Variance Permit application for the property located at 1899 Mountain Street legally described as Lot 1, Plan NEP 18172, District Lot 1236 Kootenay Land District, PID 013-046 233, to reduce the required side yard setback of 3.0 m to 1.5 m to permit construction of an accessory building be denied.

RES-106-2026

Moved by Wenman

Seconded by Mason

THAT review of a Development Variance Permit application for the property located at 1899 Mountain Street legally described as Lot 1, Plan NEP 18172, District Lot 1236 Kootenay Land District, PID 013-046 233, to reduce the required side yard setback of 3.0 m to 1.5 m to permit construction of an accessory building be tabled to the next regular council meeting on October 13, 2026.

CARRIED

7. STAFF REPORTS REQUIRING ACTION

A. K. Friesen, Beaver Valley Youth Action Network Coordinator

B. J. Mason, Beaver Valley Water System Forman

C. J. Startup, Public Works Foreman

D. P. Dehnel, Chief Administrative Officer - Report attached.

RES-107-2026

Moved by Wenman

Seconded by Guesford

THAT the staff reports be received as presented.

CARRIED

Regular Council Meeting – Sep. 08, 2026

8. COUNCIL MEMBER AND COMMITTEE REPORTS (ACTION OR INFORMATION)

- A. Councillor Guesford – no report
- B. Councillor Halifax – no report
- C. Councillor Mason – no report
- D. Councillor Wenman – verbal report
- E. Mayor W. Startup – report attached.

RES-108-2026

Moved by Wenman
Seconded by Halifax

THAT the Council and Committee Reports be received as presented.

CARRIED

9. CORRESPONDENCE REQUIRING ACTION

10. UNFINISHED BUSINESS

11. NEW BUSINESS

- B. Notice of Disposition of Creek land to Crown

RES-109-2026

Moved by Wenman
Seconded by Halifax

THAT Staff be directed to coordinate obtaining a survey plan pursuant to section 107(1)(b) of the *Land Title Act* to officially return the Crown Lands to the Crown. AND FURTHER THAT staff be directed to coordinate the preparation of a public notice pursuant to sections 26 and 94 of the *Community Charter* to advise the public of the Village's return of the Crown Lands to the Crown.

CARRIED

Regular Council Meeting – Sep. 08, 2026

C. Authorization to apply to MFA for equipment financing

In future Staff investigate Canoe financing.

RES-110-2026

Moved by Wenman

Seconded by Guesford

THAT Village of Fruitvale Finance Department be directed to obtain equipment financing with MFA in the amount of \$312,652.85 at an interest rate of 2.89% over 60 months to purchase a front-end loader.

CARRIED

12. BYLAWS/POLICIES

A. Wellness / Physical Fitness Program Policy PER-2026-01

RES-111-2026

Moved by Wenman

Seconded by Halifax

THAT the "Village of Fruitvale Wellness/Physical Fitness Program Policy # PER-2026-01" be adopted.

CARRIED

B. Cemetery Bylaw No. 996, 2026.

RES-112-2026

Moved by Halifax

Seconded by Wenman

THAT the "Village of Fruitvale Cemetery Bylaw No. 996, 2026" be read a first, second, and third time.

CARRIED

13. OPEN DISCUSSION

**14. QUESTIONS FROM THE PUBLIC RELATED TO AGENDA
ITEMS (1-MINUTE MAX)**

Regular Council Meeting – Sep. 08, 2026

15. ADJOURNMENT

RES-113-2026

Moved by Halifax

Seconded by Wenman

THAT the meeting adjourn at 7:15 p.m.

CARRIED

Chief Administrative Officer

Mayor



UPCOMING MEETINGS & IMPORTANT DATES

<u>ITEM</u>	<u>DATE</u>	<u>LOCATION</u>
UBCM 2026 Convention	September 14-18, 2026	Vancouver
OCP Community Open House (virtual available)	Tuesday September 22, 2026	Fruitvale Memorial Center hybrid 6:00–8:00 pm
Regular Council Meeting	Tuesday, October 13, 2026	Village Office Council Chambers 6:00 p.m.
Municipal Election	October 7, 2026 Advance Voting Opportunity (Village Office, 1947 Beaver St) October 14, 2026 Special Voting Opportunity Mountain Side Village BV Senior Citizens Manor October 17, 2026 General Voting Day (Fruitvale Memorial Hall, 1968 Main St)	https://fruitvale.ca/wp-content/uploads/2026/08/2026-Election-Information-2.pdf
Inaugural Regular Council Meeting	Monday, November 9, 2026	Village Office Council Chambers 6:00 p.m.
Regular Council Meeting	Monday, December 14, 2026	Village Office Council Chambers 6:00 p.m.
Holiday Office Closures	December 24, 2026 - January 1, 2027	Village Office

VILLAGE CORRESPONDENCE

#	ITEM	SUBJECT MATTER	RECOMMENDATION	RESPONSE REQUIRED
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Council Information Package for September 11, 2026

1	Beaver Valley Bulletin	September edition now available. https://fruitvale.ca/residents/newsletters/	For Information	No
2	Drugrehab.ca, email Sept 9/26	Free overdose First Aid Guide for Fruitvale – attached pdf	Receive & file	No
	Community Paramedicine in BC, September 2026	Attached pdf	Receive & file	No
	Debbie Issel Email Christian Heritage month	As my elected councillor, I'm reaching out to you for a very important cause. I would like our city, our province, and our nation to raise the official Christian Heritage Month flag, which honours Canada's Christian heritage. The flag includes meaningful Canadian symbols: • Contains Canada's national motto: "A Mari Usque Ad Mare" ("From Sea to Sea") — officially adopted in 1921 when it was incorporated into the Coat of Arms of Canada • Features the maple leaf, one of Canada's most recognized national symbols • Includes a dove, a symbol of peace — because Canada stands for peace • Uses Canada's red and white, emblematic national colours • Was created in 2024 specifically for Christian Heritage Month and this flag-raising occasion You can view the flag details here: www.christianheritagemonth.ca Could you please respond to this email and cc Molly Banerjei at info@CMFest.TV? Molly is leading this initiative nationwide. Thank you for your time and support.	Receive & file	No

CAO

From: Wesley Startup
Sent: September 10, 2026 10:01 AM
To: CAO
Subject: Fw: Free Overdose First Aid Guide for Fruitvale

Another one for correspondence received... Wes

Wes Startup
Mayor
Village of Fruitvale
250-231-6435
wstartup@village.fruitvale.bc.ca



From: Marcel Gemme <marcel@drugrehab.ca>
Sent: September 9, 2026 10:45 AM
To: Wesley Startup <wstartup@village.fruitvale.bc.ca>
Subject: Free Overdose First Aid Guide for Fruitvale

Dear Mayor Startup,

My name is Marcel Gemme from DrugRehab.ca. I'm reaching out to share a free resource that may be useful for Fruitvale.

Fruitvale is a small village in the West Kootenay, sitting along the Beaver Creek valley between Trail and Rossland. With a close-knit population and limited local services, community members often look out for each other. A printable overdose first aid guide could give residents practical steps for emergencies when every minute matters.

Our guide covers how to recognize an overdose and act before paramedics arrive:

<https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.drugrehab.ca%2Faddiction%2Fwh-at-to-do-if-someone-is-overdosing%2F&data=05%7C02%7Cwstartup%40village.fruitvale.bc.ca%7Ce9a7c90c67a240fb05bd08df0e9a239d%7Ce118ba30cb4a4dde8e8b1e9760cd7760%7C0%7C0%7C639245727764875310%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCIsIlAiOiJXaW4zMtIsIkFOljoiTWFpbGlldUljoyfQ%3D%3D%7C40000%7C%7C%7C&sdata=Hv4JOF%2Fj7VRBSfpfaehyom%2F402xbxbGe5iHggThg0d0%3D&reserved=0>

It was reviewed by Jan Rader, a former fire chief who spent years responding to overdose calls in West Virginia:

<https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.drugrehab.ca%2Fjan-rader%2F&data=05%7C02%7Cwstartup%40village.fruitvale.bc.ca%7Ce9a7c90c67a240fb05bd08df0e9a239d%7Ce118ba30cb4a4dde8e8b1e9760cd7760%7C0%7C0%7C639245727764906017%7CUnknown%7CTWFpbGZsb3>

[d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljo1TWVpbGlzIldUljoyfQ%3D%3D%7C40000%7C%7C&sdata=laN74DSfl6FQwtyVXRDKAp8UfOKCc6H%2BBWhSEhmT8Rc%3D&reserved=0](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.addicted.org%2Fsupe%2F&data=05%7C02%7Cwstartup%40village.fruitvale.bc.ca%7Ce9a7c90c67a240fb05bd08df0e9a239d%7Ce118ba30cb4a4dde8e8b1e9760cd7760%7C0%7C0%7C639245727764933627%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljo1TWVpbGlzIldUljoyfQ%3D%3D%7C40000%7C%7C&sdata=laN74DSfl6FQwtyVXRDKAp8UfOKCc6H%2BBWhSEhmT8Rc%3D&reserved=0)

In B.C., over 2,500 people died from toxic drug poisonings in 2023. In small communities, bystander response is often the first and most critical intervention.

Share it however suits Fruitvale. It's free, nothing to sign up for, and nothing to report back.

And if there's anything else that would be useful, we're glad to help.

Warm regards,
Marcel Gemme

Founder, SUPE (Substance Use Prevention Education), a 501(c)(3) nonprofit

<https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.addicted.org%2Fsupe%2F&data=05%7C02%7Cwstartup%40village.fruitvale.bc.ca%7Ce9a7c90c67a240fb05bd08df0e9a239d%7Ce118ba30cb4a4dde8e8b1e9760cd7760%7C0%7C0%7C639245727764933627%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljo1TWVpbGlzIldUljoyfQ%3D%3D%7C40000%7C%7C&sdata=bQ0tPACP%2BsraRQSYF9x18Jem5jAAV42KuQ5bOMES41M%3D&reserved=0>

Host, From Prevention to Recovery with Marcel Gemme

<https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.addicted.org%2Fpodcast%2F&data=05%7C02%7Cwstartup%40village.fruitvale.bc.ca%7Ce9a7c90c67a240fb05bd08df0e9a239d%7Ce118ba30cb4a4dde8e8b1e9760cd7760%7C0%7C0%7C639245727764956806%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljo1TWVpbGlzIldUljoyfQ%3D%3D%7C40000%7C%7C&sdata=dUZ7cjGGPg6GneTkvo7NPVCeyB0n5sezB6rL8YXY9A%3D&reserved=0>

Ambulance Paramedics

of British Columbia - CUPE 873



Tel: 604-273-5722 | **Fax:** 604-273-5762 | **Toll Free:** 1-866-273-5766 | **Toll Free Fax:** 1-866-273-5762

105 - 21900 Westminster Hwy., Richmond, BC V6V 0A8

info@apbc.ca | www.apbc.ca

September 2026

Community Paramedicine in British Columbia

Dear Mayor and Council,

On behalf of the Ambulance Paramedics of BC (APBC), representing more than 6,000 paramedics, emergency dispatchers and call takers across British Columbia, I am writing to make you aware of a significant development in BC's Community Paramedicine program.

Community Paramedicine was launched in 2015 to help stabilize paramedic staffing in rural and remote communities while addressing gaps in local healthcare. Working primarily in patients' homes and communities, Community Paramedics support people with chronic conditions, falls prevention, medication management, home health monitoring, opioid education and palliative care, while remaining available to respond to urgent calls when needed.

The program demonstrated its value early. By January 2019, Community Paramedics had cared for nearly 1,600 patients and completed more than 19,600 home visits. During those same shifts, they also responded to 346 acute 911 calls. BCEHS's own evaluation called Community Paramedicine a "success story" and recommended that the program be thoughtfully sustained and further developed.

The Concerning Change

Unfortunately, that development has not happened. Today, 78 of the original 103 Community Paramedic positions are vacant, and these positions have not been posted for years. In practical terms, 80 communities, and their surrounding areas, are without access to the Community Paramedicine service intended for them.

Rather than rebuilding and modernizing the program, BCEHS is now proposing to move the remaining Community Paramedics away from their long-established community and in-home healthcare role and toward primarily responding alone to 911 calls. BCEHS describes this as increasing workload and augmenting emergency response. We believe it represents a fundamental departure from the purpose of the program.

Community Paramedics have always supported emergency response when needed. The issue is not whether they should assist with serious 911 calls. The concern is whether emergency response becomes their primary role, displacing the scheduled home visits, preventative care and local relationships that make Community Paramedicine different.

Our Position

APBC believes Community Paramedicine should be **rebuilt and expanded, not repurposed.**

Healthcare needs have changed considerably since this program was created. Rural, remote and Indigenous communities continue to face primary care shortages, hospital pressures, homelessness, mental health issues,

../2

addiction and temporary emergency department closures. Rather than narrowing the Community Paramedic role, we believe BCEHS and PHSA should be looking at how these highly experienced paramedics can do more.

That means restoring vacant positions, developing their clinical scope and creating new pathways that allow Community Paramedics to meet more patient needs closer to home, while keeping preventative and community-based care at the heart of the program.

We recognize that healthcare programs need to evolve, and APBC is open to discussing efficiencies and changes to Community Paramedicine to meet the needs of patients and the evolving healthcare system. What we cannot support is allowing a successful program to decline and then fundamentally changing its purpose without first examining what it could become.

Communities Should Have a Voice

Community Paramedicine works because it is local. CPs build trusted relationships with patients, families, healthcare providers and community leaders. Yet these changes are moving forward without meaningful consultation with the Community Paramedics doing the work or the communities they serve.

We have asked the provincial government to help ensure BCEHS and PHSA pause these changes and bring the appropriate parties together. We believe local governments, Indigenous communities, frontline Community Paramedics, APBC, health authorities, BCEHS/PHSA and the Ministry of Health should all have a voice in determining the future of this program.

This does not need to become a dispute between communities and the Province. There is an opportunity to work together, modernize Community Paramedicine and make it an even more valuable part of BC's healthcare system.

We would welcome the opportunity to connect with you at UBCM, hear what is happening in your community and discuss what the future of Community Paramedicine could look like.

Community Paramedicine is about providing the right care, closer to home, before a health issue becomes an emergency. We believe that is worth protecting.

Sincerely,



Jason Jackson

President

Ambulance Paramedics of BC / CUPE 873

media@apbc.ca

JJ/ac/MoveUp

Page 2 of 2



OTHER GOVERNMENT, NEWSLETTERS AND MISCELLANEOUS

	ITEM	SUBJECT MATTER	RECOMMENDATION	RESPONSE REQUIRED
1	On the Move Newsletter September 2026	Public Transit information Attached pdf.	Receive & file	No
2	ETSI-BC e-news Sept 9, 2026	https://mailchi.mp/0f0e87bc88cc/fir-info-session-march-18337574?e=e1da4601a3	Receive & file	No
3	Forest Enhancement Society of BC Press Release Sept 9, 2026	https://mailchi.mp/fesbc.ca/press-release-a-decade-of-impact-investing-in-community-forests-for-the-long-term?e=ae816091ab	Receive & file	No
	Kootenay Monashee MLA September 11, 2026	https://mailchi.mp/c5f807ba5e0a/kootenay-monashee-mla-newsletter-19884470?e=2f6fa44ba7	Receive & file	No

CONFERENCES, SEMINARS & WEBINARS

	ITEM	SUBJECT MATTER	DATES	WEBLINK & REGISTRATION
	UBCM	2026 Convention, Vancouver	September 14-18, 2026	https://www.ubcm.ca/2026
	Economic Trust of the Southern Interior ETSI-BC	20 th Anniversary of ETSI-BC	Creston October 1, 2026 4-6pm	https://mailchi.mp/440468c20480/fir-info-session-march-18335561?e=e1da4601a3
	Active Transportation Summit 2026	Celebrate success, build community, and share knowledge to help move Active Transportation forward in BC	Victoria October 28-30, 2026	https://bccycling.ca/2026-at-summit
	LGLA	Elected Officials Seminar Series	Kimberley Feb 3-5, 2027	To follow in late 2026
	AKBLG	2027 Convention	Kimberley April 22-25, 2027	To follow in 2027

Council Information Package for September 11, 2026

CAO

Subject: FW: Where's the Bus? and other news: On the Move~ #2

----- Original message -----

From: Public Transit Alliance of BC <updates@transitalliancebc.ca>

Date: 2026-09-10 08:22 (GMT-08:00)

Subject: Where's the Bus? and other news: On the Move~ #2

[View this in your browser.](#)



"I hate to break it to you kid, but since the last cutbacks to service, I've been waiting a long time."

On The Move!

#2—September 2026

Welcome back to On the Move, your one stop for everything public transit related from across BC communities and beyond.

Happy reading!

Newsletter Spotlight

Tuesday June 23rd, 6pm – Where's the Bus? The Rural Transportation Crisis in BC



We hosted a virtual event “Where’s the Bus?” at the end of June. If you missed it, you can [watch the event recording here](#)

Event Details

- 0:01** — Guy Dauncey & Tara Shushtarian: Welcome & opening remarks
- 5:38** — Tania Wegwitz & Shilpa Panicker (Watt Consulting): Transit fundamentals — regional, inter-regional, long-haul
- 19:30** — Q&A: accessibility & ridership stats
- 28:20** — Reidun Rosi (Castlegar): 20 years of volunteer driver service
- 35:00** — Jeremy Valeriote (MLA, Sea to Sky): Sea to Sky needs & funding challenges
- 41:50** — Chris Alemany (Port Alberni): Mobility needs after sudden life changes
- 46:19** — Steve Earle (Gabriola): GERTIE — community buses as a social service
- 54:10** — Keith Wiley (West Kootenay): Case for a province-wide travel coach network
- 1:10:20** — Marcia Nauss (Sicamous): Living without local bus service
- 1:12:50** — Guy Dauncey (Alliance Chair): Alliance progress & next steps
- 1:14:24** — Q&A: politics, funding, coordination, school transit
- 1:35:08** — Keith Wiley: Closing remarks

Action & Announcements

Is Public Transit on your Ballot?

As we approach October municipal elections in BC, what intercity transportation questions do you have for your candidates?

Let us help you put transportation priorities on the ballot!



Here are two ways we can help:

2.
Provide you with information and resources

4.
Get up-to-date on the State of Intercity Transit in BC (Below)

Reach out to us through our Contact page — Tell us what resources you'd like as you advocate for better public transportation within your region and beyond.

We want our website to be your go-to place for answers. Visit [our site](#), drop us a line about what you'd like to learn (info@transitalliancebc.ca)

What is the State of Intercity Transit in BC?



The State of BC's Intercity Transit

If you're wondering about what services exist (or don't), check out this blog post by Transit Alliance member Abby Ivison (9 minute read).

[Read here.](#)

She briefly discusses the history of BC's modern transportation: rails, roads, ferries, and public fiascos. She then explains all the major players in intercity transit, including private bus companies, BC Bus North, Northern Health Connections, community-run services, BC Ferries, BC Transit, and finally planes & trains.

For far too many BC communities you literally can't get there from here.



In October's municipal election, the Transit Alliance is raising the issue of poor and expensive intercity bus service available to people in our province. Local municipal politicians can't solve this problem on their own, but they can, and should, be loud advocates for their citizens for an affordable, public, intercity coach network.

Transit activists can raise the issue at forums, get letters in newspapers, call in to talk shows, share stories and information on social media sites. Let's talk about the terrible, non-existent state of this essential public service almost completely missing in BC.

How will you advocate for better public transit (frequency, coverage, fares), both locally and regionally, including working with other levels of government?

Will you be a strong voice for an affordable public intercity bus service in BC?

When Greyhound abandoned BC in 2017, the government said it would let other private operators provide the services. Nearly ten years later, service is scattered, not coordinated, and for many communities, completely absent.

Public Transit News!

We hope some of these news tidbits below inspire you to nudge your municipal candidates before the October 2026 elections.

Making Transit Affordable

Exciting News for Nanaimo Youth! — Free youth ridership program begins in the RDN

Around 8,000 youth in Nanaimo and Oceanside will benefit from new free transit passes for teens aged 13 to 18. Check out the details [here](#).

Free Transit Pass, One Day a Week — On July 1, 2026, Grand River Transit (Waterloo Region) launched its Older Adult Day Pass, which enables eligible seniors one-day-a-week access to conventional GRT buses, ION trains, MobilityPLUS vehicles and Kiwanis Transit on a day of their choosing. [Read more here](#).

Free transit is available to Montreal seniors every day of the week (since 2023). Could a similar scheme benefit other groups in Montreal? [Read more here](#).

Free Transit for Municipal Employees — This week, Portland Mayor Keith Wilson is proposing to council that the city provide free public transit to their 9,000 full-time, part-time, and seasonal employees. A carbon-conscious human, Wilson has been a supporter of cycling and public transit as environmentally friendly modes. Prior to entering politics, Wilson ran a fossil-fuel-free trucking company. [Read more here](#).

Reducing Transit Pass Price — Ottawa Mayor Mark Sutcliffe pledges to cut the cost of monthly transit passes by 30%, removing drivers from the road. Sutcliffe also discussed an employee transit pass plan for “major employers.” [Read more here](#).

Better Connections Between Communities

Letter urges: Grab the Opportunity!

In July 2026, Josh Hylden (Esquimalt) noted the rare consensus about a need for interregional transit. Now is the time to “test practical solutions,” he advocates in the Times Colonist. [Read his letter \(4th down\) here](#).

Have a Listen...

20 minute Listen — Movement to Restore Island Rail — [CFAX 1070 interview](#) with [Restore Island Rail Society](#) founder Warren Skaalrud, who explains why integrated rail and bus networks are important and how to get the public informed and activated in advocating for rail service on Vancouver Island.

Interested in what other rail advocates are asking? — Read about the Squamish rail line ([Movement](#)) and why some Ontarians want to prioritize high performance rail (over merely high speed rail). ([CTV news](#)).

FYI...

Explore intercity transit routes in Canada in [Sean Marshall's map](#).

Live in BC's Lower Mainland? — New extended R2 RapidBus service starts September 7, 2026. Read about it [here](#) (Movement) and [here](#) (Vancouver Sun). Find TransLink Schedule Updates [here](#) and September Service updates [here](#).

BC Federation of Labour's [Connecting BC](#) report (2024), a 10-year vision for public transit in BC.

Upcoming...

Stay tuned... This fall, we'll share a mini-documentary about an intercity bus adventure in the Okanagan by Abby Ivison, Organizer with Movement: Metro Vancouver Transit Riders.

With thanks...

News items sent to us via Public Transit Alliance members; special thanks to Nathan Davidowicz, Keith Wiley, Todd Litman, and Guy Dauncey for regular updates on what's happening in BC and beyond. With thanks also to Eric Kummel for editing our webinar. — See something you'd like us to highlight in the newsletter? Reach out via [our website!](#)

Thanks to Transit Alliance member and writer Abby Ivison.

This newsletter, we're thrilled to welcome back cartoonist Josh Wapp! Stay tuned for a full introduction!

On this newsletter, image credit for the ballot box and the bus on the ballot:

ballot box credit: publicdomainvectors.org bus image on ballot <https://freesvg.org/bus-silhouette-vector-drawing> both via <https://freesvg.org/by/publicdomainvectors.org?page=4>

Join the Alliance

Thank you for reading the second issue of **On the Move** — want to join our efforts? Visit our website to learn more about how you or your organization can help.



Website: <https://transitalliancebc.ca/>

Contact us: info@transitalliancebc.ca

The Public Transit Alliance of BC recognizes the various unceded Indigenous territories and lands in which our efforts take place on.

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MailPoet



UPCOMING MEETINGS & IMPORTANT DATES

<u>ITEM</u>	<u>DATE</u>	<u>LOCATION</u>
Regular Council Meeting	Tuesday, October 13, 2026	Village Office Council Chambers 6:00 p.m.
Municipal Election	October 14, 2026 Special Voting Opportunity Mountain Side Village BV Senior Citizens Manor October 17, 2026 General Voting Day (Fruitvale Memorial Hall, 1968 Main St)	https://fruitvale.ca/wp-content/uploads/2026/08/2026-Election-Information-2.pdf
New Council Swearing In ceremony	October 28, 2026	Arrive at 6pm Rossland
New Council Regional Orientation session	October 30, 2026	All day (9 am to 5pm) Castlegar
New Council Village Orientation sessions	November 3, 2026 (To be confirmed)	9:30 to 11:30 Council Chambers
Inaugural Regular Council Meeting	Monday, November 9, 2026	Village Office Council Chambers 6:00 p.m.
Regular Council Meeting	Monday, December 14, 2026	Village Office Council Chambers 6:00 p.m.
Holiday Office Closures	December 24, 2026 - January 1, 2027	Village Office

Council Information Package for October 8, 2026

VILLAGE CORRESPONDENCE

#	ITEM	SUBJECT MATTER	RECOMMENDATION	RESPONSE REQUIRED
1	Beaver Valley Bulletin	October edition now available. https://fruitvale.ca/wp-content/uploads/2026/10/October-2026-Beaver-Valley-Bulletin.pdf https://fruitvale.ca/residents/newsletters/	For Information	No
2	RDKB, Manager of Facilities and Recreation	Park's Siding School House, commitment to future operation and care. – attached pdf	Receive & file	No
3	Invitation to Fruitvale Farmers Market 	You're invited to the Fruitvale Farmers Market on Tuesday, October 13th from 3pm - 6pm in the Pole Yard. This is the last outdoor market of the season before the indoor Christmas Market event on November 20 & 21. At this market we celebrate Halloween a little early with a pumpkin decorating contest, scavenger hunt, kids activities hosted by BV YAN, live music and more! Additionally, we are hoping a few representatives may be available to judge the pumpkin contest. This is happening at 5:30pm. Where winners are determined and photos can be taken if you're interested. Hope to see you there, thank you for your continued support!	For Information	No
4	ICBC Road Safety Improvement Projects - Cost Sharing Opportunities – 2027 Road Safety Improvements	Attached pdf There may be some alignment between our Active Transportation Plan and the funding items mentioned in the document. And more specifically funding that could be applied to curb speeding along Columbia Gardens Road - thinking about the area around FES and our Child Care Centre.	Refer to OCP process and alignment with Active Transportation Network Plan	No
5	E-scooters in the Village Email from Paul Lew	Since the early Spring, I have seen many young adults and children riding on e-scooters on Columbia Gardens and surrounding road ways. I have slowly seen an increase since e-scooters are becoming main stream over the years. I understand that the province of BC has 36 communities that have e-scooters in their by-laws as part of the 7-year Provincial Pilot program. The Village of Fruitvale nor any place in the West Kootenays are participating in Pilot project. Will the Village of Fruitvale be added to the Pilot program? Especially since the survey about micromobility, added pedestrian friendly streets came out a few years ago. If the Village of Fruitvale is not going to participate in the Pilot program, can we please educate the residents that e-scooters are illegal in the village?	Add e-scooter safety notice to newsletter	Yes

Council Information Package for October 8, 2026



Road Safety Dept
Room 117, 151 West Esplanade
North Vancouver, B.C.
V7M 3H9

Updated: April 2026

RE: ICBC Cost Sharing Opportunities – 2027 Road Safety Improvements

ICBC's Road Safety Improvement Program (RSIP), aims to reduce crashes and claims costs, as well as reduce the "potential" for crashes, by financially supporting engineering road treatments that will improve safety at recognized high crash and high conflict locations. The following summarizes the main types of projects and funding assistance that can be provided by ICBC in BC communities:

- Municipal Capital & Rehab Projects, e.g; traffic signals, roundabouts, road widening, intersection improvements, street lighting, sidewalks, crosswalks, bike lanes, MUP's, etc
- Reviews & Upgrades of Traffic Control Road Signs & Road Markings
- Road Safety Studies (Schools, Road Network, Intersections & Corridors)
- Highly Reflective Pavement Markings & Traffic Control Signage
- Anti-Skid Pavement Treatments
- Enhanced Curve Delineation
- Centreline & Shoulder Rumble Strips
- Speed Control Measures (e.g; traffic calming, speed reader boards, warning signage)
- Road Safety Audits of engineering designs (cost shared or at no cost if undertaken by ICBC)
- Vulnerable Road User Safety Improvements (pedestrians & cyclists)

ICBC will provide pre-determined funding amounts towards certain types of projects that are expected to provide safety benefits. The ICBC funding levels are shown below and include:

- Uninterrupted Power Supply Systems (UPS) – \$5,000 per intersection
- Pedestrian Countdown Timers (Visual) – \$2,000 per intersection
- Speed Reader Boards (fixed or mobile) – up to \$5,000 per SRB
- Traffic Control Sign Upgrades – up to 100% of the material cost in small communities
- Traffic Signal Visibility Upgrades (increase lens sizes, reflective borders, additional heads) – up to 100% of the material cost in small communities
- Curb Extensions – between \$5,000 to \$20,000 per site depending on scope of work
- Pedestrian Activated Flashers at Crosswalks – between \$5,000 to \$10,000 per site
- Traffic Calming – between \$5,000 to \$10,000 per block treated

ICBC's Road Safety Improvement Program has limited resources (approximately \$13 million per year provincially) and therefore applications are prioritized based on an estimate of safety benefits and funding availability. Note that any projects located on Ministry roads will require Ministry approval in order to proceed.

Applications for ICBC funding can be e-mailed to the ICBC Road Safety Engineer with design or conceptual drawings along with details about the scope of work and estimated project costs.

Funding is not applicable towards maintenance projects or planning / design costs. Projects must be substantially completed by March 31, 2028, in order to be eligible for the 2027 program.



David Hill, P.Eng.,
Road Safety Engineer
Road Safety Improvement Program
Road Safety Department

T 604-862-0807 (mobile)
E david.hill@icbc.com
Room 117 151 West Esplanade
North Vancouver, BC V7M 3H9



September 28, 2026

Mayor and Council
Village of Fruitvale
Box 370
Fruitvale, BC
VOG 1L0

Re: Park's Siding School House

Dear Mayor and Council:

Following discussions with Area A Director Ali Grieve and Aron Burke of the Columbia Basin Trust, I would like to formally acknowledge our commitment to the future operation and care of the Park's Siding School House, once it has been relocated to "Spirit Square Park" in downtown Fruitvale.

Under the Beaver Valley Recreation Service, we currently provide guided tours of the schoolhouse to local schools, visitors, travellers, and members of the public. We also provide ongoing maintenance and upkeep of the building. These services would continue following a relocation to "Spirit Square", as part of our commitment to ensuring that the schoolhouse remains accessible to the public and available for future tours and educational opportunities.

From a logistical perspective, arranging a visit would be straightforward. Groups or individuals interested in viewing the schoolhouse would simply contact the Beaver Valley Recreation office to schedule an appointment. A member of our staff would be available to unlock the building, provide access, and share information about the history and significance of the schoolhouse.

The Park's Siding School House is an important piece of Beaver Valley history. Built in 1914, the building was relocated to the Park Siding area in 1922. Unfortunately, its current location, set back from the highway, receives limited, to no exposure and interest from passing visitors.

We believe that relocating the schoolhouse to a more prominent and accessible location within Fruitvale's downtown core, particularly "Spirit Square Park", would provide an excellent opportunity to preserve and showcase this important part of our local history. Its new location could help establish the schoolhouse as a unique historical and tourism attraction, encouraging visitors to stop and explore Spirit Square while providing residents, students, and visitors with an educational connection to the history of the Beaver Valley.

Main

202 – 843 Rossland Avenue
Trail, BC V1R 4S8
T: 250.368.9148
T/F: 1.800.355.7352
F: 250.368.3990

Grand Forks

2140 Central Avenue
Grand Forks, BC V0H 1H0
T: 250.442.2708
T/F: 1.877.520.7352
F: 250.442.2688

rdkb.com



We look forward to continuing our involvement with the Park's Siding School House and supporting its preservation, accessibility, and future use as a community and educational resource.

Thank you for your consideration.

Yours truly,

Mark Daines

Mark Daines
Manager of Facilities and Recreation

CC: Ali Grieve, Area A Director
Aron Burke, Community Liaison, Southwest Basin

OTHER GOVERNMENT, NEWSLETTERS AND MISCELLANEOUS

	ITEM	SUBJECT MATTER	RECOMMENDATION	RESPONSE REQUIRED
1	UBCM The Compass Convention September 16, 2026	https://myemail.constantcontact.com/Convention-2026--President-s-Address--First-resolutions-session-results.html?soid=1110936526726&aid=5Zc2Y1ZS90Y	Receive & file	No
2	UBCM The Compass Convention September 17, 2026	https://myemail.constantcontact.com/Convention-2026--Modern-treaties-for-the-common-good--Elections--Resolutions-results.html?soid=1110936526726&aid=f2ZqTFpquGU	Receive & file	No
3	UBCM The Compass September 23, 2026	https://myemail.constantcontact.com/Convention-survey--cannabis---liquor-policy-changes--recycling-fees.html?soid=1110936526726&aid=K8KjI9fYC7g	Receive & file	No
4	State of Basin, Selkirk Innovates Sept 2026	https://selkirk.ca/research-innovation/selkirk-innovates and attached pdf	Receive & file	No
5	UBCM The Compass October 1, 2026	https://myemail.constantcontact.com/Executive-meeting-update--FireSmart-intake.html?soid=1110936526726&aid=swIs9k34bh8	Receive & file	No
6	2026 edition Our Trust Magazine	The Power of Community Available at the Village office counter	Receive & file	No
7	UBCM The Compass October 7, 2026	https://myemail.constantcontact.com/2027-UBCM-Convention-hotel-reservations--funding-and-resources--911-webinar.html?soid=1110936526726&aid=dWa7ZOPRv0	Receive & file	No
8	Ministry of Emergency Management and Climate Readiness Newsletter September 2026	https://e1.envoke.com/m/a06e7aefa57febbeba86500cb3400d50/m/b9733e1628dd35cdeeb6a8e18aa8d2a3/?utm_medium=email&utm_campaign=Emergency-Management-and-Climate-Readiness-newsletter-Septem&utm_source=Envoke-Community-News-%28monthly-newsletter%29&utm_term=Emergency-Management-and-Climate-Readiness-newsletter-Septem	Receive & file	No

Council Information Package for October 8, 2026

CAO

From: Selkirk Innovates <innovate@selkirk.ca>
Sent: September 29, 2026 8:01 AM
To: CAO
Subject: State of the Basin Focus - Fall into Voting



State of the Basin Focus

Stories of well-being in our region

2026 - Issue 9



Fall into Voting

It's going to be a busy autumn for elections! This October, British Columbians will head to the polls twice, for [local government](#) and [provincial government](#) elections.

Local Government Elections	Provincial Government Elections
General Voting Day: October 17, 2026	Advanced Voting: October 16–21, 2026 Final Voting Day: October 24, 2026

With the potential for election fatigue, analysts will be watching voter turnout statistics carefully, particularly because participation in elections is viewed as an indicator of democratic health and civic engagement.

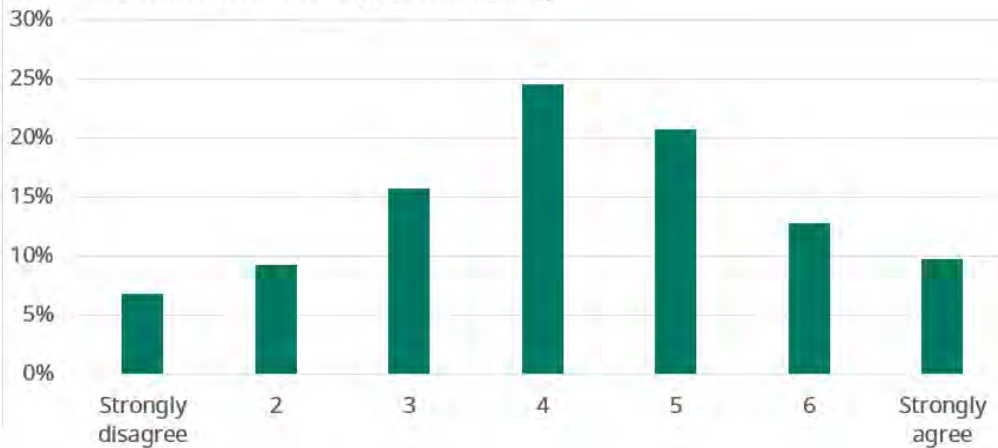
Local government elections, including municipalities and regional district electoral areas, are held every four years. For the last five local government elections the [average voter turnout](#) for Columbia Basin-Boundary municipalities ranged between 35 and 44%—similar to results at the provincial scale. Turnout for local government elections is typically lower than it is for provincial and federal elections.

[Past research from Statistics Canada](#) shows that Canadians cite a variety of reasons for not making it to the polls. “Not interested in politics” was the most common response, but everyday barriers like being too busy or experiencing a disability are also important factors. Data from the State of the Basin’s 2025 [Subjective Well-being poll](#) of Columbia Basin-Boundary residents point to a potential reason for low turnout in local government elections, specifically. Thirty-two percent of respondents in that study reported that, to some extent, they don’t feel like they have a say or are being heard when it comes to local governance and decision-making processes.

Having a Say and Being Heard Index, 2025

Respondents' level of agreement with four statements:

- *My local government is able to help our community face challenges*
- *The people who make decisions for my community represent the whole community, not just part of it*
- *I can get involved in local decision-making processes if I want to*
- *Most people around here get a reasonable opportunity to participate or express themselves in community decision-making*



So, how can local government elections see increased voter turnout?

Some BC communities are adopting creative strategies, like [Kitimat's Dog Mayor race](#), which aims to address the fact that youth are typically among the population groups least likely to vote.

Other organizations are focused on improving access, like the Union of BC Indian Chiefs, BC Civil Liberties Association, and Prisoners' Legal Services, who are jointly calling for a policy change that will allow [eligible voters in custody at provincial correctional centres](#) to participate.

To learn more about other indicators of well-being, please visit the State of the Basin website stateofthebasin.ca.

National Day for Truth and Reconciliation

September 30 is the [National Day for Truth and Reconciliation](#) and [Orange Shirt Day - Every Child Matters](#). This day honours Residential School Survivors, their families, and communities while acknowledging the lasting and intergenerational impacts of

Canada's residential school system. Canadians are encouraged to wear orange as a symbol of remembrance for Residential School Survivors and the children who never returned home.

Check your local listings for an event in your community.



Your feedback matters to us.

Take our short 2-minute survey!



Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.

State of the Basin Focus is a monthly e-newsletter highlighting stories of well-being in our region.

You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.





Selkirk Innovates
Selkirk College
301 Frank Beinder Way
Castlegar BC V1N 4L3

[Preferences](#) | [Unsubscribe](#)

CAO

From: Columbia Basin Trust <communications@ourtrust.org>
Sent: September 16, 2026 10:30 AM
To: CAO
Subject: 📧 September in the Columbia Basin

Follow Up Flag: Flag for follow up
Flag Status: Flagged



Save the Date for RE:Energyize

Join us for the 2027 Columbia Basin Symposium, taking place May 6 to 8 at Selkirk College in Castlegar. Together, we'll explore the future of energy in the Basin.

This free event will bring people together to examine the many ways energy powers homes, businesses and communities. You'll hear from experts, join interactive sessions and connect with others interested in the future of energy in the Basin. Highlights include a Renewable Energy Expo, the Basin Renewable Energy Awards and a tour of the Arrow Lakes Generating Station.

"People in the Basin are increasingly interested in energy, energy generation and local energy solutions, and the theme RE:Energyize reflects that growing interest," said Johnny Strilaeff, President and CEO. "For more than 30 years, the Trust has hosted a symposium every few years as part of our commitment to engaging residents in meaningful dialogue."

[Learn More](#)



Catch Up on Our AGM

Our AGM recording is now available to watch online. Hear from Board Chair Susan Clovechok and President & CEO Johnny Strilaeff as they share highlights from the 2025/26 Annual Service Plan Report, provide updates on projects and programs, and answer questions from community members. Also watch a short video featuring highlights from projects we supported over the past year [here](#).

[Watch AGM](#)



Discover the Power of Community

Explore the 2026 edition of Our Trust magazine, featuring stories that highlight the power of community across the Basin. Readers will meet volunteers preserving important community spaces, entrepreneurs growing local businesses and young people helping shape the future of their communities. Available online now and arriving in mailboxes soon.

[Read Now](#)



**As featured in the 2026 Our Trust Magazine*

Small Communities Achieve Big Things

In Wardner and Trout Lake, community-led ideas are strengthening the places that bring people together. Discover how local residents, volunteers and organizations are creating more welcoming gathering spaces through collaboration, local leadership and support tailored to each community's needs.

[Read More](#)

Volunteerism - Episode #37

What does volunteerism look like across the Basin? Meet three residents from Kimberley, Fernie and Nelson who give their time and expertise to strengthen their communities, from recreation and community events to safety and emergency response.

[Listen to Episode 37](#) of the Headwaters Podcast, along with the rest of the series, wherever you get your podcasts.



[Listen Now](#)

FREE Non-profit Webinars and Workshops

Fall 2026

[Register Now](#)





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Columbia Basin Trust is grateful to operate on the traditional territories of the Ktunaxa, Lheidli T'enneh, Secwépemc, Sinixt and Syilx Nations.

This email is intended for cao@village.fruitvale.bc.ca.

[Update your preferences](#) or [Unsubscribe](#)



CAO

From: Columbia Basin Trust <communications@ourtrust.org>
Sent: October 8, 2026 11:31 AM
To: CAO
Subject: 🍂 October in the Columbia Basin

October 2026



Photo credit: Keri Knapp

Youth Gain Hands-On Entrepreneurial Experience

Basin youth aged 14 to 18 can build leadership, teamwork and entrepreneurial skills through new after-school programming offered by Columbia Basin Trust and JA British Columbia (JABC).

This summer, youth took part in a free entrepreneurship and innovation camp in Trail, where they worked with mentors to develop business ideas, strengthen leadership and teamwork skills, and pitch their ideas for prizes.

"The experience further strengthened my communication skills through presentations and discussion periods," said participant Malina Zmavc. "I am very grateful that Columbia Basin Trust partnered with JA British Columbia to bring this program to the Kootenays."

Building on the success of the summer camp, two after-school programs will be available this fall. Youth can choose from developing and pitching a business idea or

working as a team to create and operate a small business that provides a product or service needed in their community.

[Read More](#)



**As featured in the 2026 Our Trust Magazine*

Youth and Seniors Build Connections Through Art

In Kimberley, youth and seniors are connecting through stories, art and curiosity. Discover how the Kimberley Youth Action Network's Voices of the Land project is bringing generations together to share local history, learn from one another and build stronger connections across the community.

[Read More](#)



Skill Building, Growing Confidence

For young people across the Basin, community youth networks are places to connect, try something new and gain real-world experience.

For Solana Penner, that meant going from participating in programs at New Denver's Outlet Youth Centre to working at a pop-up salad bar and building skills in teamwork, customer service and responsibility along the way.

**As featured in the 2026 Our Trust Magazine*

[Read More](#)

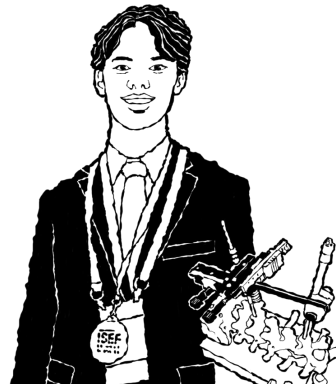
Big Ideas, Bright Futures

From chasing a dream of playing in the NHL and singing alongside a mega-star, to competing in baseball at the highest level and inventing award-winning medical devices, young people from the Basin are doing some pretty remarkable things.

Meet the athletes, musicians, inventors and big dreamers featured in two episodes of the **Headwaters Podcast**.

[Young Dreamers Part 1](#)

[Young Dreamers Part 2](#)



Listen Now



Read Stories of Community Impact

The 2026 edition of *Our Trust Magazine* explores the power of community through stories of people, organizations and partnerships working to improve life across the Columbia Basin. From housing and child care to ecosystem restoration and local food, these stories highlight what's possible when communities work together.

Watch for it in your mailbox this month or read it online.

[Read Magazine](#)

FREE Non-profit Webinars and Workshops

Fall 2026

[Register Now](#)



October Calendar

M	T	W	T	F	S	S
		Monthly Sponsored Events List	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27					

[Explore Events](#)



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Columbia Basin Trust is grateful to operate on the traditional territories of the Ktunaxa, Lheidli T'enneh, Secwépemc, Sinixt and Syilx Nations.

This email is intended for cao@village.fruitvale.bc.ca.

[Update your preferences](#) or [Unsubscribe](#)



9	Our Trust Monthly Sept 2026	Attached pdf	Receive & file	No
10	Interior Health Healthy Communities Newsletter September 2026	https://mailchi.mp/4b9128ce6495/september-2026-healthy-communities-newsletter?e=de65bb4dbe	Receive & file	No
11	RDKB Board Highlights September 23, 2026	https://hdp-ca-prod-app-rdkb-jointheconvo-files.s3.ca-central-1.amazonaws.com/9417/9019/8046/2026_09_23_BoardHighlights.pdf	Receive & file	No
12	Our Trust Monthly Oct 2026	Attached pdf	Receive & file	No

CONFERENCES, SEMINARS & WEBINARS

	ITEM	SUBJECT MATTER	DATES	WEBLINK & REGISTRATION
1	LGLA	Elected Officials Seminar Series	Kimberley Feb 3-5, 2027	https://lgla.ca/eos-2/
2	AKBLG	2027 Convention	Kimberley April 22-25, 2027	https://akblg.ca/agm-convention/2027-agm-convention/
3	Columbia Basin Trust	2027 Columbia Basin Symposium	Selkirk College Castlegar May 6-8, 2027	www.ourtrust.org/2027symposium
4	UBCM	2027 UBCM Convention	Whistler September 20-24, 2027	https://www.ubcm.ca/convention-resolutions/2027-convention

Fruitvale
3-Criteria
Evaluation Report

2026



British Columbia
Communities in Bloom

2026 Evaluation Form

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2026 Evaluation Form



Community: Village of Fruitvale

Province: British Columbia

Category: Population 2500

CiB recognizes efforts to mitigate and adapt to climate change which is reflected in several criteria including:
Environmental Action; Preservation of Natural Heritage; Tree Management and Landscape

Community Appearance	90.00	/	140.00
Environmental Action	0.00	/	0
Heritage Conservation	0.00	/	0150.00
Tree Management	0.00	/	0
Landscape	95.00	/	155.00
Plant and Floral Displays	112.00	/	165.00
Total	297.00	/	460.00

Percentage : 64.57%

Bloom rating: GROW PROGRAM 3-Criteria

Bloom rating: Provincial, National and International Participants

Up to 55%: 1 bloom. 56% to 63%: 2 blooms. 64% to 72%: 3 blooms 73% to 81%: 4 blooms. >82%: 5 blooms.

Mention: McInnis Park – Little League Baseball Field – Networking Partnerships

Representative(s) of Community

Name:	<u>West Startup</u>	Function:	<u>Mayor</u>
Name:	<u>Lauren Brescacin</u>	Function:	<u>BVBS Chair</u>
Name:	<u>Julia Mason</u>	Function:	<u>Councillor</u>

Judges

Name:	<u>Darlene Kalawsky</u>	Name:	<u>Linda Tomlinson</u>
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Evaluation date: July 8, 2026

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IMPORTANT NOTES:

Evaluation is adjusted to the climate and environmental conditions of the community.

Evaluation is also adjusted to match the capacity of a community population to the achievements in all criteria – i.e. evaluate what they do (achieve) with what they have (population/ resources).

Some aspects of the evaluation might not be applicable: scoring will be prorated.

The score will vary from the previous year based on the facts that the evaluation form is subject to modifications each year and that the scores are based on the perception of the current judges.

SECTORS OF EVALUATION

Municipal:

- Municipal properties, parks and green spaces, streets, streetscapes
- Properties owned and run by municipality such as museums, historical sites

Business and Institutions:

Properties owned and managed by

- **Business:** commercial sector, shopping centres, Business Improvement Areas (BIA), , industrial parks, manufacturing plants
- **Institutions:** schools, universities, churches, hospitals, service and community organization buildings (such as YMCA, Legion), private museums, Government and Crown Corporations buildings (such as Canada Post, provincial and federal parks, etc.)
- **Tourism bureaus and Chamber of Commerce offices**
- **Farms:** in rural communities, farms can be considered in this section

Residential:

- Citizens and citizen groups acting within their own properties
- Residential property owners, rate payer groups including condos and co-ops

Community Involvement:

The principle of community involvement is so fundamental to the program that it is considered in each segment of the evaluation.

- Individuals, community organizations, citizen groups (includes youth programs) – all contributing to various aspects of community improvement, including municipal spaces maintained through the efforts of volunteers and community
- Organized clubs such as horticultural societies, garden clubs, community associations, school groups
- Service clubs such as Rotary, Lions, Optimist
- Participation (financial and/or in-kind or employee participation) by the municipality, businesses and institutions.

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GENERAL COMMENTS AND SUGGESTIONS

Our visit began with a pleasant stay at a charming B&B beside idyllic Beaver Creek in Fruitvale, BC. Thank you, Lauren Brescacin, for sharing this delightful cottage.

The CiB tour was well planned and included a variety of areas, giving us valuable insight into your community.

Thank you to Mayor Wes Startup and CAO Patricia Dehnel for joining us for the tour day.

Beaver Valley Blooming Society (BVBS) selected the following three evaluation criteria for our review:

- Community Appearance
- Landscape
- Plant and Floral Displays

As noted, our evaluation is based on the information shared during our visit.

Fruitvale has many visible strengths, including its strategic location along the Highway 3B corridor between Trail and Salmo. Partnerships with the Regional District, Columbia Basin Trust, and the Beaver Valley Recreation and Culture Committee are making significant contributions to the community's livability.

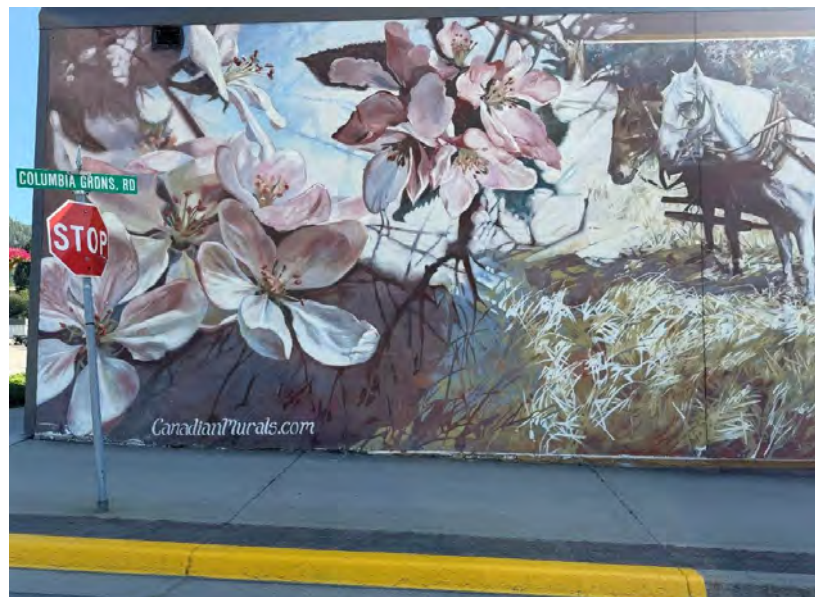
CAO Patricia Dehnel is currently seeking input from Fruitvale residents to help draft the Community Plan, which will guide future development projects. This is a noteworthy initiative.

Volunteers are a valued community resource. They often understand local needs firsthand and help drive meaningful change. Partnering with Communities in Bloom helps strengthen local connections by supporting organizations and stakeholders, while promoting livability, environmental sustainability, and economic resilience.

We encourage the Beaver Valley Blooming Society to continue expanding its outreach, highlighting the positive work already underway in Fruitvale, and collaborating with other organizations to further enhance your "Community".

We look forward to Fruitvale joining the CiB program next year.

Thank you for inviting us to experience Fruitvale, it was our pleasure to visit. We hope these insights are useful and inspiring.



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COMMUNITY APPEARANCE		
Community appearance reflects an overall effort by the municipality, businesses, institutions and the residents throughout the community to create great first impressions and a sense that there is continuous attention and upkeep to critical elements of a community that benefit quality of life and economic vitality Elements for evaluation are: parks and green spaces, medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots, signs and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti prevention/removal and vandalism deterrent programs.		
	Max	Actual
Municipal		
Gateway Impressions First impressions of the community including gateway/entrance landscape treatments	10	7
Overall Impressions Order, cleanliness, curb appeal and first impressions	10	7
Anti-litter/Graffiti Prevention and Removal Community anti-litter/graffiti awareness programs	0	N/A
Regulations Effective bylaws, programs and policies and enforcement; litter control, private property maintenance by-laws, vandalism, graffiti prevention and eradication, graffiti removal kits to residents	10	5
Asset Appearance Includes public green infrastructure: parks, streetscapes (sidewalks, planters, urban signage and furniture such as benches, litter and recycling containers etc.)	10	8
Municipal Properties Appearance Visual appeal and condition of municipal buildings and municipal owned properties	10	6
Business & Institutions		
Overall Impressions Curb appeal, order, and cleanliness	15	10
Site Conditions Condition of buildings (exterior maintenance), grounds, sidewalks and parking lots	15	9
Furniture/Amenities Appearance Condition of urban furniture: benches, litter and recycling containers	5	3
Residential		
Overall Impressions Curb Appeal, order and cleanliness	20	12
Property Conditions Condition of buildings, grounds and yards	15	8
Community Involvement		
Public Participation In community, neighbourhood or individual streets, clean-up programs, activities and annual maintenance (including promotion, organization, innovations involving youth and seniors, etc.)	10	7
Community Support Financial and/or in-kind or participation by the municipality, businesses service groups, and institutions for community clean-up programs.	10	8
Community Appearance Total	140.00	90.00

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COMMUNITY APPEARANCE

Observations:

Fruitvale's entrance from Trail is clearly marked with welcoming signage and attractive plantings that enhance this gateway area. Across the parking lot where the Incredible Farmers Market is held, another park-like area runs parallel to the railway tracks and has been successfully landscaped to strengthen Fruitvale's entry experience. We understand these projects were undertaken by the BV Beautification Committee. Well done.



Local business services appear well represented, encouraging residents to shop locally. Recent additions, including a florist, BC Liquor Store, and veterinary clinic sharing a new building, indicates a new synergy of investment for Fruitvale. These improvements may inspire other businesses to enhance their storefronts and further strengthen the appeal of the business district.

The hanging baskets, planters, and newly planted trees along Main Street are eye-catching and add character to the community. We also noted the drought-tolerant garden in front of the local Post Office, is an excellent example of water-wise gardening.

Attention to the business district appearance could be a project for the BVBS to undertake, encouraging businesses to assess their outdoor premises with a fun Spring Clean campaign.

The community generally appeared free of litter.

Recommendations:

1. We recommend an additional Fall Clean up event led by the Village and supported by BV Blooming Society. This community building initiative could be celebrated with a food-focused event while helping to build community pride.
2. An invitation to CKISS to complete an evaluation of areas with noxious weeds with an educational component would be beneficial for the Village. Often, these events include community volunteers & civic works staff. This would create awareness of organic weed controls and improve community appearance.
3. With Beaver Valley Creek flowing through Fruitvale, there are several peaceful areas that invite rest and reflection. Consider introducing a memorial bench program using sustainable materials to honor people and community events throughout the village, with sponsorship covering installation and maintenance costs.
4. We commend the Village for providing dog waste disposal bags. Perhaps consider adding more bear-aware garbage cans along trails and walkways.
5. Could the BV Blooming Society create a 'Featured Gardens' program to inspire residents to enhance their own properties? This could include a fun Bike-to-Garden event featuring one to three gardens on display, weekly, offering an inclusive community improvement activity.

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LANDSCAPE		
Landscape includes planning, design, construction and maintenance of parks, green spaces and cemeteries suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; biodiversity, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of all sectors of the community and provide safe and secure public spaces. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers along with turf management.		
	Max	Actual
Municipal		
<u>Sustainable Designs – Soft Landscape</u> Sustainable designs : energy efficient, use of green materials, naturalization, xeriscaping, suitable plant varieties (including pollinator friendly) , traffic calming, bank stabilization	15	9
<u>Sustainable Designs - Hard Landscape</u> Urban and civic design standards for streetscape and public places including considerations for public safety: flags, banners, public art, fountains, site furnishings, signage including wayfinding and directional, seasonal design and décor, walkways and paving materials including use of artificial turf and its protocols	15	9
<u>Landscape Plan</u> Integrated and implemented throughout the municipality	0	N/A
<u>Landscape Management Programs</u> Integrated Pest Management (IPM), Plant Health Care (PHC), alternative solutions to diseases and infestations when appropriate, Invasive Species Management, increased naturalization and adapted maintenance programs	0	N/A
<u>Landscape Maintenance</u> Policies, Standards, Best Practices and Programs including irrigation water management	10	5
<u>Landscape Quality</u> Landscape maintained to appropriate standards, specs and best practices, as an example as shown in the Canadian Landscape Standards	0	N/A
<u>Qualified Resources</u> Qualified personnel (including seasonal staff) and/or in place training programs and/or qualified experienced contractors	10	6
<u>Year-round use</u> Demonstrated year-round opportunities and programs for education and people being active and using parks and green spaces (urban agriculture, community gardens, parks and recreation programs and accessible public washrooms)	10	7
Business & Institutions		
<u>Sustainable Designs ()</u> : energy efficient, use of green materials, naturalization, xeriscaping, alternate groundcovers, urban agriculture	10	6
<u>Integrated Plan</u> Contribution to urban & civic design and public green spaces above requirements: such as public art, streetscape, site furniture, fountains & innovation in concept & design	15	10
<u>Maintenance Quality</u> Adequate ongoing life cycle management (ongoing maintenance, ground & asset management, rehabilitation & replacement) of all landscape elements	10	6
Residential		
<u>Streetscape Appeal</u> Residential yards (year-round, seasonal, themed)	15	8
<u>Maintenance Quality</u> Lawn care, trees and shrub maintenance (with demonstrated results)	15	8
<u>Plant Selection</u> Selection of plant material (native, local, innovative, edible & pollinator friendly plants)	10	7
Community Involvement		
<u>Public Participation</u> in community programs (including children/youth) such as: urban agriculture, community gardens, "yard of the week", volunteer park maintenance, holiday illumination and decoration (promotion, organization, etc.)	20	14
<u>Volunteer Succession Plan and Recognition</u> Succession Plan and Recognition (by municipality and/or volunteer groups) of volunteer efforts in all aspects of the Communities in Bloom program including activities in all evaluated criteria	0	N/A
Landscape Total	155.00	95.00

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LANDSCAPE

Observations:

The Village of Fruitvale is surrounded by natural vegetation and beautiful views. It appears to be an inviting “Stop here” community with its local pub and main street shopping. Newly planted trees along the Incredible market site were just installed, prior to our visit to provide shade for this area. A future project was mentioned by the BVBS to provide umbrellas and tables, in 2027 to encourage shoppers to ‘stay a while’. The Incredible Summer Vendor market is a well advertised weekly event for the Village, providing a variety of locally grown and produced items for sale. In visiting local establishments, we found they were happy to have the market bring people into their community.

Within the downtown core there were several areas that stood out because of the landscaping: The post office, with its water wise garden and welcome bench seating was exceptional. The West corner by the Pole Yard, Eastview Street, by the railway line and the Heart & Soul Tae Kwon Do have colourful storefronts.

Downtown Fruitvale is built on a flat area but many of the village residences are built on slopes which means gardening in a variety of conditions. There are some residences where people take excellent care of their yards and others that do not, which seems to be a common occurrence in every town.

We understand that Fruitvale shares a bylaw official on an on-call basis with the regional district.

We appreciated the landscaping around the Fruitvale manor which provides a lovely setting for residents. We noted that the street sweeper was active during our visit.

Many community services are shared with the Regional district, which is very beneficial to small communities on Highway 3B.

We learned that the McInnis baseball diamond at Beaver Valley Haines Park was reimagined through a partnership among the Jays Care Foundation’s Field of Dreams program, the Village of Fruitvale, Columbia Basin Trust, and the Beaver Valley Recreation, Parks and Culture Department. (RDCK) This welcome addition has revitalized a facility that had gradually deteriorated over time. Fortis generously donated 50 maple trees to the project. Congratulations to all the partners who worked together to bring the Field of Dreams to life. This field is now a low maintenance area with artificial turf. Volunteers in the baseball program are entrusted with the care of this facility.

We were pleased to hear of the Lower Columbia Housing Society 31-unit affordable housing project “Blizard Mountain Place” through the BC Housing registry.

Fruitvale is spread over a large area. There were few directional signs within town making finding places a challenge for visitors, to locate public buildings, like the Library, Village office or medical services.

Recommendations:

1. Tree management, including the “right tree, right place” approach and proper aftercare, can be challenging for small communities. We recommend contracting an arborist annually to review planting methods and assess tree health throughout the community. This investment will support healthier trees for the future.
2. Tree watering bags are also recommended for new plantings, as several recently planted trees along highway 3B trees on main street appeared to show varying levels of stress. Proper pruning at the appropriate time of year would be recommended.
3. Could the BV Blooming Society partner with the Village and RDCK to offer workshops on tree selection and care?
4. Does the Village of Fruitvale participate in the Fire Smart evaluation program? This was not mentioned during our tour, but we understand the program is available to communities through the Regional District and can be a useful asset management tool for small communities.
5. Local signage within the community for public buildings, medical facilities, parks, and other key community destinations would be helpful for visitors.
6. Street banners celebrating local events could help showcase Fruitvale’s active community spirit and add vitality to key areas of the village.

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PLANT AND FLORAL DISPLAYS		
This category evaluates the efforts of the municipality, businesses, institutions and residents to design, plan, execute, and maintain plant and floral displays of high-quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses, edible plants, water efficient and pollinator friendly plants) in the context of originality, distribution, location, diversity and balance, colour, and harmony. It also pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.		
	Max	Actual
Municipal		
Floral Display Plan of Action Integration into overall landscape plan and distribution through community. Concept and design including sustainable design	15	12
Diversity of Displays Flowerbeds, raised beds, planters, hanging baskets, window boxes, carpet bedding, mosaics	20	13
Diversity of Plants Annuals, perennials, bulbs, grasses, woody plants, natural flora, pollinator friendly plants	10	6
Maintenance Quality Maintenance to appropriate specifications and standards, best practices: watering, weeding, edging, dead heading, etc.	20	12
Qualified Resources Qualified personnel (including seasonal staff) and/or in place training programs and/or qualified experienced contractors	10	6
Business & Institutions		
Design Concept and design (including arrangement, diversity, colour of display and plants) on grounds	15	11
Overall Plan Contribution to, and integration with, overall community plant and floral program	0	N/A
Maintenance Quality of planting and maintenance: watering, weeding, edging, dead heading, etc. with demonstrated results.	10	6
Residential		
Concept and Design (including arrangement, diversity, colour of display and plants) on residential properties including Pollinator gardens and/or inclusion of pollinator plants in gardens	20	13
Maintenance Quality of planting and maintenance with demonstrated results.	15	10
Community Involvement		
Public Participation in community projects, volunteer initiatives (including children/youth), outreach programs in plant and floral displays (including promotion, organization, etc.)	15	12
Community Support Financial and/or in-kind or participation by the municipality, businesses and institutions for community plant and floral displays activities	15	11
Plant and Floral Displays Total	165.00	112.00

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PLANT AND FLORAL DISPLAYS

Observations:

When one drives into the downtown of Fruitvale in the summer, the flowers and plantings are immediately noticeable. We understand that Fruitvale has had volunteer gardeners for over 20 years. Well Done.

We also noticed the Beaver Valley Manor, Coop Gas, Country Roads General Store and Heart & Soul Tae Kwon Do have inviting floral displays.

We toured the Standup's garden which contains many different vegetables, flowers and trees. It was clearly a labor of love, with added garden art and the funky garden shed.

As we drove through the village of Fruitvale there were several residences with interesting floral displays which added to the curb appeal of the community.

The containers and flowerbeds planted by BVBS appeared to be well maintained. We were not informed of fertilizing programs, but inline watering appears for most planters and hanging baskets.

We met the village's summer student, while on our walkabout. She works with civic works staff weeding and caring for boulevard plantings.

It is understood that the grade seven class assists fall cleanup of planters.

The boulevard areas between Liberty Foods and the beds on Eastview were needing maintenance. Tall weeds beside the Community Hall were noticeably present.

Recommendations:

We are amid a time of climate change and can see that plants will need to be chosen to withstand a variety of extreme weather events. Would it be possible to consider providing residents a list of drought tolerant trees and select plants inclusive of vegetable starts which will flourish with these changing conditions? The Okanagan Xeriscape Association might be a good place to start. <https://okanaganxeriscape.org/>

We recommend that you diversify plantings within the community including native plantings, perennials, deciduous and evergreen shrubs and trees.

Perhaps for the future consideration, a demonstration site for a series of water wise floral designs, to appreciate function and beauty of such plantings, would be beneficial for local residents to observe, as a proactive approach to insightful garden landscaping.

As an active organization in Fruitvale, BVBS could consider hosting a Garden and Nature Festival to celebrate all things gardening. This could include mini workshops and displays on:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Starting seeds • Dividing perennials • Water wise gardening • Fire Smart Planting • Composting (information from CIB partner) • Tree Care & Choice of Trees | <p>Vendors of</p> <ul style="list-style-type: none"> • Seeds • Cuttings • Small plants • Plant containers etc. |
|--|--|

Consider for future purchase, reservoir planters to reduce water usage and labor time while improving community curb appeal. Planters could be sponsored by local businesses, or community groups.

Equinox is a CiB sponsor & community supporter with a huge variety of planter styles available. They offer discounted rates to CIB participants. www.desertplanters.com

Consider the addition of local artists for "Pop Up Art shows" throughout the year, in public spaces to support your cultural community and could include planting areas. "Art in the Park".

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ENVIRONMENTAL ACTION – Not Evaluated this Year		
Environmental action pertains to the impact of human activities on the environment and the subsequent efforts and achievements of the community with respect to: environmental stewardship, policies, by-laws, programs and best practices for waste reduction and landfill diversion, composting sites, landfill sites, hazardous waste collections, water conservation, energy conservation, and activities under the guiding principles of sustainable development pertaining to green spaces.		
	Max	Actual
Municipal		
Sustainable Development Strategies Policies, programs, guidelines, long-term planning/vision; effective bylaws/policies and their enforcement; and public education programs and activities. This includes activities such as: the creation of Active Transportation networks, fleet management, and recognition of the importance of biodiversity to mitigate and adapt to climate change.	20	
Waste Reduction Reduction of waste going to landfill and results (3-R: reduce, reuse and recycle), municipal composting programs, including activities such as composting sites, yard waste collections, plastics reduction programs, mulching of wood debris (Christmas trees, hedge trimmings, etc.) and reclamation of cut trees. Handling of hazardous waste including e-waste collection and reuse of compost material. Officially mandating the greening of public events such as on-site recycling bins, biodegradable drink containers, food service dishes, utensils, etc. to minimize the use of plastic.	20	
Water Conservation Use-reduction programs such as promotions, efficient irrigation, use of non-potable water, water restriction policies	15	
Energy Conservation Programs such as alternate forms of energy (ex. geothermal, biomass, wind, solar) and initiatives such as: energy-efficient appliances, shielding for night skies, efficient street lighting	15	
Environmental Initiatives, Innovations and Actions - Development and expansion of sustainable mobility and active transportation networks such as bike lanes, multi-use commuter pathways, and recreational trails - Horticultural practices such as planned biodiversity, green roofs, green walls, green lanes, living fences, buffer zones; re-use of sites; engineered wetlands, bioswales, permeable surfaces and rainwater management - Brownfield redevelopment, remediation, land reclamation - Air quality programs such as alternate energy sources, sustainable design of facilities, sustainable fleet management, reduction of greenhouse gas emission (carbon reduction), anti-idling by-laws.	10	
Business & Institutions		
Participation in The Environmental Effort Waste management (reduce, reuse, and recycle), water conservation, energy conservation and audits (fleet management, electric conservation), brownfield management	10	
Corporate Environmental Initiatives and Action Innovation/stewardship, initiatives, activities (for example: environmental clean-up activities, plastic reduction) carbon emissions, green roofs	10	
Residential		
Participation in Environmental Initiatives 3-R (reduce, reuse and recycle), composting	10	
Water & Energy Conservation Practices such as water use reduction, rainwater collection and rain gardens, alternate forms of energy, thermostat reduction	15	
Community Involvement		
Public Participation – Civil Action Participation in public forums and policy development on environmental issues, such as climate change adaptation and mitigation	5	
Public Participation in Activities Community (including children/youth), neighbourhood or individual street environmental activities and programs (including promotion, organization, and evidence of taking ownership, etc.)	10	
Community Support Financial and/or in-kind or participation by the municipality, businesses and institutions in public environmental activities and programs	10	
Environmental Action Total	150.00	0.00

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HERITAGE CONSERVATION – Not Evaluated this Year		
Heritage conservation includes efforts to preserve and protect both natural and cultural heritage within the community. Preservation of natural heritage pertains to policies, plans and actions concerning all elements of biodiversity including flora and fauna ecosystems and associated geological structures and formations. Cultural conservation represents the “persona” of a community and refers to the heritage that helps define the community including the legacy of tangible (built/hard assets) elements such as heritage buildings, monuments, memorials, cemeteries, artifacts, museums, and intangible elements such as traditions, customs, festivals, and celebrations. The participation of groups such as historical societies, traditional cultural groups, and conservation groups is considered.		
	Max	Actual
Municipal		
Natural Heritage Plans Management and preservation policies, plans, programs, and initiatives: including eco systems, eco parks, trail networks, grasslands, naturalization, wetlands, urban agriculture/farming, wildlife and wildlife corridors, protection of sensitive habitats, species at risk and support for at risk pollinators.	20	
Natural Heritage Promotion Management and promotion of natural heritage (through communications, information and support programs, economic development/tourism) including year-around activities and programs for education and use of natural heritage sites (including trail networks) for and by the public.	15	
Cultural Heritage Plans Policies, by-laws, plans, and preservation initiatives for heritage buildings, cemeteries, artifacts, museums, monuments, heritage trees and gardens, including their integration with streetscapes and landscape	15	
Cultural Heritage Activities Initiatives throughout the year including festivals and celebrations along with preservation of traditions and customs	15	
Business & Institutions		
Natural Heritage Assets Conservation, restoration, and integration of natural heritage, including eco parks, conservation areas, trails, heritage gardens, trees and landscapes.	10	
Cultural Heritage Assets Conservation, restoration and reuse of heritage buildings and artifacts including their integration with the built/hard, streetscapes and green landscapes	10	
Residential		
Cultural Heritage Initiatives Conservation/restoration and reuse of heritage buildings and artifacts on residential lands	10	
Community Involvement		
Natural Heritage Public Participation Participation in community (including children/youth), neighbourhood or individual natural heritage programs and initiatives including developing policies and plans, site improvements (including trails, eco parks , reforestation and management, maintenance, conservation and education initiatives	20	
Natural Heritage – Community Support Financial and/or in-kind or participation by the municipality, businesses and institutions (including environmental groups) in community-initiated natural heritage activities and programs	10	
Cultural Heritage - Public Participation Participation in community (including children/youth), neighbourhood or individual cultural heritage programs including year-round heritage community events/activities, festivals and celebrations along with preservation of traditions and customs	15	
Cultural Heritage - Community Support Financial and/or in-kind or participation by the municipality, businesses and institutions (including historical societies) in community-initiated cultural heritage activities and programs.	10	
Heritage Conservation Total	150.00	0.00

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TREE MANAGEMENT – Not Evaluated this Year		
Woodlands, Canopy Management, Urban and Rural Forestry includes the efforts of the municipality, businesses, institutions and residents with regards to written policies, by-laws, standards for tree management protection (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, pollinator-friendly tree selection, tree inventory including heritage, memorial, and commemorative trees, and Integrated Pest Management (IPM) programs.		
	Max	Actual
Municipal		
Overall Impression Overall impact, benefit and first impression of the urban forest	10	
Strategic Plans Policies, regulations and tree by-laws, tree protection and planting on public and private lands	15	
Urban Forestry Plan Plan, design and inventory management including integration with overall green infrastructure landscape plan, and measures to preserve, protect, manage and expand overall tree inventory, including woodlots and managed forests	20	
Plan of Action Procurement, species diversity (including native trees), selection of hardy and pollinator habitat tree species, recommended tree list and tree planting standards.	10	
Integrated Pest Management (IPM) / Plant HealthCare (PHC): plan of action for invasive pest detection and control, information on current infestations and diseases	10	
Public Information Programs Provides information on good planting techniques, best practices and maintenance programs	15	
Maintenance Quality Best practices with demonstrated results	10	
Qualified Resources Qualified personnel (including seasonal staff and/or qualified experienced contractors) and/or in place training programs	5	
Business & Institutions		
Tree inventory Contribution to expanding overall tree inventory and canopy, management of hedgerows and forests, with consideration of design and diversity including native and hardy species of trees, on properties owned by businesses and institutions.	15	
Maintenance Quality Programs, best practices with demonstrated results: watering, pruning, IPM	10	
Residential		
Tree Planting Contribution to expanding overall tree inventory, with consideration of design and diversity including native and hardy species of trees on residential properties	15	
Maintenance Quality Best practices with demonstrated results	10	
Community Involvement		
Public Participation Participation (including children/youth) in tree planting and conservation programs such as Green Streets Canada, Arbor Day, Maple Leaf Day, and other tree planting and maintenance programs and activities on public lands (including promotion, organization etc.)	20	
Community Support Financial and/or in-kind or participation or promotion by the municipality, businesses and institutions for community tree planting and conservation programs on public lands	10	
Tree Management Total	175.00	0.00

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THANK YOU FOR YOUR INVOLVEMENT

Within the context of climate change and environmental concerns, communities involved in the Communities in Bloom program can be proud of their efforts, which provide real and meaningful environmental solutions and benefit all of society.

COMMUNITIES IN BLOOM IS MADE POSSIBLE BY

- The commitment of local, provincial and national volunteers
- The support of elected officials and of staff in municipalities
- The dedication of our judges, staff and organizations
- The contributions of our sponsors and partners



Provincial Office:

British Columbia Communities in Bloom

4451 212 Street, Langley, BC V3A 7Z8

Catherine Kennedy, Executive Director

(604) 576-6505 | catherine.bccib@gmail.com | www.bccib.ca

BC Communities in Bloom offers a program that provides a framework for enhancing community liveability.



**TOTAL TO DATE
VILLAGE OF FRUITVALE
TO THE END OF SEPTEMBER 2026**

NUMBER OF PERMITS TO DATE:	17
PERMIT FEE VALUE TO DATE:	\$7,340
TOTAL SEARCHES TO DATE:	\$210
PERMIT FEE VALUE TO DATE (MINUS SEARCH FEES):	\$7,130
2026 BUILDING VALUE TO DATE:	\$1,018,360
2025 BUILDING VALUE TO DATE:	\$340,750
2025 TOTAL PERMITS TO DATE:	18

	PERMIT FEE	PERMITS ISSUED	NUMBER OF UNITS	ACTUAL PERMIT VALUE
NEW SFD	\$4,860	1	1	\$680,000
NEW MFD	\$0	0	0	\$0
NEW (MANUFACTURED)	\$0	0	0	\$0
ADDITION / ALTER / REPAIR	\$1,381	10	0	\$182,000
ACCESSORY BUILDING	\$700	3	0	\$100,000
ADDITION / ALTER / REPAIR	\$0	0	0	\$0
COMMERCIAL	\$0	0	0	\$0
ADDITION / ALTER / REPAIR	\$0	0	0	\$0
INDUSTRIAL	\$0	0	0	\$0
ADDITION / ALTER / REPAIR	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
ADDITION / ALTER / REPAIR	\$294	2	0	\$41,360
RENEWAL	\$0	0	0	\$0
SECONDARY SUITE	\$105	1	1	\$15,000
DEMOLITION	\$0	0	0	\$0
TOTAL	\$7,340	17	2	\$1,018,360



**PERMITS ISSUED
VILLGE OF FRUITVALE
FOR THE MONTH OF SEPTEMBER 2026**

PERMIT	CONSTRUCTION TYPE	PERMIT FEES	TITLE SEARCH FEES	CONSTRUCTION VALUE
26-0268F	SFD - Alteration	\$84.00	\$13.37	\$12,000.00
26-0265F	SFD - New	\$4,760.00	\$13.37	\$680,000.00

NUMBER OF PERMITS ISSUED	2
TOTAL PERMIT FEE	\$4,844.00
TOTAL TITLE SEARCH FEE	\$26.74
TOTAL CONSTRUCTION VALUE	\$692,000.00

CAO

Subject: FW: OCP web updates + promotions launch

From: Amy Clarke <amy@arcengagement.ca>
Sent: October 8, 2026 2:27 PM
Subject: Re: OCP web updates + promotions launch
Hi Trish,

This memo updates Council on engagement for the Official Community Plan (OCP) and Zoning Bylaw Update since Briefing Report #1 was received on September 8, 2026. The project has finished its draft directions phase of engagement. Feedback is being compiled into a What We Heard Report to guide the draft OCP and Zoning Bylaw.

Engagement activities completed in round two of public engagement:

- **September 2 – Sinixt meeting:** The project team met with the Sinixt to introduce the project and discuss how they would like to be involved in the update.
- **September 8 – Staff and Steering Committee workshop:** The project team met with Village staff and the Steering Committee to review and refine the draft directions for the OCP and Zoning Bylaw.
- **September 22 – Community webinar and in-person watch party:** The project team hosted a webinar that presented the draft directions, followed by a question-and-answer session. Residents could take part online or in person at the Fruitvale Memorial Centre. The in-person session included a live viewing of the presentation, poster boards on the draft directions, and paper copies of the survey. Thirteen people attended in total. The recording, presentation slides, and poster boards were posted online after the event for residents who could not attend.
- **September 22 to October 6 – Community survey:** A community survey ran alongside the webinar so residents could comment on the draft directions. It was available online, with paper copies at the Village office and the library. The survey was promoted through:
 - the Village's social media
 - the Village newsletter
 - the project email list
 - an article in the *Trail Times*

The survey received 33 responses.

Next steps:

- The project team is preparing a What We Heard Report that summarizes the feedback from the webinar and survey.
- The feedback will help inform the draft OCP and Zoning Bylaw, which will be presented to the incoming Council after the October 17, 2026 general local election.

Amy Clarke
ARC ENGAGEMENT



BEAVER VALLEY YOUTH ACTION NETWORK

c/o The Village of Fruitvale
1947 Beaver Street, PO Box 370
Fruitvale, BC V0G 1L0
Phone: 250-367-7551 / Fax: 250-367-9267
Email: beavervalleyyan@gmail.com

REPORT

Date: Oct 5, 2026
To: Mayor and Councilors
From: Kate Friesen, Youth Coordinator
SUBJECT: Beaver Valley Youth Action Network (BVYAN)

The following is a summary report of the BVYAN to the end of September 2026.

Sept 15 – BVYAN Drop-in @ Fruitvales Farmers Market

We had our first Drop-in at the Fruitvale Farmers Market! We had 17 youth come through and we had food/activities.

Sept 16 – JLC Visit with Rossland, Warfield, and Trail YANs

Visited the High School with the other YANs. It went well

Sept 19 – Needlefelting @ Nordic Studios

Had a Needlefelting Workshop at Nordic Studios, we had 3 youth show up that were a part of my core group, so we planned future YAN programming together.

Sept 22 – BVYAN Drop-in @ Creekside Park

Had a drop-in session at Creekside where we had our usual food/activities, as well as spraypainting shirts with fabric paint that we put in our new refillable spray guns. We had 15 youth come through

Sept 23-24 – CBT Coordinator Conference in Nelson

I attended a Conference with all the other YAN coordinators in Nelson. Listened to a couple of workshops, and was able to have a chance to connect and plan events with some of the others!

Sept 30 – Bowling @ the BV Lanes

We had Glow Bowling at the BV Lanes, we had 7 youth attend.

Respectfully submitted,
Kate Friesen
BVYAN Coordinator



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

BEAVER VALLEY WATER SERVICE

Beaver Valley Water Service Report

Date: Oct.2 /2026
To: CAO T. Dehnel
From: Utilites Operator/Foreman Jeff Mason
Subject: **Beaver Valley Water Service Report**

A summary of the BVWS:

- A. Green Road - Erosion portion of the project is now complete. The project is very close to being finalized.
- B. Kelly Creek intake screens are in place. Kelly Creek flows are below average for this time of year.
- C. The reservoir is at 2.94m and flowing over the spillways when the Water Treatment Plant is running.
- D. Both Wells are now offline.
- E. Grieve Road still in MOTT Permitting stage.
- F. Fruitvale Tank has been put into Recycle Mode. This is used in the winter months.
- G. The Annual Dam Safety Inspection is scheduled for October.
- H. A 38mm (inch and a half) water service has been installed for Creek Side North Park.

PO Box 370, 1947 Beaver Street
Fruitvale, BC V0G 1L0
Village Office Phone: 250-367-7551 / Fax 250-367-9267
Water Treatment Plant Phone: 250-367- 6384
Email: fwtp@telus.net General Email: info@village.fruitvale.bc



THE CORPORATION OF THE VILLAGE OF FRUITVALE

PUBLIC WORKS DEPARTMENT

P.O. Box 370, 1840 Highway 3B

Fruitvale, BC V0G1L0

Ph.: 250-367-6162

Fax: 250-367-6190

E-mail: jstartup@village.fruitvale.bc.ca

Public Works Report

Date: October 9, 2026, 2026
To: CAO T. Dehnel
From: Public Works Foreman J. Startup
Subject: **Public Works Report**

The following is a summary of important items Public Works has been involved with recently:

1. Sewer:

- A. Sewage Treatment Plant
 - i. Effluent partially diverted to storage pending dilution ratio calculations with Beaver Creek
 - ii. Installation of influent quality monitoring sensor probes @ headworks building paused pending further design requirements
 - iii. SCADA updates underway
 - iv. HVAC and air handling improvements and maintenance
- B. Collection System
 - i. Failed connection line on Maple Ave replaced
 - ii. RFP for FES sewer main repair options near completion

2. Facilities

- A. Fruitvale Memorial Centre
 - i. Seasonal HVAC and refrigeration maintenance underway
- B. Village Office
 - i. Seasonal HVAC Maintenance underway
- C. BV Childcare Centre
 - i. Seasonal HVAC maintenance underway
- D. Downtown Beautification
 - i. Hanging baskets removed
- E. Parks, cemetery and greenspaces
 - i. All closed and prepared for winter
 - ii. Irrigation systems scheduled for winter maintenance
- F. Creekside North Park
 - i. Water and sewer services installed to within property
 - ii. Drainage control and systems installation underway
 - iii. Fencing and parking planned for installation mid-October

3. Fleet

- A. 2026 John Deere 444P loader arrived; old loader traded in
- B. Surplus equipment sell-off underway
- C. Winter preparations for plows/blowers/tires/maintenance ongoing

Respectfully submitted,
Jason



**THE CORPORATION OF
THE VILLAGE OF FRUITVALE**
In the "HEART OF THE BEAVER VALLEY"

CAO DEHNEL REPORT

CAO Report for Council Meeting held on October 13, 2026

Staff	• Office Hours Monday to Friday 8:30 am to 4:00 pm • Office and Works closed for Truth and Reconciliation Day September 30 and Thanksgiving Day October 12. • Stage 1 Water Restrictions for BVWS in effect September 8, 2026 • CAO Vacation Sept 21 to 25
CAO Meetings / Workshops	• Sept 8 – site meeting re North Creekside Park development • Sept 8 – OCP steering committee meeting • Sept 8 - Regular Council Meeting • Sept 9 – staff/Council meeting with ADM of Ministry Housing and Municipal Affairs • Sept 9 – monthly team meeting – begin 2027 departmental budget review • Sept 9 – Columbia Basin Trust Home Energy Retrofit workshop in Salmo • Sept 10 – complete public works job description review • Sept 11 - OCP/Zoning bylaw project check in • Sept 14-18 UBCM Vancouver – Signed MFA loan • Sept 22 – unable to attend OCP open house • Sept 28 – Joint Classification Committee Job description review meeting no. 1 • Sept 28 –CBT, Mayor,Area A Director and RDKB staff re North Creekside Park funding application • Sept 29- management meeting to prepare for budget 2027 • ~~Oct 5~~ – Joint Classification Committee Job description review meeting no. 2 postponed to Oct 13 • Oct 6 Labour Management Meeting • Oct 7 – Advance Poll • Oct 7 Mayor/CAO agenda set meeting • Oct 8 – RDKB Solid Waste Management Plan Update and Public & Technical Advisory Committee meeting – virtual • Oct 9 – FMC – energy efficiency inspection site meeting
Other / Projects	• Planning inquiries concerning property matters • Support RFP preparation for sewer line rehab contract • Support October 13 Council Agenda preparation • Support OCP project • As Deputy Chief Elections Officer, support CEO with municipal election preparation, candidate support, advance poll. • Prepare for Council orientation schedule and strategic planning initiatives • Attend UBCM workshop sessions.

Patricia Dehnel
P. Dehnel, CAO





**The Corporation of the
VILLAGE OF FRUITVALE**
In the "HEART OF THE BEAVER VALLEY"
Memo

**Agenda
Agenda Item**

DATE: October 13, 2026
TO: Mayor and Village Council
FROM:
SUBJECT: Statement of Operations – Operating Fund for the Period Ended September 30, 2026

Revenues:

We have received most of our projected revenues. A couple of ones with a difference as follows:

- Sales of Goods and Services includes accounts where we charge a third party for our employees wages and that revenue has exceeded the budgeted amounts. The train ride revenue is budgeted for the May Days and Jingle Down Main rides to Beaver Falls but Atco is not running the train for those this year.
- User Fees have not had the anticipated revenues of garbage fees, gym, hall and RV Park. Garbage tag sales are also down
- Internal Transfers, Cost Recoveries/Permits/Donations, Revenue Reserve Transfers and both water accounts have an element of year end journal entries so they will not have their actuals calculated until year end.

Expenses:

All of the expenses are being managed to fall within the budgeted amounts:

- A larger budget was anticipated for council to attend UBCM then actually attended
- Protective services bill from RDKB usually arrives to us end of October/beginning of November
- Public Works/Stormdrains will start work for fall and winter maintenance
- Community Services spending is under because our largest spirit event is Remembrance Day and that is yet to occur
- Planning and development still has a portion to the contractor consortium for the OCP update invoice due
- Transfer to waste water capital reserve is an automated entry to move the wastewater operating surplus to wastewater capital reserve. As more expenses are generated in wastewater operating, this actual amount will decrease
- For Water Capital, the Variable Frequency Drives have been ordered and will be invoiced later and the project for Grieve Road has been delayed as we work with MOTT to gain their approval for the project.

Capital:

The Village was anticipating to complete the I&I Phase III I&I Project in 2026 but this was conditional on receiving a grant. It was anticipated to start engineering sometime this year but that is in doubt. As this was a large project, the Village did not plan too much else for projects this year:

- Work is starting to commence on Creekside North with the water and sewer connections prepared. Further developments are ongoing
- The sewer capital ins and outs will be finalized at the end of the year. If the year ended today, the income is the Wastewater Operating surplus and Wastewater Parcel taxes minus debt repayments. The expenses represent the project expenditures to date and capital surplus. The largest project was completing I&I relining in the spring and we are anticipating the school relining project to start in about one month

- The village did complete a purchase of a new loader. The old unit was traded in. It was determined during price negotiations that we could obtain a better interest rate by taking a MFA Loan and not leasing the asset. The remainder of the payment was to come from capital reserves
- Sewer parcel tax is being used towards the I&I condition, blower #1 replacement, and school main lining
- FMC improvements, Haines Park Ballfield and North Creekside Park Improvements are funded through RDKB recreation and cultural capital plus a donation from Area A director.

Marcus Partridge

M. Partridge, CPA, CGA, B.Comm
Chief Financial Officer

Council Update until September 30, 2026

Revenue	2026 BUDGET	2026 ACTUAL	2026 % SPENT	2026 BUDGET REMAINING
Property Taxes	-1,281,921	-1,279,979	100%	1,942
Grants in Lieu of Taxes	-35,244	-35,294	100%	-50
Franchise Fees	-23,491	-23,491	100%	0
Grants from Prov & Local Gov't	-736,504	-732,890	100%	3,614
Sales of Goods and Services	-20,800	-40,343	194%	-19,543
User Fees	-86,212	-48,067	56%	38,145
Internal Transfers	-93,796	0	0%	93,796
Cost Recoveries, Permits, Donations	-126,594	-22,669	18%	103,925
Reserve Transfers	-148,373	0	0%	148,373
Collections for Other Agencies	-2,501,747	-2,506,024	100%	-4,277
Waste Water User Fees	-513,922	-519,323	101%	-5,401
Waste Water Parcel Tax	-419,100	-418,750	100%	350
Waste Water Grants from Prov & Local Gov't	0	0	0%	0
Waste Water Reserve Transfers	0	0	0%	0
Water Grants from Prov & Local Gov't	-579,801	-493,717	85%	86,084
Water Capital Grants from Prov & Local Gov't	-1,518,500	0	0%	1,518,500
TOTAL REVENUE	-8,086,005	-6,120,549		1,965,457

Expenses	2026 BUDGET	2026 ACTUAL	2026 % SPENT	2026 BUDGET REMAINING
Council	116,387	51,816	45%	-64,571
Finance and Corporate Services	868,022	653,904	75%	-214,118
Facilities	66,025	31,045	47%	-34,980
Protective Services	30,600	0	0%	-30,600
Public Works	520,139	256,847	49%	-263,292
Storm Drains	35,809	14,474	40%	-21,335
Community Services	30,800	16,286	53%	-14,514
Planning & Development	177,163	89,465	50%	-87,698
Parks & Recreation	355,987	257,561	72%	-98,426
Interest on Long-Term Debt	59,500	59,500	100%	0
Long-Term Debt Repayment	44,700	44,666	100%	-34
Transfer to Capital Reserves	154,027	154,027	100%	0
Transfer to Non-Capital Reserves	16,550	14,895	90%	-1,655
Transfer to Waste Water Capital Reserve	750	193,343	25779%	192,593
Collection for Other Agencies	2,501,747	1,764,702	71%	-737,045
Solid Waste	27,945	16,700	60%	-11,245
Cemetery	49,281	36,854	75%	-12,427
Waste Water	513,172	325,980	64%	-187,192
Waste Water Interest on Long-Term Debt	10,500	10,500	100%	0
Waste Water Long-Term Debt Repayment	7,882	7,882	100%	0
Waste Water Transfer to Reserves	400,718	400,368	100%	-350
Water	579,801	338,900	58%	-240,901
Water Capital	1,518,500	813,361	54%	-705,139
TOTAL EXPENSE	8,086,005	5,553,077		-2,532,928
TOTAL OPERATING REVENUE OVER EXPENSES	0	567,472		567,471

Capital Requirements

	2026 BUDGET	2026 ACTUAL	2026 % SPENT	2026 BUDGET REMAINING
Transfer from Waste Water Operating Surplus	-750	-193,343	25779%	-192,593
Transfer from Deferred Wastewater Revenue	0	0	#DIV/0!	0
Wastewater Capital Grants	-750,000	0	0%	750,000
Transfer from Wastewater Capital Reserves	0	0	#DIV/0!	0
Transfer from Current Wastewater Reserve	-400,718	-400,368	100%	350
Transfer from Deferred Revenue	-60,000	0	0%	60,000
Operating Transfers	0	0	#DIV/0!	0
General Capital Grants	-1,880,000	-118,918	6%	1,761,082
Loan Proceeds/Bank Indebtedness	0	-312,653	#DIV/0!	-312,653
Transfer from General Capital Reserves	-209,038	0	0%	209,038
Transfer from Fleet Reserves	0	-45,000	#DIV/0!	-45,000
TOTAL CAPITAL REVENUE	-3,300,506	-1,070,282		2,230,224
	2026 BUDGET	2026 ACTUAL	2026 % SPENT	2026 BUDGET REMAINING
Wastewater Capital	1,146,545	83,662	7%	-1,062,883
Transfer to Future Wastewater Reserve	4,923	510,050	10361%	505,127
General Capital	2,069,332	103,918	5%	-1,965,414
Transfer to General Capital Reserve	15,000	15,000	100%	0
Fleet Capital	64,706	357,653	553%	292,947
Transfer to Fleet Reserves	0	0	#DIV/0!	0
TOTAL CAPITAL EXPENDITURES	3,300,506	1,070,282		-2,230,224
TOTAL CAPITAL REVENUE OVER EXPENSES	0	0		0
TOTAL COMBINED REVENUE OVER EXPENSES	0	567,471		567,471



**THE CORPORATION OF
THE VILLAGE OF FRUITVALE**
In the "HEART OF THE BEAVER VALLEY"

DEPUTY MAYOR GUESFORD REPORT

Deputy Mayor Report for Council Meeting held on October 13, 2026

Liaisons and Tasks

1. **BEAVER VALLEY MAY DAYS **LIAISON**
 - o I sent an email to the BV May Days Executive explaining the BV Arena could be used during BV May Days in 2027, however it cannot be used for the car show due to weight of the cars and the crack in the slab.
 - o Contact would need to be made with Mark Daines to secure the BV Arena for BV May Days.
2. **LOWER COLUMBIA COMMUNITY HEALTH CENTRE NETWORK SOCIETY JUNE 29, 2026 & SEPTEMBER 22, 2026 ** DIRECTOR**
 - o I was unable to attend the meeting as the Open House for the OCP took place on this night.
 - o There was a BBQ to celebrate the LCCHCNS first anniversary on September 25, 2026 that I attended and served hotdogs and burgers to attendees.
3. **BEAVER VALLEY REGIONAL PARKS & RECREATION TRAILS SEPTEMBER 22 2026 ** ALTERNATE DIRECTOR**
 - o The repairs to the Park Siding School will be done before moving.
 - o BV Arena Masterplan will need to be completed.
 - o Marketing will need to be done for Beaver Valley Family Park and the New Yurt.
 - o <https://rdkb.civicweb.net/filepro/documents/?preview=210499>
4. **RDKB EAST END SERVICES SEPTEMBER 22, 2026**
 - o Cam Whitehead gave an update for LCCDTS - Discussion on a multi year funding contract renewal.
 - o A report to provide an update on the 2026 work plan and a look ahead to projects and priorities for 2027 for Kootenay Boundary Regional Fire Rescue Service. Staff Report - Work Plan Update KBRFR 050
 - o <https://rdkb.civicweb.net/filepro/documents/?preview=210568>
5. **ACCESSIBILITY COMMITTEE **REPRESENTATIVE FRUITVALE COUNCIL**
 - o Nothing to Report
6. **TRAIL HEALTH & ENVIRONMENT COMMITTEE MEETING SEPTEMBER 10, 2026**
 - o Panel conversation by Tim Moore, David Bell and Keith about SO₂
 - There are sensors placed around the City of Trail and depending on the time of day they may detected different readings of travel of the SO₂.
 - The 44 space Unicorn Daycare in Tadanac, BC proposal has now released the RFP.
7. **RDKB BOARD OF DIRECTORS SEPTEMBER 23, 2026**
 - o I attended the meeting via Teams.
 - o <https://rdkb.civicweb.net/filepro/documents/?preview=210565>
8. **SOLID WASTE MGMT PLAN STEERING MONITORING COMMITTEE **ALTERNATE DIRECTOR**
 - o I attended the meeting via Teams as is always the case.
 - o The McKelvey Creek Regional Landfill has diverted 445 tons of organic waste from the landfill which is a source of methane gas.
 - o Methane generation is 27 times more potent than carbon dioxide.
 - o <https://rdkb.civicweb.net/filepro/documents/?preview=209859>



**THE CORPORATION OF
THE VILLAGE OF FRUITVALE**
In the "HEART OF THE BEAVER VALLEY"

DEPUTY MAYOR GUESFORD REPORT

	9. UBCM – September 14-18, 2026 - o With some flight delays, due to weather, I made it to UBCM on Monday Sept, 14, 2026. - o I attended the Resource Breakfast Series ▪ Tuesday, September 15, 2026 – • Randene Neil, Minister Water, Land & Resources Stewardship • Ravi Parmar, Minister of Forests - o 100% grants to install water meters. - o 94% of the land in BC is Crown Land. - o There was discussion on Watershed Protection. - o Community Forests move away from Volume based forests. - o Gorman Brothers in Kelowna received 120,000,000 of Federal Funding for Water Security, Climate work, Green House gas omissions. ▪ Wednesday, September 16, 2026 – • Adrain Dix, Minister of Energy and Climate Solutions • Stephen Rayner, Interim ED, Clean Energy ▪ Thursday, September 16, 2026 – • Jagrup Brar, Minister of Mining and Critical Minerals • Nadia Haider, VP, Sustainable Development, Elk Valley Resources • Greg Perrins, VP, Sustainable Development, Osisko Gold - o I would recommend attending UBCM as part of the learning process for all of Council, this learning included the workshops attended as many of them were informative.
Council Duties	1. Regular Council meeting – September 8, 2026. 2. Teams meeting with the Ministry of Housing September 9, 2026
Other / Projects	1. Opening Season Game for the Beaver Valley Nitehawks which I perform accounting duties at the games.

Respectfully Submitted,
Catherine Guesford, Deputy Mayor



**THE CORPORATION OF
THE VILLAGE OF FRUITVALE**

In the "HEART OF THE BEAVER VALLEY"

MAYOR STARTUP REPORT

Mayor Report for Council Meeting held on October 13th, 2026

Liaisons and Tasks	- Lower Columbia Community Health Centre Network Society - Sept 25th - Attended 1 year anniversary BBQ
Council Duties	- Sept 1st – Agenda prep meeting with CAO for Regular Council Meeting held on Sept 8th. - Sept 2nd – Met with Director Grieve, CAO, and Public Works Foreman to discuss North Creekside Park progress and action plan. - Sept 8th – Attended and participated in OCP Steering Committee meeting and update. - Sept 8th – BV Water System Operator Meeting cancelled due to lack of agenda items. - Sept 8th – Regular Council Meeting - Sept 9th – Virtual call with Ministry of Housing to present proposal for Middle School – there are no funds presently. - Sept 9th – Met with concerned citizen regarding perceived zoning by-law infraction – explained that RDKB administers this piece of our business. Informed CAO of issue and asked her to follow up with Building Inspector and By-Law Officer. - Sept 10th – Met with LCAHS and team to discuss housing potential in the Village. - Sept 14th to Sept 18th – Was unable to attend the UBCM due to flight cancellations. - Sept 21st – Virtual Meeting with Minister Davidson, Ministry of Environment and Parks, Director Grieve and Ministry Staff to advocate for extended opening of Champion Lakes and Beaver Creek Provincial Parks. - Sept 23rd – Submitted Newsletter message - Sept 24th – Meeting with CBT representative Aron Burke, CAO, Mark Daines, Director Grieve to discuss North Creekside Park and moving the historic school. Division of duties and responsibilities clarified. - Oct 4th – Attend the 50th Anniversary of the Beaver Valley Manor. Said a few words of support on behalf of the Village and ate cake.
Other / Projects	Nothing to report.

Respectfully Submitted, Wes Startup, Mayor



**The Corporation of the
VILLAGE OF FRUITVALE**
In the "HEART OF THE BEAVER VALLEY"
Memo

Agenda

DATE: **October 13, 2026**
TO: **Mayor and Village Council**
FROM: **P. Dehnel, CAO**
SUBJECT: Development Variance Permit Application review: 1899 Mountain St.

ANALYSIS SUMMARY:

- An application has been received for the construction of a 20 ft by 40 ft workshop closer to the interior side property line than permitted under the property zoning: RLP 1 Rural Large Parcel 1
- As per development variance permit application process, the neighbours within a 100 ft radius have been notified by letter that an application has been received. Neighbours are invited to express comments in time for the Council meeting of September 8, 2026. Any comments received will be shared with Council.
- Neighbourhood opposition to the application was presented to Council on September 9, 2026
- The contractor provided a presentation on the application at the September Council meeting
- Council made the following resolution:

THAT the Development Variance Permit application review for 1899 Mountain Street be tabled to the October 13, 2026 Regular Council Meeting.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

- This is a Development Permit Application. The property owner has followed the correct process. It is up to Council to approve or deny the application
- This application is NOT eligible to be taken to the Board of Variance.

*A Board of Variance **may** grant a variance if they find that **compliance with the bylaw would cause undue hardship** and have considered the following factors and are of the opinion that **the variance does not:***

- *Result in inappropriate development of the site*
- *Adversely affect the natural environment*
- *Substantially affect the use and enjoyment of adjacent land*
- *Vary permitted uses and densities*
- *Defeat the intent of the bylaw*

Application:

To construct a 20 ft by 40 ft workshop within the western side yard setback on the property located at 1899 Mountain Street legally described as Lot 1, Plan NEP 18172, District Lot 1236 Kootenay Land District, PID 013-046-233

Plan Check

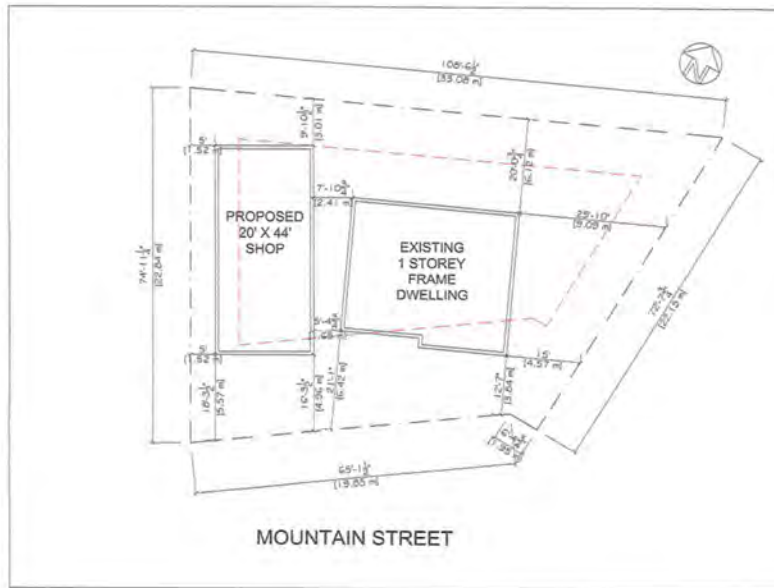
Land Use / Zoning Bylaw	Zone Parameters / Existing conditions	Proposed Development
Zoning	RLP 1 Rural Large Parcel 1	RLP 1 Rural Large Parcel 1
Principal / Secondary Uses	Principal Use: Single dwelling Secondary Use: accessory buildings and structures	20 by 40 workshop permitted
Front Yard	Setback 6.0 m	Front setback met
Rear Yard	Setback 3.0 m for accessory buildings	Rear set back met
Interior Side Yard	Setback 3.0 m for accessory buildings (10 ft)	Proposed 5 ft (1.5 m) Variance requested from the western interior side lot line.
Parcel size	560.7 m2	560.7 m2
Site Coverage	The maximum site coverage is 2500 m2 for residential development, and it is 35% for agricultural buildings and structures except it may be increased to 75% for greenhouses with closed wastewater and storm water management systems. Existing house is 92 m2 Existing site coverage 16.4%	Proposed workshop 82 m2 New site coverage is 31%



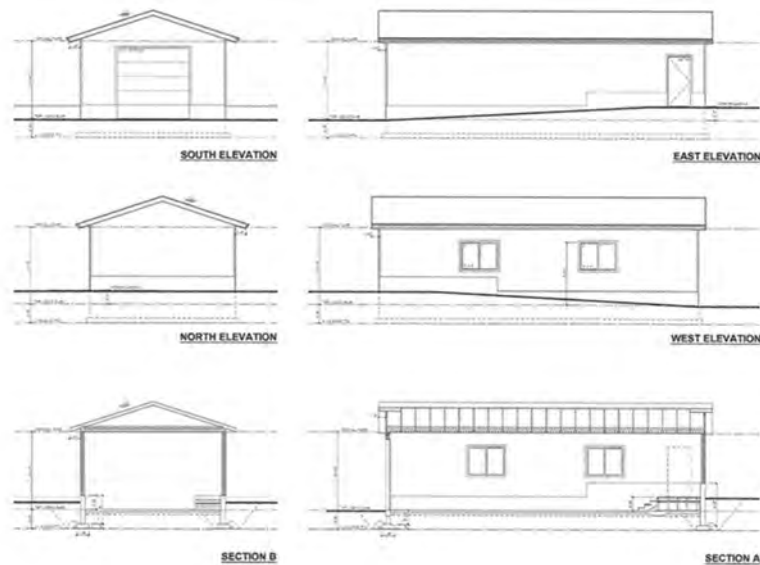
Request for Decision – DVP Application review

2

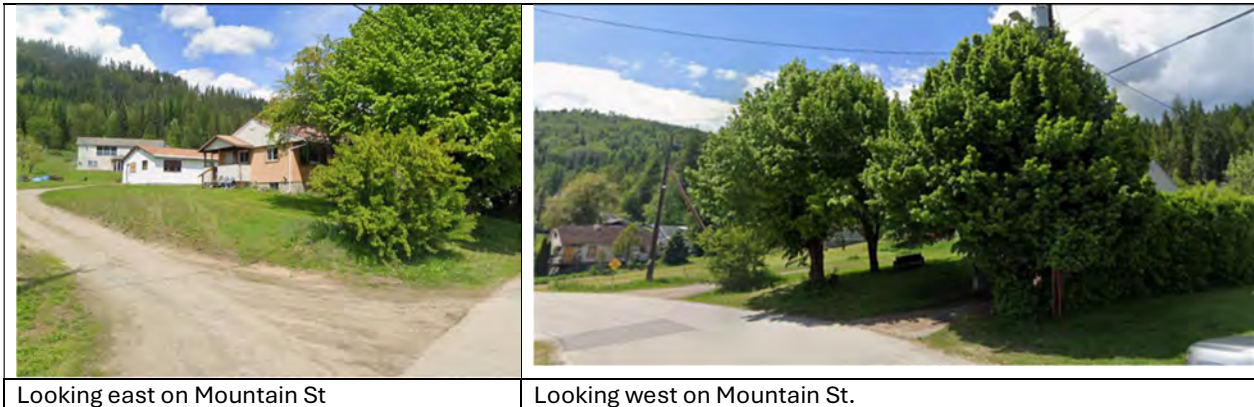
Existing site plan



Proposed site plan



Proposed accessory building elevations



COSTS AND BUDGET IMPACT:

- The applicant has paid the \$400 development permit application fee.
- If the variance is approved by Council, there will be a minimal fee to register the document in the Land Title Office
- If variance is approved, the applicant will be entitled to apply for a building permit to construct a building 1.5 m from the interior side lot line, through the RDKB building inspection department.

PROCESS:

Per the Development Permit Application process, neighbours within 100 m of the subject property are notified of the application. The following letter was sent to the neighbours 10 days prior to the Council meeting date.

RE: NOTICE OF DEVELOPMENT VARIANCE PERMIT APPLICATION

PROPERTY LOCATION: 1899 MOUNTAIN ST, Fruitvale, BC

**LEGAL DESCRIPTION: Lot 1, Plan NEP18172, DL1236, Kootenay Land District,
– PID 013-046-233**

MEETING DATE: September 8th, 2026 @ 6:00 pm

On Monday, September 8, 2026 at 6:00 pm, the Village of Fruitvale Council will be considering an application for a Development Variance Permit to the Village of Fruitvale Zoning Bylaw 846, 2013 for the above noted property.

The property owner is requesting Council approval to relax the required side setback from 10 feet to 5 feet to allow the construction of a 20' x 40' shop along the western side yard of the property. See attached site plan.

Variances, if approved, are registered on land title. If you have questions or concerns, please contact the Village Office prior to 4:00 pm on September 8, 2026. Please see the contact information below.

COMMENTS RECEIVED:

Sent: September 2, 2026 10:22 AM

Subject: Submission of Concerns – Development Variance Permit Application

Subject: Concern Regarding Development Variance Permit – Side Setback Reduction

To the Village of Fruitvale Council,

I am writing as a nearby property owner regarding the Development Variance Permit application for the above-noted property, requesting a reduction of the required side yard setback from 10 feet to 5 feet to allow construction of a 20 ft x 40 ft shop.

I would like to express the following concerns:

- *Proximity to my property: Reducing the setback by 50% places a large accessory building significantly closer to neighbouring homes than the zoning bylaw intends. Typical BC residential side setbacks range from approximately 1.8 m to 3.0 m (6–10 ft) to protect privacy, light access, traffic congestion, and enjoyment of adjacent land.*
- *Potential impacts on privacy, noise, and shading: A structure of this size located only 5 ft from the property line may affect privacy, increase noise transmission, increase traffic congestion, and reduce natural light.*
- *Long-term impact: Variances, once approved, are registered on title and remain in place for future owners. This creates a permanent change to the development pattern of the area.*

I respectfully request that Council consider these impacts when reviewing the application. I would appreciate confirmation that drainage, privacy, and neighbourhood character have been fully evaluated.

Thank you for considering this submission.

Gerry Tomilin

Sent: September 2, 2026 9:37 AM

Subject: Variance permit application

I live right next door at 1897 mountain street. I am totally opposed to this building being put up. It is too close to my property line. I don't believe that the mapping you received is accurate. I believe it is being embellished to suit the resident's purpose. There is no way there is enough room on this property to put the structure up. I don't think I really have to say anything else. If this does go to a committee, all you have to do is come up and take a physical look at this area. And you will come to the same conclusion
Anne

Sent: September 3, 2026 9:16 AM

Subject: Notice of Development Variance Permit Application, 1899 Mountain Street, Fruitvale, BC

Dear Sir:

We are neighbours of Anne Burkow at 1897 Mountain Street, attached to and overlooking her property. We strongly oppose the approval of this application for a variance as we see nothing but future problems with this huge structure so close to Anne's busy driveway. It is an extremely large structure for such a small property space and we feel it is very intrusive to Anne's property.

Furthermore, we question why there is a setback zoning bylaw 846, if it is not adhered to, to protect the neighbors and the neighbourhood, and why such a large structure crammed into a small area would even be considered! In this case we strongly feel that this should not be allowed to go against the community development plan.

Yours truly,

Garry and Valerie Lee

Sent: September 3, 2026 8:53 AM

Subject: Variance permit for 1899 mountain st.

My name is Earl Morissette. I live at 1906 Mountain St. in Fruitvale bc. I am against the variance for property in question.

Sent: September 3, 2026 1:56 PM

Subject: Notice of Development PID 013-046-233

In regards to the above noted Notice of Development please note there is a discrepancy between the letter and Site Plan. The letter indicates a shop size of 20' x 40' and the Site Plan indicates a shop size of 20' x 44".

Also, I feel that the request for the required side setback from 10 feet to 5 feet is quite substantial and I do not support this request.

Sincerely, Larry Laface

From: s tonkin

Sent: September 4, 2026 4:37 PM

To: Info - Village of Fruitvale <info@village.fruitvale.bc.ca>

Subject: notice of development variance permit application

I strongly oppose this permit application. property is too small, will be crowded and not pleasing to the eyes. i worry for Anne as being a widow and the winter when it comes, where will all the snow go? On her driveway? Not good!! We love our neighborhood and this will be a big eyesore to many. Thank you in regards to this matter.

RECOMMENDATION:

- That a Development Variance Permit be **issued/denied** to the owners of the property located at 1899 Mountain Street legally described as Lot 1, Plan NEP 18172, District Lot 1236 Kootenay Land District, PID 013-046-233, to reduce the required side yard setback of 3.0 m to 1.5 m to permit construction of an accessory building.

Patricia Dehnel

P. Dehnel Chief Administrative Officer

September 24, 2026

To: Mayor and Council
Village of Fruitvale
PO Box 370
1947 Beaver St.
Fruitvale, B.C. V0G-1L0

Attention: Village of Fruitvale Mayor and Council

Dear Mayor Startup and Members of the Village Council,

Re: Request for resolution to seek grant opportunity – UBCM 2027 CRI FireSmart Community Funding & Supports

The Regional District of Kootenay Boundary (RDKB) Emergency Preparedness Service is preparing an application to the Union of British Columbia Municipalities' 2027 Community Resiliency Investment (CRI) FireSmart Community Funding & Supports program.

The RDKB's current CRI FireSmart project, funded in 2025 and extended through reallocation of eligible funds in 2026, is scheduled for completion in November 2026. Continued funding is needed to maintain and expand the Regional FireSmart program across the RDKB's five electoral areas and seven member municipalities.

The proposed 2027 application would support FireSmart initiatives in the Village of Fruitvale and throughout the region, including:

- FireSmart public education, outreach, and community engagement;
- FireSmart home and critical-infrastructure assessments;
- residential FireSmart rebate programming;
- FireSmart Coordinator and Wildfire Mitigation Specialist capacity;
- wildfire-readiness training for emergency services personnel;
- collaboration with local fire departments, agencies, and community partners; and
- implementation of priority actions identified in the Village of Fruitvale's Community Wildfire Resiliency Plan.

The RDKB may request up to \$1.85 million based on the regional scope of delivery. As a participating municipality, the Village of Fruitvale is eligible for up to \$200,000 in project funding.

Over the past two years, CRI funding has supported five regional FireSmart positions; 602 FireSmart assessments; 104 residential rebates totalling approximately \$293,000; FireSmart education in schools and communities; participation in approximately 120 community events; interagency coordination; emergency-planning support; and wildfire-

Main

202 – 843 Rossland Avenue
Trail, BC V1R 4S8
T: 250.368.9148
T/F: 1.800.355.7352
F: 250.368.3990

Grand Forks

2140 Central Avenue
Grand Forks, BC V0H 1H0
T: 250.442.2708
T/F: 1.877.520.7352
F: 250.442.2688

rdkb.com



resiliency planning, including fuel-management prescriptions and prescribed-fire burn plans for Trail, Montrose, Warfield, and Greenwood.

Please note that fuel-management implementation is no longer an eligible activity under the 2027 CRI FireSmart Community Funding & Supports program. The RDKB will pursue separate funding opportunities to advance prescribed fuel treatments in priority areas.

To meet the UBCM application requirements, the RDKB respectfully requests that the Village of Fruitvale provide a certified resolution:

THAT the Village of Fruitvale supports the Regional District of Kootenay Boundary's application to the UBCM 2027 Community Resiliency Investment FireSmart Community Funding & Supports program; and

THAT the Regional District of Kootenay Boundary be authorized to administer and provide overall management of any grant funding awarded in support of FireSmart initiatives within the Village of Fruitvale and the broader regional program.

Thank you for considering this request.

Best regards,



Carlene Pires
RDKB Emergency Program, Regional FireSmart Coordinator

September 24, 2026
Village of Fruitvale Mayor and Council
Page 2 of 2



Community Resiliency Investment Program
2027 FireSmart™ Community Funding and Supports
Application-based Funding for FireSmart Activities
Program and Application Guide

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1. Introduction

Funding permitting, eligible applicants can submit one application between October 1 and December 31, 2026 using the [LGPS Online Application Tool](#). Applicants are encouraged to engage with the BC Wildfire Service and/or First Nations' Emergency Services Society while at the initial planning stages of their application.

Community Resiliency Investment program

The [Community Resiliency Investment](#) (CRI) program was announced by the provincial government in 2018 and is intended to reduce the risk of wildfires and mitigate their impacts on communities, First Nations and local governments.

As of September 2026, CRI includes two streams:

- Stream 1: FireSmart Community Funding and Supports, administered by the Union of BC Municipalities (UBCM) and limited to FireSmart activities and Community Wildfire Resiliency Plans (CWRPs)
- Stream 2: [Crown Land Wildfire Risk Reduction](#), allocation-based program administered internally by the Ministry of Forests.

Please refer to [Appendix 1](#) for definitions of terms used in this guide. All defined terms are in **bold** in the program guide.

FireSmart Community Funding and Supports

The FireSmart Community Funding and Supports program provides funding to First Nations and local governments in BC to increase community resiliency by undertaking community-based FireSmart™¹ planning and activities that reduce the community's risk from wildfire.

Since 2019, the FireSmart Community Funding and Supports program has:

- Received more than 1,000 applications
- Funded 313 communities as primary applicants, including 158 First Nations and 155 local governments
- Approved 90% of the applications that have been received.
- Offered additional funding through the FireSmart Economic Recovery Fund (2021) and the FireSmart Pilot Program for Regional District Cooperative Community Wildfire Response Organizations (2025)

The First Nations' Emergency Services Society (FNESS) and the Union of BC Municipalities (UBCM) work with the Ministry of Forests (Ministry) to deliver the FireSmart Community Funding and Supports program.



¹ FireSmart, Intelli-feu and other associated Marks are trademarks of the Canadian Interagency Forest Fire Centre.

Application-based Funding for FireSmart Activities

Base funding is scaled to offer eligible applicants with lower risk of wildfire, generally demonstrated by [WUI Risk Class](#) 4 and 5, to apply for up to \$150,000, and applicants with a higher risk of wildfire, generally demonstrated by [WUI Risk Class](#) 1 to 3, to apply for up to \$200,000.

All funding requests are limited to one-year funding.

Allocation-based Funding for FireSmart Activities

First Nations and local governments with a higher risk of wildfire, generally demonstrated by [Wildland Urban Interface \(WUI\) Risk Class](#) 1 to 3, that have a FireSmart Position, participate in a [Community FireSmart and Resiliency Collaborative](#) (CFRC) and have an acceptable CWRP or Community Wildfire Protection Plan (CWPP) are eligible to receive FireSmart Community Funding and Supports funding through [Allocation-based Funding for FireSmart Activities](#).

All funding requests are limited to one-year funding.

Note: CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessment and identification of FireSmart and fuel management priorities. Please refer to [Appendix 3](#) for more information on when CWRPs should be amended or replaced with a new plan.

2. Eligible Applicants for Application-based Funding for FireSmart Activities

All First Nations (bands, modern Treaty First Nations with treaties that are in effect, and Indigenous National Governments with authority for lands and resources) and local governments (municipalities and regional districts) in BC are eligible to apply.

Eligible applicants can submit one application for Application-based Funding for FireSmart Activities per funding stream intake. This includes applying as a **sub-applicant** in a regional application.

For the purpose of the FireSmart Community Funding and Supports program the following are also able to act as a **primary applicant**:

- An emergency management organization that is created by a regional district bylaw and approved by the Province of BC may act as the primary applicant on behalf of eligible applicants that participate in the established emergency management service. When acting as a **primary applicant** on behalf of eligible applicants, the regional emergency management organization may submit more than one application per funding stream intake provided that each eligible First Nation or local government that is included as a **sub-applicant** is only funded once per intake.
- An Indigenous governing body with authority for emergency management may act as the **primary applicant** on behalf of eligible First Nations. The Indigenous governing body may submit more than one application per funding stream intake provided that each eligible First Nation that is included as a **sub-applicant** is only funded once per intake.

Emergency management organizations created by a regional district and Indigenous governing bodies that are interested in submitting an application to act as the **primary applicant** must contact UBCM first and will be required to provide appropriate documentation related to membership, authority, and area of service.

3. Grant Maximum: Base Funding and Additional Funding

For all eligible applicants, under Application-based Funding for FireSmart Activities or Allocation-based Funding for FireSmart Activities, base funding is limited to Worksheet 1: FireSmart activities and Worksheet 3: CWRPs.

In order to ensure transparency and accountability in the expenditure of public funds, all other financial contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant. This includes any other grant funding and any revenue (e.g., sale of forest products) that is generated from activities that are funded by the FireSmart Community Funding and Supports program.

First Nations and Municipalities

First Nations and municipalities can apply for 100% of the cost of eligible activities as follows:

- Eligible applicants with a higher risk of wildfire, generally demonstrated by WUI Risk Class 1 to 3, can apply for a maximum of \$200,000.
- Eligible applicants with a lower risk of wildfire, generally demonstrated by WUI Risk Class 4 and 5, can apply for a maximum of \$150,000.

Regional Districts

Regional districts can apply for 100% of the cost of eligible activities as follows:

- Eligible regional districts with a higher risk of wildfire, generally demonstrated by WUI Risk Class 1 to 3, can apply for a maximum of \$200,000 plus up to \$50,000 for each electoral area that is included in the application.
- Eligible regional districts with a lower risk of wildfire, generally demonstrated by WUI Risk Class 4 and 5, can apply for maximum of \$150,000 plus up to \$50,000 for each electoral area that is included in the application.

Regional districts will only be required to submit one Worksheet 1: FireSmart Activities in order to apply for base funding. This worksheet can include all of the electoral areas that are included in the application and regional districts will not be required to apply or report per electoral area.

A separate Worksheet 3: CWRPs will be required for each CWRP that is proposed in a regional district application.

Additional Funding for Impact from Wildfires

Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program.

Additional Funding for Fuel Management

Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program.

4. Eligible Projects and Regional Applications

To be eligible for funding under the FireSmart Community Funding and Supports program, applications must demonstrate that proposed activities will increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire.

Eligible applicants must choose to apply either as a single applicant (i.e. no sub-applicants) or as either a **primary applicant** or **sub-applicant** in a regional project.

Funding requests from two or more eligible applicants for regional projects may be submitted as a single application for eligible, collaborative projects. In this case, the maximum base funding would be calculated by the number of eligible applicants included in the application and the associated risk class and grant maximum of each.

Applications for regional projects must include Worksheet 1: FireSmart Activities and may include Worksheet 3: CWRPs.

The **primary applicant** submitting the application for a regional project is required to submit a resolution as outlined in [Section 7](#) of this guide. Each **sub-applicant** is required to submit a resolution that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

It is expected that regional projects will demonstrate cost-efficiencies in the total grant request.

5. Requirements for Funding

As part of both the development of the application package and the delivery of the **approved project**, local governments are encouraged to proactively engage with local First Nations and Indigenous organizations, such as Friendship Centres and Métis Chartered Communities. Engagement by local governments both locally and regionally can help build relationships with First Nations, benefit both communities and enhance reconciliation. More information on engagement best practices is available on the following Province of BC webpage: [Local government and First Nations engagement](#).

Required FireSmart Foundation

To qualify for funding, all applicants are required to have a FireSmart Position, participate in a [Community FireSmart and Resiliency Collaborative](#) and have an acceptable CWRP/CWPP.

Note: CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessment and identification of FireSmart and fuel management priorities. Please refer to [Appendix 3](#) for more information on when CWRPs should be amended or replaced with a new plan.

For applicants that do not have a FireSmart Position, participate in a [CFRC](#) or have an acceptable CWRP/CWPP, eligible activities for 2027 funding will be limited to:

- FireSmart Position(s) and training for the position(s) (as outlined in [Section 7A of Table 1](#)).
- Community FireSmart and Resiliency Collaborative (as either the lead agency or participating in a [CFRC](#) that is led by another agency).
- CWRP development.
- Attending the Wildfire Resiliency and Training Summit.
- Wildland live fire training ([Section 7J of Table 1](#)).

While the CWRP is under development, additional eligible activities are limited to:

- General FireSmart education (as outlined in [Section 2 of Table 1](#)).
- Completing FireSmart assessments in areas of higher wildfire risk, such as **neighbourhoods** adjacent to the forested edge and/or areas that fall in an overall high to extreme category:

- o FireSmart assessments for eligible **First Nation owned buildings, publicly owned buildings, publicly and First Nations owned critical infrastructure, cultural sites and/or green spaces** (as outlined in [Section 3F of Table 1](#))
- o [FireSmart HIZ Assessments](#) for homes and properties
- o [Wildfire Mitigation Program Assessments](#) for homes or properties
- o Local FireSmart Collective Program: [Local FireSmart Collective Assessment](#) and [Collective Action Plan](#)
- o [FireSmart Farm and Ranch Assessments](#) (note: this assessment form is only available after completion of Farm and Ranch Assessment training)

Eligibility Review by BCWS and/or FNESS

For all applications under the FireSmart Community Funding and Supports application-based funding program, the eligibility screening section of the application worksheet(s) must be completed by the BCWS Wildfire Prevention Officer/Prevention Specialist and/or FNESS Wildfire Resiliency Advisor before the worksheet is submitted:

- Worksheet 1: FireSmart Activities. This is required to be submitted for all applications for base funding.
- Worksheet 2: Fuel Management. Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program
- Worksheet 3: CWRPs. This is required to be submitted as part of applications for base funding only if the eligible applicant is applying to amend or develop a new CWRP. For all applications that include activities in BC Parks, applicants are required to review Worksheet 3 with BC Parks. The eligibility screening section must be completed by BC Parks before the application is submitted.
- Worksheet 4: Impact from Wildfires. Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program

Please note that during active fire seasons or other emergency response deployments, BCWS and FNESS capacity will be limited which could affect adjudication timelines.

Reporting for Prior Projects

In order to apply for the 2027 FireSmart Community Funding and Supports program:

- All activities funded under the 2023 FireSmart Community Funding and Supports program must be complete and the final report must be submitted in full.
- All activities funded under the 2024, 2025 and 2026 FireSmart Community Funding and Supports program must either be:
 - o Complete and the final report is submitted, OR
 - o The [Interim Report Form](#) (indicating the **approved project** will be completed within 120 days of the application deadline) is submitted in advance of December 31, 2026.

Upon receipt of the Interim Report Form UBCM will confirm the updated **approved project end date** and the updated final report deadline. At this time, applicants may submit their application for the 2027 FireSmart Community Funding and Support intake. The 2027 adjudication process will proceed, however applications that are recommended for funding will not be approved until the complete outstanding final report is submitted.

Additional Funding Requirements

To qualify for funding, all eligible activities must:

- Generally speaking, be located within the applicant's administrative boundary and/or for assets or infrastructure that are owned by the **primary applicant** or **sub-applicant**.
- Include new activities or represent a new phase of an existing project (retroactive funding is not available unless specifically identified in this guide).
- Be capable of completion by the applicant by the **approved project end date**.
- Be supported by a current CWRP or CWPP acceptable to the BCWS, FNESS and/or, where applicable, BC Parks, that includes assessment and identification of FireSmart and fuel management priorities.
- Where applicable, be completed by a qualified professional that is accredited by their professional association.
- Ensure compliance with applicable federal and provincial legislation and regulations and local authority (e.g., burning bylaws or other bylaws or plans).
- Where applicable, be eligible for required approvals for authorizations and/or permits from the **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

6. Eligible and Ineligible Costs and Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Unless otherwise noted, eligible costs can only be incurred from the date of application submission until the final report is submitted.

[Table 1](#) identifies the activities that are eligible for funding and provides cost maximums for those activities. Refer to the Application Worksheet and Final Report Worksheet for required submissions for each proposed activity.

Applicants are required to propose costs within the cost maximums that reflect local, reasonable estimates. However, unless noted otherwise in Table 1, applicants with mitigating circumstances (e.g., remote community) can propose costs higher than the maximums if a rationale (e.g. increased shipping costs, additional travel costs) is provided and accepted. In all cases, eligible activities must be cost-effective.

Where applicable, applicants are encouraged to collaborate on proposed activities with **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

Table 1: FireSmart Activities Eligible for Funding

1. FIRESMART POSITIONS

In order to increase local capacity, applicants are required to have a FireSmart position to oversee eligible activities applied for in Worksheet (WS) 1 and/or 3 and to establish a sustainable FireSmart program. Applicants are required to have a FireSmart position in their community.

Eligible Activities	Cost Maximums and Guidance
A. Incremental FireSmart positions (e.g. creating a new position or adding new responsibilities to an existing position), based on the recommended job descriptions: • FireSmart Coordinator • Local FireSmart Representative • Wildfire Mitigation Specialist <i>Updated in 2027 – funding is no longer available for Wildfire Forest Professional</i>	Required cost estimate in WS1 and WS3. <i>The primary focus of FireSmart positions is to support eligible FireSmart activities but other activities related to emergency management (i.e. EOC, ESS, evacuations), structural fire and/or forestry (i.e. Indigenous Guardians) are eligible as no more than 20% of job duties.</i>
B. Seasonal FireSmart positions based on the recommended job descriptions: • Junior FireSmart Coordinator (Summer Students/youth position) • FireSmart Crew Member	<i>Seasonal positions do not meet the required FireSmart foundation for having a FireSmart position.</i>

2. EDUCATION

Applications are no longer required to include an education component. Public education and outreach play a critical role in helping communities prepare for wildfire by promoting a sense of empowerment and shared responsibility. For costs associated with the purchase of FireSmart resources please visit [Resources on FireSmartBC.ca](#).

Eligible Activities	Cost Maximums and Guidance
A. Update signage, social media, applicant websites and/or newsletters, and community education materials or displays related to a proposed activity in categories 2 through 12 below.	• Banners: up to \$1,800 (total order) • Posters: \$275 (total order) • Tents, including walls: up to \$2,450 each • Vehicle decals: up to \$830 (total order) • T-shirts: up to \$1,230 (total order)
B. Promote/distribute FireSmart educational resources, such as FireSmart 101, Wildfire Risk Reduction Basics, FireSmart Canada Ambassador training, Local FireSmart Representative training, FireSmart Begins at Home app, social media, FireSmart BC materials.	Required cost estimate in WS1
C. Organize, host or support FireSmart events: Wildfire Community Preparedness Day, Farm and Ranch Wildfire Preparedness workshop, Collective Advocate Workshop (formerly Neighbourhood Champion workshop), community FireSmart day, and/or wildfire season open houses.	Up to \$6,140 per event

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Education – cont'd)	Cost Maximums and Guidance
D. Support the FireSmart BC Education Program at local school districts. This includes promotional materials for contests, banners, and targeted education events at schools to promote the education program curriculum.	Up to \$615 per school
E. Support the FireSmart BC Library Program at local/regional libraries. This program includes Wildfire Resiliency Literacy Kits, Ember Activity Packages, Colouring Contest materials, and access to Storytime Videos with Ember.	Up to \$615 per branch or \$2,050 per independent library to support the whole Library Program, or, Up to \$310 per branch for the purchase of books from the Wildfire Resiliency Literacy Kit
F. Support the FireSmart BC Plant Program at local garden centres or nurseries. Includes plant tags, banners, staff buttons and in-store advertising.	Up to \$2,765 per location
3. COMMUNITY PLANNING <i>Community planning is a very effective tool for reducing wildfire risk for lands and buildings within the administrative boundaries of First Nation communities and local governments.</i> <i>Refer to the Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping or FireSmart BC Landscaping Hub.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Develop a CWRP in accordance with the instruction guide and template . <i>Refer to Appendix 3 for more information on developing a CWRP.</i>	<i>Updated in 2027</i> - Up to \$45,000 (inclusive of FireSmart position or other eligible staff costs, administration costs and honoraria and depending on Area of Interest (AOI) and proposed activities in the Eligible WUI) and with required cost estimate in WS3 <i>Applicants are required to have a current and acceptable CWRP/CWPP for their community</i>
B. Amend existing CWRPs that are less than 5 years old. <i>Refer to Appendix 3 for more information on amending a CWRP.</i>	<i>Updated in 2027</i> - Up to \$20,000 (inclusive of FireSmart position or other eligible staff costs, administration costs and honoraria and depending on AOI and proposed activities in the Eligible WUI) and with required cost estimate in WS3
C. Develop or amend bylaws related to open fires as defined in the <i>Wildfire Act</i> .	Up to \$11,880 <i>Bylaws must address aspect(s) of open fire that a local government or a First Nation is responsible for regulating. Section 4 of the Wildfire Act divides responsibility for wildfire prevention between the Provincial and local governments</i>
D. Develop FireSmart policies and practices for the design and maintenance of First Nations land and publicly owned land , such as parks and open spaces.	Required cost estimate in WS1

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Community Planning – cont'd)	Cost Maximums and Guidance
E. Develop FireSmart policies and practices for the design and maintenance of First Nations owned buildings and publicly owned buildings .	Required cost estimate in WS1
F. Complete FireSmart assessments for community buildings, structures and/or land, limited to First Nation owned buildings, publicly owned buildings, publicly and First Nations owned critical infrastructure, cultural sites and/or green spaces . <i>A list of buildings, assets and/or locations that are proposed to be assessed, and the ownership of each is required to be submitted to UBCM prior to commencing work</i>	<i>Refer to Sec. 8 of Table 1 for assessment and mitigation of eligible critical infrastructure</i> <i>Refer to Sec. 9 of Table 1 for assessment and mitigation of eligible community assets</i> <i>Refer to Sec 10 of Table 1 for assessment and mitigation of eligible cultural sites</i> <i>Refer to Sec 11 of Table 1 to apply for assessment and mitigation of eligible green spaces</i> <i>Refer to Sec. 12 of Table 1 to apply for assessments for homes and properties</i>
• FireSmart Home Ignition Zone (HIZ) Assessment	Up to \$275 per structure (generally 1 to 3 hours to complete)
• FireSmart Critical Infrastructure Assessment	Up to \$945 per structure (generally 4 to 8 hours to complete)
• Wildfire Mitigation Program Assessment	Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete)
• Checklist for Fuel Management Prescription (required to be completed by applicant and BCWS or FNESS before Cultural Sites and Green Spaces Assessment is started)	Up to \$275 per location/structure (generally 1 to 3 hours to complete)
• FireSmart Cultural Sites and Green Spaces Assessment (only eligible if the checklist confirms that the proposed area meets the requirements for funding for Cultural Sites or Green Spaces)	Up to \$945 per structure/location (generally 4 to 8 hours to complete) with ownership of land in WS1
4. DEVELOPMENT CONSIDERATIONS <i>Community land use and development in wildfire-prone areas affects the susceptibility of the community at different scales and in terms of where and how a community is, or will be, developed.</i> <i>Refer to the Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping, FireSmart BC Landscaping Hub and Wildfire Development Permit Areas: non-technical guide for FireSmart Coordinators in British Columbia</i>	
Eligible Activities	Cost Maximums and Guidance
A. Amend Official Community Plans, Comprehensive Community Plans and/or land use, engineering and public works bylaws to incorporate FireSmart principles.	Up to \$11,880
B. Revise landscaping requirements in zoning and development permit documents to incorporate FireSmart principles.	Up to \$11,880
C. Establish or revise Development Permit Areas for Wildfire Hazard to incorporate FireSmart principles.	Up to \$11,880

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Development Considerations – cont'd)	Cost Maximums and Guidance
D. Amend referral processes for new developments to ensure multiple departments, including the fire department and/or emergency management personnel, are included.	Up to \$11,880
5. INTERAGENCY CO-OPERATION <i>Interagency cooperation may include local fire departments, First Nation and/or local government staff and elected officials, Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada), provincial ministries (e.g., EMCR and BCWS), industry representatives and other stakeholders.</i>	
A. Develop and/or coordinate a new or existing Community FireSmart and Resiliency Collaborative (CFRC) <u>as the lead agency</u> . <i>Note: eligible costs include development, coordination, administration, and travel. Staff wages and costs related to back-filling positions are not eligible for funding.</i>	Up to \$2,450 per meeting <i>Applicants are required to be participating in a CFRC</i>
B. Participate in a CFRC that is led by another agency.	Up to \$1,230 per meeting
C. Participate in an integrated wildfire risk reduction planning table (generally led by Ministry staff in collaboration with communities) to support the integration of fuel management planning processes across jurisdictional boundaries.	Up to \$1,230 per meeting
D. Provide Indigenous cultural safety and humility training to emergency management personnel to more effectively partner with, and provide assistance to, Indigenous communities for both wildfire prevention and suppression.	Required cost estimate in WS1
E. Attend the Wildfire Resiliency and Training Summit. <i>Note: eligible costs include conference fee and travel (including accommodations and per diems). Staff wages and costs related to back-filling positions are not eligible for funding.</i>	<u>Updated in 2027</u> - Up to four staff per eligible applicant, up to \$2,500 per attendee
6. EMERGENCY PLANNING <i>Community preparations for a wildfire emergency require a multi-pronged approach for a community to respond effectively to the threat of wildfires as a whole.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Develop and/or participate in cross-jurisdictional meetings and <u>tabletop exercises</u> specifically focused on wildfire preparedness and suppression, including seasonal wildfire readiness meetings.	Up to \$2,455 per meeting
B. Assess, inventory and <u>purchase</u> FireSmart structure protection equipment.	<u>New in 2027</u> – funding is no longer available for this activity

7. FIRESMART TRAINING AND CROSS TRAINING

Cross-training fire department members, emergency management personnel and, where supported by the approved applicant, **cooperative community wildfire response organizations**, supports local FireSmart activities, including a safe and effective wildfire response.

For all virtual courses, eligible costs include course fee, required course materials, and travel (including accommodations and per diems) only if required for internet connection or access to necessary technology. For all in-person courses, eligible costs include course fee, required course materials, and travel (including accommodations and per diems).

Staff wages and costs related to back-filling positions are not eligible for funding.

Eligible Activities	Cost Maximums and Guidance
A. Training for FireSmart Positions. Refer to the recommended job descriptions for the training required for each position. Only qualifications identified in the job descriptions are eligible for funding.	Required training breakdown for each proposed position and cost estimate in WS1
B. Local FireSmart Representative training (free, online).	Required cost estimate in WS1
C. Wildfire Mitigation Program – Wildfire Mitigation Specialist (WMS) training for new applicants to the WMP program. To become a WMS, the WMP workshop (max. 14 attendees) must be completed. If training is delivered by Provincial FireSmart BC Wildfire Mitigation Program Administrators, the workshop instructor cost and course fees are \$2,500 and the local cost (facility rentals, coordination, etc.) is up to \$2,000. If the training is delivered by a certified WMS trainer (see row D below) the local cost (facility rentals, coordination, etc.) is up to \$2,000. Note: eligible costs can include travel expenses to attend training outside of community (including accommodations and per diems). Refer to Appendix 5 for more information on the WMP program.	Up to \$4,500 per workshop, depending on workshop instructor, with required cost estimate in WS1 Up to four staff per eligible applicant to travel to workshop outside of their community
D. Wildfire Mitigation Specialist 'Train the Trainer' This course is available for active WMS to become a certified WMS trainer that can instruct WMS training (as in row C above) to staff within their community or neighbouring communities. Note: eligible costs can include travel expenses to attend a workshop outside of community (including accommodations and per diems). Refer to Appendix 5 for more information.	Up to \$2,000 for local costs (facility rentals, coordination, etc.) with required cost estimate in WS1 Up to two staff per eligible applicant to travel to workshop outside of their community
E. FireSmart BC Farm and Ranch training (free, online course for FireSmart positions) that is required in order to conduct Farm and Ranch Assessments.	Required cost estimate in WS1
F. FireSmart BC Landscaping Course (free, online course for public works, lands, and/or parks staff).	Required cost estimate in WS1

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Training and Cross-Training – cont'd)	Cost Maximums and Guidance
G. Cross-train fire department members in wildland urban interface (WUI) training. The following are the <u>only</u> courses eligible for funding:	
• Wildfire Risk Reduction Basics Course (free, online course for non-forest professionals that provides an introduction to the key concepts to minimize the negative impacts of wildfires in BC).	Required cost estimate in WS1
• Fire Life & Safety Educator (public education course for fire safety education).	Required cost estimate in WS1
• ICS-100 (Incident Command System - introduction to an effective system for command, control, and coordination of response at an emergency site; available online).	Required cost estimate in WS1
• SPP-WFF1 Wildland Firefighter Level 1 (includes S-100, S-185).	Required cost estimate in WS1
• S-100 Basic fire suppression and safety (basic fire suppression training) and S-100A (annual refresher).	Required cost estimate in WS1
• S-185 Fire entrapment avoidance and safety (general knowledge course on wildfire safety and entrapment avoidance for local governments, contract crews, and First Nations).	Required cost estimate in WS1
• S-231 Engine Boss (training for structure defense program in a WUI event).	Required cost estimate in WS1
• <i>Updated in 2027</i> - SPP-115 Structure Protection Program (training for structure protection within the WUI) limited to Fire Departments that currently have a Type-2 SPU	Required cost estimate in WS1
• WSPP-WFF1 Trainer (train the trainer for WFF1).	Required cost estimate in WS1
• Task Force Leader (TFL) (for structure defense only; course for structural fire personnel to monitor and assess specialty resources that work together to accomplish a common task).	Required cost estimate in WS1
• Division/Group Supervisor (DIVS) (for structure defense only; course for structural fire personnel to implement assigned portion of the Incident Action Plan and be responsible for all operations conducted in the division/group).	Required cost estimate in WS1
H. Cross-train cooperative community wildfire response organizations . The following are the <u>only</u> courses eligible for funding:	
• S-100 Basic fire suppression and safety (basic fire suppression training) and S-100A (annual refresher).	Required cost estimate in WS1
• S-185 Fire entrapment avoidance and safety (general knowledge course on wildfire safety and entrapment avoidance for local governments, contract crews, and First Nations).	Required cost estimate in WS1

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Training and Cross-Training – cont'd)	Cost Maximums and Guidance
• ICS-100 (Incident Command System - introduction to an effective system for command, control, and coordination of response at an emergency site; available online).	Required cost estimate in WS1
• Updated in 2027 - SPP-115 Structure Protection Program (training for structure protection within the WUI) limited to training with Fire Departments that currently have a Type-2 SPU	Required cost estimate in WS1
• Wildfire Risk Reduction Basics Course (free, online course for non-forest professionals that provides an introduction to the key concepts to minimize the negative impacts of wildfires in BC).	Required cost estimate in WS1
I. Training to develop cultural and prescribed fire practitioners: • BCTREX - Prescribed Fire Training Exchange (collaborative, hands-on training event designed to bring together firefighters, land managers, researchers, and other stakeholders to conduct prescribed burns while gaining experience and exchanging knowledge). • RX310 Introduction to Fire Effects - An introduction to fire effects that offers an overview of the fundamental principles and ecological impacts of fire across diverse ecosystems. • S-211 The Fire Environment for Firefighters and Dispatchers - An introduction to the influences of weather, topography, and fuels on wildland fire behavior to support safe and effective fire management decisions. • S-290 Principals of Fire Behaviour – An intermediate-level instruction on the factors that influence wildland fire behavior, including fuels, weather, and topography, to support predictive decision-making in fire operations. • S-291 Understanding the Fire Weather Index Systems - Introduces the components and application of the Canadian Fire Weather Index (FWI) System for evaluating and predicting fire danger conditions. • New in 2027 S-219 Firing Operations - Prepares experienced wildland fire personnel to plan, brief, supervise, and evaluate ground ignition operations in prescribed fire and wildfire response. The course emphasizes the role of the Ground Ignition Supervisor (Firing Boss), focusing on applying fire behaviour, environmental conditions, and operational objectives into safe, effective, adaptable firing plans.	Required cost estimate in WS1 BCTREX is limited to one staff person

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Training and Cross-Training – cont'd)	Cost Maximums and Guidance
<i>New in 2027</i> S-244 Fire Effects Monitor (FEMO) / Field Observer (FOBS) - Provides participants with the knowledge and skills necessary to perform as a FEMO and/or FOBS in support of both wildfire operations and prescribed fire. Participants will learn how to observe and document a range of environmental conditions including weather, fire behaviour, smoke, and first order fire effects and to communicate these observations effectively to support operational decision-making	
J. Wildland Live Fire Training. Eligible applicants must work with BCWS zone staff to: - Identify suitable location, for live fire training burns - Obtain necessary authorizations - Develop burn plans - Implement the live fire training burn - Debrief to inform future training and project planning Refer to Appendix 6 for more information on Wildland Live Fire Training.	Project description and budget is required to be submitted with Worksheet 1 Confirmation of approval in principle from BCWS Zone staff is required to be submitted <u>before the application is approved</u> Proposed projects must be discussed with a BCWS Wildfire Prevention Officer or Prevention Specialist and/or FNESS Wildfire Resiliency Advisor prior to submitting an application.
8. FIRESMART PROJECTS FOR CRITICAL INFRASTRUCTURE <i>Implementing recommended FireSmart improvements to local critical infrastructure demonstrates wildfire prevention principles and best practices to community members and other stakeholders.</i> <i>To be eligible for funding, applicants must provide a completed FireSmart assessment, confirmation of ownership and description of role in emergency response to a wildfire event for all proposed critical infrastructure projects at the time of application submission. Refer to Appendix 7 for funding requirements for critical infrastructure.</i> <i>If mitigation work is not being proposed, then assessment should be applied for under Section 3F of Table 1.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Complete an initial FireSmart Critical Infrastructure Assessment before mitigation work is started (completed assessment must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).	Up to \$945 per structure (generally 4 to 8 hours) Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land
B. Complete recommended mitigation activities identified in the assessment, limited to labour and material costs required to complete activities outlined in Table 6 (Appendix 7) .	Up to \$50,000 per eligible structure, including building materials and labour (note: higher funding requests will not be considered)
C. Complete second FireSmart Critical Infrastructure Assessment after mitigation work is complete (required).	Up to \$945 per structure (generally 4 to 8 hours)

Table 1: FireSmart Activities Eligible for Funding

9. FIRESMART PROJECTS FOR COMMUNITY ASSETS

Implementing recommended FireSmart improvements to local community assets demonstrates wildfire prevention principles and best practices to community members and other stakeholders.

To be eligible for funding, applicants must provide a completed FireSmart assessment, confirmation of ownership and description of role in emergency response to a wildfire event for all proposed community asset projects at the time of application submission. Refer to [Appendix 7](#) for funding requirements for critical infrastructure.

If mitigation work is not being proposed, assessment(s) should be applied for under [Section 3F of Table 1](#).

Eligible Activities	Cost Maximums and Guidance
A. Complete an initial FireSmart Critical Infrastructure Assessment for the proposed community asset before mitigation work is started (completed assessment must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).	Up to \$945 per structure (generally 4 to 8 hours) <i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land</i>
B. Complete recommended mitigation activities identified in the assessment, limited to labour and material costs required to complete activities outlined in Table 6 (Appendix 7) .	Up to \$50,000 per eligible structure, including building materials and labour (note: higher funding requests will not be considered)
C. Complete second FireSmart Critical Infrastructure Assessment after mitigation work is complete (required).	Up to \$945 per structure (generally 4 to 8 hours)

10. FIRESMART PROJECTS FOR CULTURAL SITES

Cultural Sites are locations of historical and cultural importance to Indigenous communities, preserving their heritage, traditions, and connection to the land that, generally speaking, are outside of **forested stands**. These include, but are not limited to, culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

To be eligible for funding, all projects must have a completed Checklist for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces Assessment is required at the time of application submission.

*In cases where **cultural sites** are located on **Provincial Crown Land** confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM at the time of application submission.*

*If mitigation work is not being proposed, assessment(s) should be applied for under [Section 3F of Table 1](#). Refer to [Appendix 8](#) for complete funding requirements for **cultural sites**.*

Eligible Activities	Cost Maximums and Guidance
A. Complete Checklist for Fuel Management Prescription before CSGS Assessment is started (completed checklist must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The checklist is required to be completed by the applicant and BCWS or FNESS before the Cultural Sites Assessment is started.	Up to \$275 per location/structure (generally 1 to 3 hours to complete)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Cultural Sites – cont'd)	Cost Maximums and Guidance
B. Complete initial FireSmart CSGS Assessment for the proposed cultural site before mitigation work is started (completed assessment must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The completion of the FireSmart CSGS Assessment is only eligible if the checklist confirms that the proposed area meets the requirements for funding for Cultural Sites.	Up to \$945 per location/structure (generally 4 to 8 hours)
C. Complete recommended mitigation activities identified in the FireSmart CSGS Assessment, limited to labour and material costs required to complete activities outlined in Table 7 (Appendix 8).	Up to \$25,000 per eligible location, including building materials and labour (note: higher funding requests will not be considered)
D. Complete second FireSmart CSGS Assessment after mitigation work is complete (required).	Up to \$945 per location/structure (generally 4 to 8 hours)
11. FIRESMART PROJECTS FOR GREEN SPACES Green spaces are outside of forested stands and include parks, gardens, cemeteries, naturalized spaces, trails and pathways, linear parks and greenways, rights-of-way and boulevards. Green spaces are limited to First Nations owned land or publicly owned land. To be eligible for funding, all projects must have a completed Checklist for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces Assessment at the time of application submission. If mitigation work is not being proposed, assessment(s) should be applied for under Section 3F of Table 1. Refer to Appendix 8 for funding requirements for green spaces.	
Eligible Activities	Cost Maximums and Guidance
A. Complete Checklist for Fuel Management Prescription before CSGS Assessment is started (completed checklist must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The checklist is required to be completed by the applicant and BCWS or FNESS before the Green Spaces Assessment is started.	Up to \$275 per location/structure (generally 1 to 3 hours to complete)
B. Complete initial FireSmart CSGS Assessment for the proposed cultural site before mitigation work is started (completed assessment must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The completion of the FireSmart CSGS Assessment is only eligible if the checklist confirms that the proposed area meets the requirements for funding for green spaces.	Up to \$945 per location/structure (generally 4 to 8 hours)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Green Spaces – cont'd)	Cost Maximums and Guidance
C. Complete recommended mitigation activities identified in the FireSmart CSGS Assessment , limited to labour and material costs required to complete activities outlined in Table 7 (Appendix 8) .	Up to \$25,000 per eligible location, including building materials and labour (note: higher funding requests will not be considered)
D. Complete second FireSmart CSGS Assessment after mitigation work is complete (required).	Up to \$945 per location (generally 4 to 8 hours)
12. FIRESMART ACTIVITIES FOR HOMES AND PROPERTIES <i>First Nations and local governments have a key role to play in supporting residents, homeowners and property owners, including farms and ranches, to undertake FireSmart activities that demonstrate wildfire prevention principles and best practices.</i> <i>To be eligible for funding, all FireSmart activities must be located in the FireSmart Home Ignition Zone (with home and/or property owner's written consent).</i>	
Eligible Activities	Cost Maximums and Guidance
A. FireSmart Activities for Homes and Properties.	<i>Refer to Section 3F of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land</i>
- Conduct FireSmart HIZ Assessments for homes and properties, limited to: - Data collection activities using HIZ assessment. - Digitizing HIZ assessment information. - Simple reporting (for community members, Council, etc.). - Basic mapping for PDF product.	Up to \$275 per structure (generally 1 to 3 hours to complete)
Offer local rebate programs to home and property owners that complete eligible FireSmart activities. <i>Refer to Appendix 9 for more information.</i>	Rebates are limited to 50% of the total cost of the eligible activities identified in Table 8 (Appendix 9) and up to \$5,000 per property (note: higher funding requests will not be considered)
- Completion of recommended mitigation activities identified in a completed FireSmart Assessment, limited to labour costs required to complete activities outlined in Table 8 (see Appendix 9) for: - Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves. - Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.	

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Homes and Properties – cont'd)	Cost Maximums and Guidance
B. FireSmart Activities for Farms and Ranches	Refer to Section 3F of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land
- Conduct Farm and Ranch Assessments for farms and ranches, limited to: - Data collection activities using Farm and Ranch Assessment. - Digitizing Farm and Ranch Assessment information. - Simple reporting (for community members, Council, etc.). - Basic mapping for PDF product. - Facilitating Farm and Ranch Wildfire Plan preparation utilizing the Farm and Ranch Guide.	Up to \$275 per structure (generally 1 to 3 hours per structure to complete)
Offer local rebate programs to farm and ranch property owners that complete eligible FireSmart activities. Refer to Appendix 9 for more information.	Rebates are limited to 50% of the total cost of the eligible activities identified in Table 8 (Appendix 9) and up to \$5,000 per property (note: higher funding requests will not be considered)
C. Local FireSmart Collective Program Refer to Appendix 5 for requirements for funding this activity and note that the assessment and plan are required to be completed in the same intake.	Local FireSmart Collective Assessment - Up to \$515 per neighbourhood (collective) (generally 3 – 4 hours to complete) Collective Action Plan -Up to \$1,230 per neighbourhood (collective)
D. Conduct Wildfire Mitigation Program Assessments for individual homes or properties, <u>limited to</u> : - Upon completion of certification, receipt of a Wildfire Mitigation Program driveway sign. - Data collection and management using WMP data base. - Simple reporting (for community members, Council, etc.). - Basic mapping for PDF product. Refer to Appendix 5 for requirements for funding.	Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete) Follow-up inspection – Up to \$185 per structure (generally 1 to 2 hours to complete)
E. Provide off-site vegetative debris disposal for home and properties where FireSmart vegetation management has been undertaken, including: - Provide sharpening services for gardening hand tools. - Provide a dumpster, chipper or other collection method. - Waive tipping fees. - Provide curbside debris pick-up.	Required cost estimate in WS1 Refer to Additional Information on the Use and Disposal of Wood Chips Generated by FCFS-Funded Projects

Additional Eligible Costs and Activities

In addition to the activities identified in [Table 1](#), the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff costs (e.g., creating a new position or adding new responsibilities to an existing position). Eligible expenses include wages/salary, mandatory employment related costs as

required by federal or provincial law, and other employment related costs as required by the approved applicant.

- Incremental administrative and/or operating costs that are directly related to eligible activities (cell phone plans and/or software licenses for FireSmart positions, lease and insurance costs for storage of FireSmart materials, insurance for vehicles for FireSmart positions, etc.).
- Consultant/contractor costs. Please note: if you intend to hire a professional (planner, forester) to support proposed activities, professional consultant rates will only be considered for activities that represent respective professions. For other activities (e.g. social media, planning events or administering rebate programs) consultant rates are expected to be commensurate with the type of activity being undertaken.
- Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers when they are scheduled to speak, present, or teach. Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts and be equitable to consultant rates.
- Expenses related to local cultural protocols (e.g., gifts, cultural ceremonies).
- Translation costs and the development of culturally appropriate education, awareness, or engagement materials.
- Identification of community and cultural values through engagement. This includes seeking advice from Indigenous Knowledge Holders and other experts (e.g., health authorities, First Nations Health Authority, biologists, etc.) and engaging the community (e.g., equity-denied populations, Indigenous organizations, such as Friendship Centres and Métis Chartered Communities), Indigenous Nations, local governments, agricultural sector, critical infrastructure owners, etc.
- Purchase of tools (e.g., hand saws, loppers), power tools (e.g., chainsaws, brush saws, walk-behind lawnmowers, string trimmers), and/or drones that do not require pilot certificate or registration (i.e. microdrones that are less than 250 grams) required for eligible activities (up to \$5,000 per eligible applicant).
- Purchase of IT equipment (limited to tablet computers, compatible Satellite Emergency Notification Devices, Global Positioning System trackers and required accessories) required for eligible activities (up to \$5,000 per eligible applicant).
- Expenses related to first aid training and kits that are incremental to the [Occupational Health and Safety Regulation](#) requirements for a workplace/employer and that are required specifically for eligible activities.
- Lease of equipment and/or vehicles (with the exception of trailers or equipment for FireSmart structure protection).
- Presentation to Band Council, or modern Treaty First Nation government, local government Council, Board, community organizations, etc.
- Public information costs (e.g., workshops, printed materials) that align with the intent of the funding stream and provide benefit to the community at large.

Ineligible Costs and Activities

Any activity that is not outlined in [Table 1](#) or is not directly connected to activities approved in the application is not eligible for grant funding. This includes:

- Routine or ongoing operating and/or planning costs or activities that are not incremental to the project or not directly related to eligible activities.
- Development or amendment of plans or maps primarily intended for emergency response.
- Development of databases.
- Purchase of software, software licences, service subscriptions, or membership fees.
- Development of FireSmart plans (with the exception of CWRPs, amendments to existing CWRPs and [FireSmart Neighbourhood Plans \(Collective Action Plans\)](#)).
- Development or update of feasibility studies (including water tank location analysis).

- Purchase of vehicles/trailers (with the exception of trailers for FireSmart structure protection).
- Purchase, construction, siting or maintenance of Fire Danger rating signs.
- Purchase of non-[FireSmart BC](#) branded items for community events and/or recruitment/retention of volunteers.
- Purchase of emergency supplies (e.g., first aid kits, evacuation supplies) for community members or households.
- First aid training and kits that are required to meet [Occupational Health and Safety Regulation](#) requirements for a workplace/employer.
- Wildfire threat assessments and fuel treatment unit identification on **private land**. Private Managed Forest Land (PMFL) wildfire threat assessments may be eligible if located within the **Eligible WUI** and the PMFL owner has consented in writing.
- Generally speaking, wildfire threat assessments and fuel treatment unit identification outside of the **Eligible WUI**.
- For FireSmart crew activities only:
 - o Purchase of machinery and/or livestock for grazing.
 - o Work undertaken by the Ministry of Forests, including Provincial **prescribed fire** staff support.
 - o Any third-party requirements to address hazard abatement under the *Wildfire Act*.
 - o Hazard abatement activities related to existing or decommissioned sawmills (e.g., removal of slabs and/or sawdust).

7. Application Requirements and Process

The [LGPS Online Application Tool](#) is required to be used. Refer to [Appendix 10](#) for full information.

Application Deadline

Funding permitting, eligible applicants can submit one application between October 1 and December 31, 2026.

Applicants will be advised of the status of their application within 120 days of the application deadline.

Submission of Applications

Applications are required to be submitted in two steps prior to the application deadline:

1. [LGPS Online Application Form](#): This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Application Worksheet that must be completed as part of Step 2.
2. Application Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

Refer to [Appendix 10](#) for more information on this process and the information that will be required to be submitted during each step, including all application questions.

Required Application Contents

All applicants are required to complete the LGPS Online Application Form and submit an electronic copy of the complete application, as outlined in Table 2:

Table 2: Summary of Required Application Contents and Related Attachments

Refer to the Application Worksheet and Final Report Worksheet for required submissions for each proposed activity.

Required Submissions	Related Attachments (as required)
Application Worksheet	Completed CWPP or CWRP (if not previously submitted).
Worksheet 1: Proposed FireSmart Activities	- Community Planning – A list of buildings, assets and/or locations that are proposed to be assessed and the ownership of each. - Cross Training – Training breakdown for each FireSmart position with cost calculation; project description and budget for wildland live fire training <u>and</u> confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing training. - FireSmart Projects for Critical Infrastructure - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical Infrastructure Assessment(s). - FireSmart Projects for Community Assets - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical Infrastructure Assessment(s).
Worksheet 1: Proposed FireSmart Activities (cont'd)	- FireSmart Projects for Cultural Sites - Completed Checklist(s) for Fuel Management Prescription with Section B completed BCWS or FNESS, five representative photos of the proposed site and, if possible, PDF map and Google Earth compatible KML file; completed initial FireSmart Cultural Sites Assessment(s). - FireSmart Projects for Green Spaces - Completed Checklist(s) for Fuel Management Prescription with Section B completed by BCWS or FNESS, five representative photos of the proposed site and, if possible, PDF map and Google Earth compatible KML file; completed initial FireSmart Green Spaces Assessment(s). - In cases where critical infrastructure, community assets or cultural sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager.
Worksheet 2: Proposed Fuel Management Activities	Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program
Worksheet 3: Proposed New/Amended CWRP	- PDF map <u>and</u> Google Earth compatible KML file, at appropriate scale, outlining the AOI and Eligible WUI. All maps must meet the general requirements for all maps outlined in Section B of Appendix 11. - In cases where the applicant proposes risk assessments in Eligible WUI outside of the AOI, confirmation that the proposed risk assessments activities are supported will be required <u>at the time of application submission</u> from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g. Indigenous Services Canada, local governments) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only. - In cases where the applicant proposes threat assessments in the Eligible WUI in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required <u>at the time of application submission</u> from the PMFL.

Table 2: Summary of Required Application Contents and Related Attachments

Required Submissions	Related Attachments (as required)
Worksheet 4: Additional Funding for Applicants Impacted by Wildfires	Additional funding for impact from wildfire is no longer available under the FireSmart Community Funding and Supports program
Band Council, Treaty First Nation, or local government Council or Board resolution, (or letter of support from Band Manager, CAO or CFO when a single applicant with a request under \$50,000 only), indicating support for the current proposed activities and willingness to provide overall grant management.	
For regional projects only: Council, Board or Band Council resolution from each sub-applicant that clearly states approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.	

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application contents have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

All complete, eligible applications (with eligibility screening section completed by BCWS, FNESS and/or BC Parks) will be scored by BCWS and/or FNESS. Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

Higher application review scores will be given to projects that demonstrate:

- Alignment with the intent of the FireSmart Community Funding and Supports program to clearly increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire.
- Increase in local capacity building and leadership in wildfire risk reduction.
- Sustainable approaches to the delivery of local FireSmart programs.
- Evidence of local wildfire risk (within the past five years) and rationale for proposed activities. This can include:
 - Wildfire risk class of 1, 2 or 3 for the general area of interest.
 - Current local threat assessments that show wildfire threat in proximity to values at risk within and around the community that have been supported by the BCWS Wildfire Prevention Officer/Prevention Specialist and/or FNESS Wildfire Resiliency Advisor.
 - Demonstrated history of recent repeated and/or significant interface wildfires and evacuations.
 - Evidence of change in forest health or forest condition, such as persistent drought conditions.
- Evidence of engagement with First Nations and/or Indigenous organizations in advance of submitting the application, the extent to which First Nations and/or Indigenous organizations will participate in the proposed activities, and/or the extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training).
- Collaboration with one or more partners (e.g., Provincial Crown Land Manager, other land manager, community or resident organization, First Nation or Indigenous organization, other local governments, industry, or other levels of government).
- Cost effectiveness, including proposed costs within cost maximums established in [Table 1](#) and local, reasonable cost estimates.
- In cases where the total project cost exceeds the grant request, that **in-kind contributions**, from the eligible applicant, sub-applicants or community partners, or other grant funding are included and confirmed.

Following this, the Evaluation Committee will assess all eligible applications. As required, the Evaluation Committee may consider the provincial, regional, and urban/rural distribution of proposed projects. Recommendations will be made on a priority basis. All funding decisions will be made by UBCM.

All application materials may be shared with the Province of BC, First Nations' Emergency Services Society and FireSmart BC.

8. Grant Management and Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements. Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision and Payments

All applicants will receive written notice of funding decisions. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and is required to be signed and returned to UBCM.

Grants are awarded in two payments: 50% at the approval of the project when the signed Approval Agreement has been returned to UBCM, and the eligible remainder when the project is complete and UBCM has received and approved the required final reporting.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Payment by Direct Deposit

Approved applicants may request to have all grant payments made by direct deposit. Please note that all payments to local governments are already made by direct deposit.

In order to receive payments by direct deposit, approved applicants are required to submit:

- UBCM Direct Deposit Authorization Form for a bank account registered in the name of the approved applicant. Direct deposit payments will not be made to accounts registered to an individual or to an entity that is not the same as the approved applicant.
- Resolution or motion from the approved applicant (e.g., Band Council, Treaty First Nation, local government Council or Board, society Board of Directors) authorizing UBCM to make all future grant payments by direct deposit.

Post-Grant Approval Meetings

As a requirement of grant funding, all approved applicants are required to meet with the BCWS Wildfire Prevention Officer/Prevention Specialist or FNESS Wildfire Resiliency Advisor, or designate, to discuss the **approved project** prior to commencing work.

In addition, where applicable, approved applicants are encouraged to meet with the Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g. Indigenous Services Canada) to discuss the project prior to commencing work.

Progress Payments

To request a progress payment, approved applicants are required to submit the [Interim Report Form](#). The form will require the following information:

- Description of activities completed to date
- Description of funds expended to date
- Written rationale for receiving a progress payment

Changes to Approved Projects (Amendment Requests)

Approved grants are specific to the project as identified in the approved application, and grant funds are not transferable to other projects. Generally speaking, this means funds cannot be transferred to an activity that was not included in the approved application.

Approval from UBCM and/or the Evaluation Committee will be required for any variation from the **approved project**. Depending on the complexity of the proposed amendment, requests may take up to 120 days to review.

To propose changes to an **approved project**, applicants are required to submit the [Interim Report Form](#). If UBCM determines the amendment is eligible for consideration, applicants will be required to submit:

- Amended application package, including updated, application worksheet(s), and an updated Council, Board or Band Council resolution/letter of support.
- For regional projects only: evidence of support from **sub-applicants** for proposed amendments.
- Written rationale for proposed changes to activities and/or expenditures.

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within the time frame identified in the Approval Agreement and all extensions beyond this date must be requested in writing and be approved by UBCM.

The [Interim Report Form](#) must be submitted for all extension requests over six months. Extensions will not exceed one year from the date of the original final report deadline.

Recognition of Funding and Funders

When recognizing funding, please state that the FireSmart Community Funding and Supports funding stream is administered by the Union of BC Municipalities and funded by the Province of BC. UBCM is active on X, Bluesky, LinkedIn and Facebook. When possible, please mention or tag UBCM on social media posts that are related to projects that are funded by programs that UBCM administers.

Guidelines on using the BC logo, including downloadable files, are available [here](#)

9. Interim Reporting and Final Report Requirements and Process

Reporting requirements do not apply to any product, data or information which may include Indigenous knowledge. The Ministry of Forests respects the First Nations principles of OCAP®.

Final Reports

An electronic copy of the complete final report package is required for all projects.

To meet this requirement, applicants are required to submit the Application-based Funding for FireSmart Activities Final Report Worksheet (and all required attachments as outlined in Table 3). This will require completion of the Final Report Worksheet and the completion of the relevant Worksheet 1 and/or Worksheet 3.

When final report requirements are met, a payment for the eligible remaining grant amount will be issued.

Table 3: Summary of Required Final Report Contents and Related Attachments

Refer to the Application Worksheet and Final Report Worksheets for required submissions for each proposed activity.

Required Submissions	Related Attachments (as required)
Final Report Worksheet 1	• Education – Electronic samples of educational materials. • Community Planning – All updated/completed bylaws, policies, practices and plans; all completed checklists and assessments. • Development Considerations – All updated/completed bylaws, policies, practices and plans. • Cross Training – List of completed training for each FireSmart position with cost calculation; a project report and financial summary for wildland live fire training. • FireSmart Projects for Critical Infrastructure - Completed post-mitigation FireSmart Critical Infrastructure Assessment(s). • FireSmart Projects for Community Assets - Completed post-mitigation FireSmart Critical Infrastructure Assessment(s). • FireSmart Projects for Cultural Sites - Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s).

Table 3: Summary of Required Final Report Contents and Related Attachments

Required Submissions	Related Attachments (as required)
Final Report Worksheet 1	• FireSmart Projects for Green Spaces - Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s). • FireSmart Activities for Homes and Properties – Summary report and sample of completed FireSmart HIZ Assessments and/or FireSmart Farm and Ranch Assessments; list of addresses that received a rebate and rebate amounts; list of addresses where eligible mitigation work was completed <u>and</u> a general description of the work at each address; completed neighbourhood assessments and/or plans; summary report of completed WMP Assessments.
Final Report Worksheet 2: Fuel Management Activities	• Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program
Final Report Worksheet 3: New CWRP/Amended CWRP	• Copy of the completed or amended CWRP. • Completed Wildfire Threat Assessment Worksheet(s) and photos. • Maps and spatial data as outlined in Appendix 11.
Final Report Worksheet 4: Additional Funding for Applicants Directly Impacted by Wildfires	• Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program
Copies, excerpts and/or links to all materials produced with grant funding.	
Photos of funded activities and/or completed projects and links to media directly related to the funded project.	

Submission of Interim Reporting and Final Reports

Interim and final reports should be submitted as Excel, Word, or PDF files. Total file size for email attachments cannot exceed 20 MB.

All interim and final reports should be submitted to Local Government Program Services, Union of BC Municipalities by e-mail: cri@ubcm.ca.

Review of Interim Reporting and Final Reports

UBCM will perform a preliminary review of all reports to ensure the required report elements have been submitted. Following this, all complete final reports and deliverables may be reviewed by BCWS, FNESS and/or, where applicable, BC Parks before grant payment is released.

All final report materials may be shared with the Province of BC, First Nations' Emergency Services Society, and FireSmart BC. The Province is moving towards a public dashboard that will highlight all plans and proposed/completed **fuel management treatments**. This would include spatial components and attributes and include changes to spatial requirements for CWRPs.

10. Additional Information

Union of BC Municipalities

E-mail: cri@ubcm.ca

Phone: 604-270-8226 ext. 220

Appendix 1: Definitions for FireSmart Community Funding and Supports Program

Approved project: Activities and costs included in the approved application that are to be completed from the **approved project start date** to the **approved project end date**.

Approved project start date: The date of the approval agreement for the approved project. However, eligible costs can be incurred from the date of application submission until the final report is submitted.

Approved project end date: The date identified in the approval agreement as the approved project end date. Generally speaking, this will be 12 months or 24 months from the date of the approval agreement depending on whether an applicant has applied for funding for one or two years.

Area of Interest (AOI): The AOI is the geographic scope of the CWRP. For the purpose of the FireSmart Community Funding and Supports program, the AOI is the area within the municipal boundary, regional district boundary, or boundary of **First Nations land**. Refer to [Appendix 3](#) and the CWRP instruction guide and template for more information.

Cooperative Community Wildfire Response (CCWR) organization: For the purpose of the FireSmart Community Funding and Supports program, a CCWR organization is an incorporated business entity, such as a non-profit society or fire brigade, that has an accountable leadership structure, operates outside of structural fire protection jurisdiction and is willing to follow the command and direction of BC Wildfire Service.

Cultural Burning: A practice that has existed since time immemorial, with traditional knowledge passed down from generation to generation. It holds different meanings for different Indigenous communities but is often defined as the controlled application of fire on the landscape to achieve specific cultural objectives. These burns are typically implemented at low intensity, with guidance from an Elder or Fire Knowledge Keeper. Common objectives include, but are not limited to cultural and language preservation, fuel mitigation, food and medicinal plant revitalization, and habitat enhancement.

Cultural Sites: For the purpose of FireSmart Community Funding and Supports program, cultural sites are locations of historical and cultural importance to Indigenous Nations preserving their heritage, traditions, and connection to the land that, generally speaking, are outside of **forested lands**. These may include, but are not limited, to culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

New in 2027 - Designated Evacuation Routes: For the purpose of FireSmart Community Funding and Supports program, designated evacuation routes are the specific roads outlined in local or regional emergency plans for residents to use when ordered to leave an area. For new or amended CWRPs, risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to designated evacuation routes that are within the **AOI**.

Eligible Wildland Urban Interface (WUI): For the purpose of the FireSmart Community Funding and Supports program, the **Eligible WUI** is generally defined as a maximum of one kilometer from structures within the AOI with a structure density class greater than 6.

First Nations land: First Nation reserve land, land owned by a modern Treaty First, land under the authority of an Indigenous National Government, or other land owned or governed by a First Nation or modern Treaty First Nation.

First Nations owned buildings: Buildings owned by a modern Treaty First Nation or buildings owned by a First Nation band.

Forested Stand: For the purpose of FireSmart Community Funding and Supports program, a forested stand is an area of trees that is sufficiently uniform in species composition, size, age, arrangement, and condition as to be distinguished from adjoining areas.

Green Spaces: For the purpose of FireSmart Community Funding and Supports program, green spaces are outside of **forested stands**, limited to **First Nations owned land** or **publicly owned land**, and only include:

- Parks: open areas with lawns, trees, and amenities for recreation, including playgrounds, sports fields, and picnic areas.
- Gardens: spaces featuring a variety of plants and flowers, often with educational purposes.
- Cemeteries.
- Naturalized spaces: undeveloped areas within urban settings.
- Trails and Pathways: walking and biking routes connecting different parts of a city or town.
- Linear Parks and Greenways, including former railway lines.
- Right-of-Ways and Boulevards: landscaped roadside areas with trees and vegetation.

In-Kind expenditures: The use of resources of the approved **primary applicant** or **sub-applicant(s)** for the development or implementation of the **approved project**. For example, the use of meeting rooms owned by the approved **primary applicant** or **sub-applicant(s)** can be an in-kind expenditure.

Neighbourhood/Collective: A neighbourhood or collective is considered to be an area of continuous land and structures that make logical sense to work together as community members. It may include homes, green spaces, farms/ranches, and/or other buildings and infrastructure.

Prescribed fire: The planned and deliberate application of fire to a specific land area to achieve a variety of land management objectives such as wildfire risk reduction, preserving Indigenous cultural values, improving wildlife habitat, and forest health.

Primary applicant: Eligible applicant that is the primary contact for the application and that is responsible for project oversight, grant management and all reporting requirements.

Private land: Fee-simple land that is not owned by a level of government.

Provincial Crown Land: Land (or land covered by water like rivers or lakes) that is owned by the Province of BC.

Publicly owned buildings: Buildings owned by a local government or public institution (such as health authority or school district).

Publicly owned land: Land owned by a local government or land owned by a public institution (such as a health authority or school district). For the purpose of the FireSmart Community Funding and Supports program, lands owned by colleges and universities are generally not considered publicly owned land. However, with rationale and support from FNESS and/or BCWS, land owned by a university identified in the Universities Act, Thompson Rivers University Act or Royal Roads University Act and/or land owned by a college identified in the College and Institute Act may be considered for funding for eligible fuel management activities.

Publicly and First Nations owned critical infrastructure: Assets owned by a local government, public institution (such as health authority or school district), First Nation or modern Treaty First Nation that are either:

- Identified in a local Emergency Management Plan [Hazard, Risk & Vulnerability Analysis](#) and/or [Critical Infrastructure assessment](#)
- Essential to the health, safety, security or economic wellbeing of the community and the effective functioning of government (such as fire halls, emergency operations centres, radio repeaters, etc.).

Sub-applicant(s): In the case of regional projects, the sub-applicants are eligible applicants that are included in an approved application.

Vegetation management: The general goal of **vegetation management** is to reduce the potential wildfire intensity and ember exposure to people, infrastructure, structures and other values through manipulation of both the natural and cultivated vegetation that is within or adjacent to a community.

Vegetation management can be accomplished at various scales:

1. **FireSmart vegetation management:** removal, reduction, or conversion of flammable vegetation in order to create more fire-resistant areas
2. **Fuel management treatments:** the manipulation or reduction of living or dead forest and grassland fuels to reduce the rate of spread and head fire intensity and enhance the likelihood of successful suppression.

Appendix 2: Additional Funding for Applicants Directly Impacted by Wildfires

Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program

Table 4: Activities Eligible for Funding for Applicants Directly Impacted by Wildfires

Removed as of Winter/Spring 2026 Closed Intake

Appendix 3: Funding Requirements for Community Wildfire Resiliency Plans

For the purpose of the FireSmart Community Funding and Supports program, applicants are required to have a current and acceptable CWRP/CWPP for their community.

Note: CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessments and identification of FireSmart and fuel management priorities.

Eligible applicants are strongly encouraged to engage with BCWS or FNESS as early as possible when considering a new or amended CWRP.

NOTE: The province is moving towards a public dashboard that will highlight all plans and proposed/completed **fuel management treatments**. This would include spatial components and attributes and include changes to spatial requirements for CWRPs.

Community Wildfire Resiliency Plans

CWRPs are local and/or regional plans that are intended to increase communities' capacity and understanding of wildfire threat and risk by identifying achievable and accountable FireSmart action items that support wildfire risk reduction. The life span of a CWRP may vary in different communities. For the purpose of FireSmart Community Funding and Supports funding, there is not a set time that a CWRP is considered to be valid for.

To be considered acceptable, CWRPs must be developed in accordance with the [CWRP instruction guide and template](#). The CWRP instruction guide and template are intended to help communities develop a comprehensive and science-based approach to wildfire risk reduction that reflects local priorities and provincial goals for prevention and mitigation.

The CWRP instruction guide and template ensure that all FireSmart disciplines are well represented in the resiliency planning process and are designed to empower communities to develop a CWRP in a collaborative, cost-effective, and time-efficient manner.

The FireSmart Coordinator is generally the project lead for CWRP development (or amendment), with support from external consultants and/or contractors when needed. The goal is to build capacity within the community for both the development and implementation of the CWRP.

Regional and local [Community FireSmart and Resiliency Collaboratives](#) (CFRCs) also play a key role in the development, maintenance and implementation of the CWRP. [CFRCs](#) bring partners together under a common vision that reflects a comprehensive approach toward risk reduction and resiliency measures as outlined with CWRPs.

First Nations and local governments are encouraged to review their CWRPs annually and to amend the plan when there are local changes in community composition, forest health, wildfire risk, etc. If a CWRP does not exist, or BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, eligible applicants can develop a new CWRP or, if the current plan is less than 5 years old, amend an existing plan to address the change in local conditions.

Developing a New CWRP

If an eligible applicant has identified the need to amend their current CWRP, or if BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, existing CWRPs that are more than 5 years old must be replaced with a new CWRP.

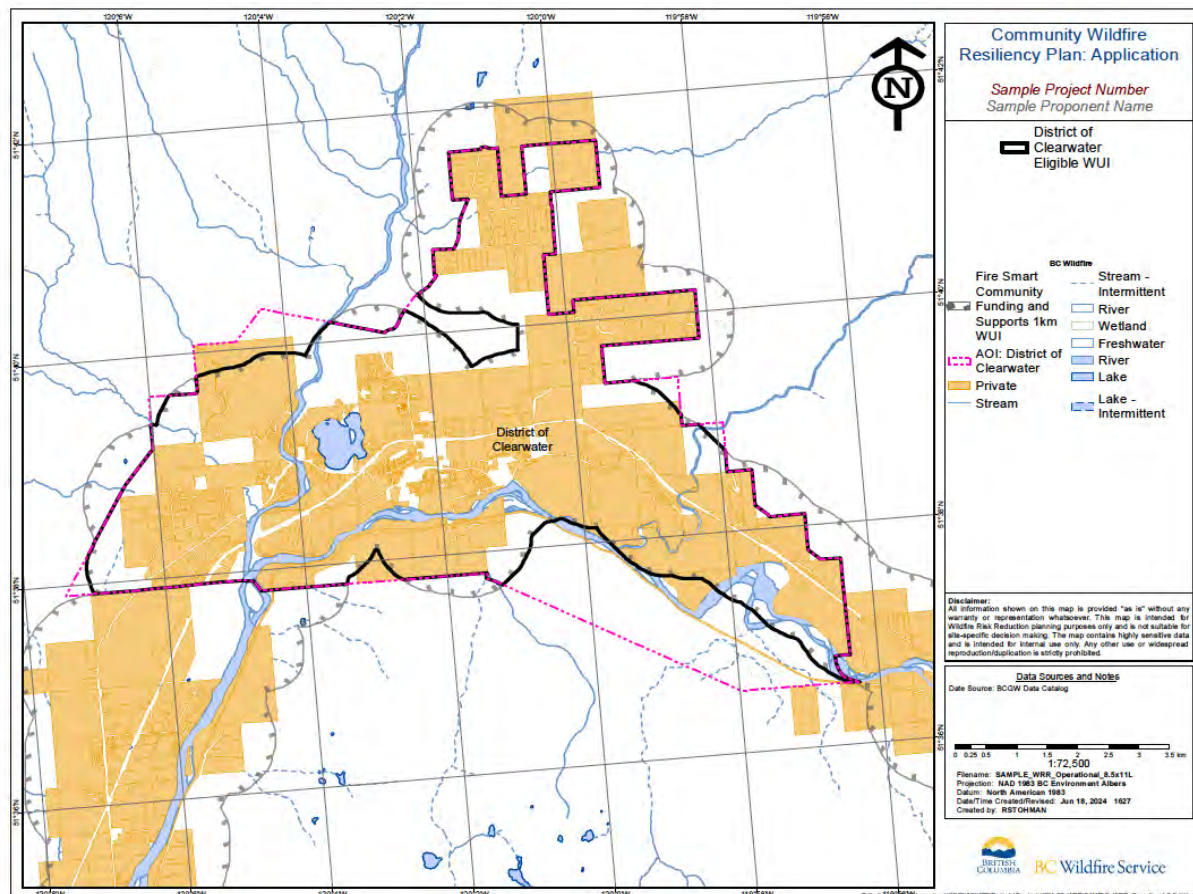
The **Area of Interest (AOI)** is the geographic scope of the CWRP. For the purpose of the FireSmart Community Funding and Supports program, the **AOI** is the area within the municipal boundary, regional district boundary, or boundary of **First Nations land**. For regional districts this could be the boundary of one or more electoral areas. The **AOI** could also include more than one neighbouring area. For example, a municipality and neighbouring electoral area could create a shared **AOI**.

Refer to the [CWRP instruction guide and template](#) for more information.

Risk and threat assessments are a critical component of CWRPs. When developing or amending a CWRP, risk and threat assessments are generally limited to the **Eligible WUI**, which for the purpose of the FireSmart Community Funding and Supports program, is generally defined as a maximum of one kilometer from **structures within the AOI** with a structure density class greater than 6. Structural data updates may be collected and/or assembled as part of a CWRP, although it is not required if existing data is available.

New in 2027 - For the purpose of FireSmart Community Funding and Supports program, **designated evacuation routes** are the specific roads outlined in local or regional emergency plans for residents to use when ordered to leave an area. For new or amended CWRPs, risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to **designated evacuation routes** that are within the **AOI**.

Map 1 provides an example of the **AOI** and **Eligible WUI**. A full-size version of this map is available [here](#). Applicants are advised to use the [Province of BC Data Catalogue](#) for PSTA and WUI spatial data layers.



Map 1: Sample AOI and Eligible WUI

To be eligible for funding:

- Local government land and **First Nations land** within the **Eligible WUI** must be assessed, but risk assessments on **Provincial Crown Land** within the **Eligible WUI** is voluntary (but eligible for funding).
- In cases where the applicant proposes risk assessments in **Eligible WUI** outside of the **AOI**, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from the Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.
- In cases where the applicant proposes threat assessments in the **Eligible WUI** in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required at the time of application submission from the PMFL.
- *New in 2027* - For the purpose of FireSmart Community Funding and Supports program, **designated evacuation routes** are the specific roads outlined in local or regional emergency plans for residents to use when ordered to leave an area. For new or amended CWRPs, risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to **designated evacuation routes** that are within the **AOI**.

Amending an Existing CWRP

If an eligible applicant has identified the need to amend their current CWRP, or if BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, existing CWRPs that are less than 5 years old can be amended to include/update:

- FireSmart Road Map.
- Recently acquired land or areas of new development, etc.
- Ground-truthing for new treatment units.
- Significant changes to forest stand composition and/or forest health changes or impacts.
- Integrating other plans or information.
- Risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to **designated evacuation routes** that are within the **AOI**.

Regional and Regional District CWRPs

New in 2027 - As outlined above, CWRPs can be developed at larger scales. For regional districts this could be the boundary of one or more electoral areas. The **AOI** could also include more than one neighbouring area. For example, a municipality and neighbouring electoral area could create a shared **AOI**.

It is expected that regional CWRPs will demonstrate cost-efficiencies in the total grant request.

Application Requirements

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to [Table 2](#)), applicants are required to submit:

- Worksheet 3: Proposed New or Amended CWRP.
- PDF map and Google Earth compatible KML file, at appropriate scale, outlining the **AOI** and **Eligible WUI**. All maps must meet the general requirements for all maps outlined in Section B of [Appendix 11](#).
- In cases where the applicant proposes risk assessments in **Eligible WUI** outside of the **AOI**, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch,

Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g. Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.

- In cases where the applicant proposes threat assessments in the **Eligible WUI** in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required at the time of application submission from the PMFL.

Final Report Requirements

In addition to the required final report materials for the FireSmart Community Funding and Supports program (refer to [Table 3](#)), applicants are required to submit:

- Copy of the completed CWRP.
- Completed Wildfire Threat Assessment Worksheet(s) and photos.
- Maps and spatial data as outlined in [Appendix 11](#). All maps must meet the general requirements for all maps outlined in Section B of [Appendix 11](#).

Appendix 4: Funding Requirements for FireSmart Structure Protection Units

New in 2027 - Funding for FireSmart Structure Protection Units is no longer available under the FireSmart Community Funding and Supports program

Table 5: Activities Eligible for Funding for FireSmart Structure Protection Units

Removed as of 2027 FireSmart Community Funding and Supports Intake

Appendix 5: Local FireSmart Collective Program and Wildfire Mitigation Program

The [Local FireSmart Collective Program](#) and the [Wildfire Mitigation Program](#) (WMP) are excellent resources for communities and individual residents. However, it is important to understand the intent of each in order to apply for funding through the FireSmart Community Funding and Supports program.

Both the Local FireSmart Collective Program and the Wildfire Mitigation Program can and should exist within a community. The FireSmart programs focus on neighbourhood/collective involvement, engagement and education, and the WMP provides mitigation recommendations for the action of individual homeowners. Together the programs can assist communities in becoming wildfire resilient.

Local FireSmart Collective Program

Neighbourhood programs focus on engaging **neighbourhoods** and community organizations to encourage them to create a FireSmart action plan to protect their **neighbourhood** and/or shared spaces.

Wildfire Mitigation Program

The Wildfire Mitigation Program is a collaboration between fire departments, local governments, Indigenous communities, the private sector and homeowners in B.C.

A Wildfire Mitigation Specialist (WMS) completes an assessment that provides residents with:

- An in-depth, on-site assessment conducted by experienced fire professionals.
- An opportunity for property owners to identify mitigation actions unique to their property.
- A detailed follow up report with customized mitigation actions designed to measurably reduce the wildfire risk to their property.
- An opportunity to earn FireSmart certification acknowledging mitigation achievements. The certificate is given upon successful completion of required mitigation actions and an on-site follow up inspection.
- This type of recognition can be used to enhance real estate transactions by reassuring prospective buyers that the appropriate level of wildfire risk reduction has been achieved on the property.
- The mitigation certificate can also be shared with local insurance providers to showcase mitigation activities and potentially increase a homeowner's ability to maintain insurance coverage.

Wildfire Mitigation Specialist "Train the Trainer"

Introduced in 2025, the WMS "Train the Trainer" workshop is available to active WMS to be trained to instruct WMS workshops to staff within their community and neighbouring communities.

- Once a WMS has completed the WMS train the trainer workshop, they are certified as a WMS trainer.
- Certified trainers offer the training "in house" to staff from their community or neighbouring communities.
 - o Up to \$2,000 can be applied for to cover local costs (facility rentals, coordination, etc.)
 - o Up to four staff to travel to the workshop from outside the community (including accommodations and per diems).
 - o An approved applicant can only host two courses a year with a minimum of five participants per course.
- FNESS led training for First Nations
 - o FNESS staff can deliver Wildfire Mitigation Specialist workshops during community visits at no cost to the community.
 - o Up to \$2,000 can be applied for to cover local costs (facility rentals, coordination, etc.).

- o Participant's travel to attend a FNESS Wildfire Mitigation Specialist workshop from outside the community (including accommodations and per diems) is also eligible (up to four staff per eligible applicant).
- Under all circumstances, staff wages and costs related to back-filling positions are not eligible for funding.

Appendix 6: Funding Requirements for Wildland Live Fire Training

Wildland Live Fire Training is an initiative designed to enhance cross-training and inter-agency collaboration between local fire services and BCWS. These projects are required to be developed in partnership with BCWS zone staff, who will assist in identifying suitable sites, securing necessary authorizations, developing burn plans, implementing live fire operations and completing a debrief to inform future training and project planning.

Approved applicants are responsible for ensuring compliance with all applicable legislative and regulatory requirements, including securing land use authorizations and burn approvals in accordance with the *Wildfire Act* and its regulations. All BCWS Prescribed fire processes and templates can be found on the [Planning a Burn](#) page.

The primary objectives of Wildland Live Fire Training are to:

- Strengthen cross-training and inter-agency collaboration between local fire services and BCWS.
- Build local capacity, operational knowledge, and response integration across jurisdictions.
- Support the coordination and delivery of prescribed burns while prioritizing the development and readiness of fire service personnel.
- Strengthen the development of localized cultural and prescribed fire burn programs.

Approved applicants are required to work in collaboration with BCWS zone staff to complete the following:

- Identify suitable site locations for training burns. Training sites do not need to overlap with areas designated for treatment in the CWRP. While sites must fall within the community's **AOI**, selection should prioritize safe, practical locations that support cross-training and hands-on learning.
- Obtain necessary authorizations to conduct burns from the designated land manager(s).
- Develop burn plans and secure all required approvals. Burn plans must be reviewed and endorsed by a CRx Wildfire Prevention Officer or BCWS certified Technical Specialist.
- Implement the burn project in coordination with BCWS and possibly other local fire departments. Local fire services may also partner through existing mutual aid agreements and utilize current systems to mobilize resources and support across communities.
- Complete a debrief or after-action review to evaluate training outcomes, identify lessons learned, and inform future training opportunities, project planning, and the development of regular maintenance or prescribed fire programs.

Site complexity will depend on the crew's experience, availability, capacity, and level of preparation. These small, prescribed burn projects typically target light, flashy fuels such as grass or needle cast. However, if a project involves more complex fuel structures and falls outside the scope of Wildland Live Fire Training objectives, it should be considered as a Fuel Management project under the Fuel Management Program Guide and would require submission and approval of Worksheet 2: Fuel Management Activities.

All proposed Wildland Live Fire Training projects must be discussed with a BCWS Wildfire Prevention Officer or Prevention Specialist and/or FNESS Wildfire Resiliency Advisor prior to submitting an application.

Application Requirements

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to [Table 2](#)), applicants are required to submit:

- Project description for proposed wildland live fire activities, including location, rationale for selection of location (e.g., high-risk areas identified in CWRP) and readiness to implement (e.g., status of required authorizations and burn plan development).
- Learning objectives: describe the skills or competencies that participants will gain from the wildland live fire training as well as any other proposed learning objectives.

- Partnerships: provide information on local or regional fire departments that will participate.
- Budget for proposed wildland live fire activities.

Wildland Live Fire Training projects require preliminary approval in principle from BCWS Zone staff to confirm alignment with authorizations, resource capacity, connectivity to existing initiatives, and overall feasibility. Confirmation of approval in principle from BCWS Zone staff is required to be submitted before the application is approved.

Final Report Requirements

In addition to the required final report materials for the FireSmart Community Funding and Supports program (refer to [Table 3](#)), applicants are required to submit:

- Project summary of completed wildland live fire activities, including:
 - o Overview: completed activities, lessons learned and summary of challenges and successes.
 - o Fuel management: if the project included fuel management treatment prior to the training burn, provide a description of the fuel management that was undertaken and the total hectares treated.
 - o Area burned: provide the total land area burned as part of wildland live fire training.
 - o Training outcomes: describe the skills or competencies that participants gained from the wildland live fire training and the extent to which learning objectives were met.
 - o Partnerships: provide information on local or regional fire departments that participated in the completed activities, including information on any mutual-aid agreements that may be in place.
 - o Community impact: describe how the wildland live fire training provided broader benefits (e.g., increased community confidence, awareness or readiness) and how the completed project will contribute to long-term fire response capacity and readiness.
- Google Earth compatible KML file of boundary of total land area burned.
- Financial summary, based on approved budget, for completed wildland live fire activities.

Appendix 7: Funding Requirements for FireSmart Projects for Critical Infrastructure and Community Assets

For the purpose of funding, the following are not eligible as FireSmart Projects for Critical Infrastructure: roads and bridges, gas stations, hotels and transfer stations.

For critical infrastructure, eligible projects must be **First Nations owned buildings, publicly owned buildings or publicly or First Nations owned critical infrastructure** that are currently designated as critical to support effective emergency response to a wildfire event. This includes structures designated as Emergency Operations Centres or Emergency Support Services facilities (e.g., reception centres, group lodging locations for evacuees), water pump stations, communications towers, and electrical generating stations, but does not include all critical infrastructure identified through the Local Authority Emergency Plan.

For community assets, eligible projects must be buildings or properties owned by local non-profit groups or community associations that are currently designated as critical to support effective emergency response to a wildfire event. This includes structures designated as Emergency Operations Centres or Emergency Support Services facilities (i.e. reception centres, group lodging locations for evacuees).

In cases where critical infrastructure or community assets are located on **Provincial Crown Land** confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) at the time of application submission.

FireSmart Projects for Critical Infrastructure and Community Assets can include:

- Completion of required initial [FireSmart Critical Infrastructure Assessment](#) before mitigation work is started (completed assessment must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission).
- Retrofitting existing structures/properties.
- New construction, provided that:
 - o Construction was completed within past 12 months from date of application.
 - o Construction follows the [Wildfire-Resilience best-practice checklist for home construction, renovation and landscaping](#).
 - o Only incremental FireSmart expenditures, limited to activities identified in Table 6, are eligible.
 - o An eligible assessment is completed when construction is complete.
- Completion of a second required [FireSmart Critical Infrastructure Assessment](#) after mitigation work is complete.

Please note that all assessments must be conducted by a qualified Local FireSmart Representative (LFR) or a qualified Wildfire Mitigation Specialist (WMS).

Table 6: Eligible Activities FireSmart Projects for Critical Infrastructure and Community Assets

Buildings		
1	Roof material and construction	• Install class A UL/ASTM fire rated roof covering (e.g. metal, rated hot lay, clay tile or asphalt shingles) • Remove unrated roof covering (including wood shakes and wood shingle roofs)

Buildings (Cont'd)		
2	Roof covering	• Ensure there are no gaps, openings that expose combustible building components, or enclosed spaces where embers could accumulate, lodge, or penetrate
3	Gutters (combustible or non- combustible)	• Ensure there are non-combustible gutters (metal or aluminum), no exposed combustible fascia/roof covering above gutters, or no gutters • Remove combustible gutters (plastic, vinyl, wood) and/or exposed combustible fascia/roof covering above gutter • Install metal angle flashing or drip edge where gutters are installed to protect the roof and any exposed fascia from ignition
4	Cleanliness of roof and gutters	• Remove all needles, leaves, or other combustible materials
5	Eaves	• Ensure all eaves are closed or no eaves/no gaps or holes/no unprotected areas to attic /interior of building, vents with 3 mm (1/8") non-combustible screening, operational louvres and flaps/ASTM ember resistant rated vents
6	HVAC/active ventilation systems	• Ensure all HVAC/active ventilation systems have 24-hour onsite operator, or remote shut-down capability
7	Exterior siding	• Install ignition resistant (cement fibre board, log) or non-combustible siding (stucco, metals, concrete, brick/stone)
		• Ensure there are no gaps or cracks, missing siding, or holes
8	Walls	• Ensure there is no less than 15 centimetres non-combustible vertical ground-to-siding surface consistently around the building
9	Fire resistant windows or doors (including large doors/garage doors)	• Install tempered glass in all doors and windows and have no gaps in ANY doors, OR no windows
10	Underside of the balcony, deck, porch, other building extensions or open foundation	• Ensure balcony, deck, porch, or other building extensions/open foundations are sheathed in with fire resistant/non-combustible materials, or non-combustible siding, no gaps or cracks, OR open heavy timber, non-combustible or fire-rated construction OR non-combustible surface and no combustible debris under deck/extension AND treated Immediate, Intermediate, and Extended Zones and slope set-back (if applicable)
11	Building set back from the edge of a slope	• Ensure the building is located on flat ground that extends to the full distance of the Extended Zone
Critical Structures – Utility Poles, Communications Towers, Pipeline Valve Stations		
12	Valve station/substation/ propane tanks	• Ensure a non-combustible surface is continuous under all combustible infrastructure
13	Utility line poles	• Ensure poles/support structures are constructed of non-combustible material (metal or concrete)
		• Ensure non-combustible or combustible poles or support structures are free of petroleum/accelerant-based coatings, cracks, and gaps where embers may accumulate, lodge, or penetrate and a non-combustible surface is continuous under all combustible infrastructure

Critical Structures – Utility Poles, Communications Towers, Pipeline Valve Stations (Cont'd)		
14	Critical component (weather stations, antennae masts)	Ensure critical components are not constructed of materials that are susceptible to damage from significant radiant or convective heat fluxes OR critical components constructed of materials that are susceptible to damage from significant radiant or convective heat fluxes and Immediate Zone, Intermediate Zone and/or Extended Zones are treated
		Ensure critical components are not constructed of materials that are susceptible to damage from embers OR critical components constructed of materials that are susceptible to damage from embers are free of any gaps, holes or areas where embers could accumulate, lodge, or penetrate
FireSmart Immediate Zone (0 to 1.5 metres)		
15	1.5 metres from furthest extent of critical building or structure (includes overhangs, extensions and decks)	- Replace combustible surfaces with non-combustible surfaces (mineral soil, gravel, paving stones etc.) - Remove or mitigate combustible debris, materials, fences, or vegetation
FireSmart Intermediate Zone (1.5 to 10 metres)		
16	Non-critical buildings and flammable substances or other combustible materials (vehicles, flammable liquids, debris, construction material etc.)	- Ensure flammable substances are moved outside of the Intermediate Zone, OR are placed in an approved fire-resistant storage container - Ensure outbuildings and other combustible materials are mitigated to meet FireSmart guidelines or if left unmitigated, moved outside of the Intermediate Zone to a minimum of 15 m (50 feet)
17	Trees	- Remove coniferous trees from this zone OR mitigate mature conifers (limb to 2 metres or ⅓ of canopy, whichever is less, and ensure 3 metres crown spacing where ecologically appropriate) - Promote deciduous trees that are resistant to wildfires
18	Surface vegetation and combustible materials	- Cut and maintain grass to less than 10 centimetres - Plant low-growing, well-spaced, fire-resistant plants and shrubs, avoid having any woody debris, including mulch - Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass
FireSmart Extended Zone (10 to 30 metres)		
19	Surface Vegetation	- Reduce surface vegetation - long grass and flammable shrubs - Reduce accumulations of branches, logs and debris - Promote the growth of deciduous trees in this zone, OR ensure that conifers are separated to 3 meters of crown spacing (where ecologically appropriate), and limbed to a minimum of 2 meters or ⅓ of canopy, whichever is less

Appendix 8: Funding Requirements for FireSmart Projects for Cultural Sites and Green Spaces

Eligible applicants are strongly encouraged to engage with BCWS or FNESS as early as possible when considering FireSmart projects for **green spaces** or for **cultural sites**. Depending on the location, proposed activities, and size of proposed area, fuel management may need to be considered instead of **FireSmart vegetation management**.

FireSmart Projects for Cultural Sites and Green Spaces are intended to focus on **FireSmart vegetation management** and fire-resistant landscaping practices that reduce wildfire risk and enhance site and space resilience. Only incremental FireSmart expenditures, limited to activities identified in [Table 7](#), are eligible for funding.

Where applicable, FireSmart Projects for Cultural Sites and Green Spaces must be eligible for required approvals for authorizations and/or permits from the Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

Projects should be located outside of **forested stands** and are not intended to replace **fuel management treatments**. In addition, FireSmart Projects for Cultural Sites and Green Spaces are not intended for routine maintenance activities or non-FireSmart landscaping. The following are ineligible for funding:

- Fuel management activities
- Routine lawn maintenance: Regular grass cutting, disposal of clippings, edging, and fertilization that are part of standard maintenance practices.
- General landscape maintenance: Maintenance tasks unrelated to FireSmart principles, such as pruning trees or shrubs for aesthetic and plant health purposes, planting decorative flowers, or installing non-fire-resistant garden features. Invasive species removal not related to FireSmart activities will not be considered.
- Non-FireSmart pathway maintenance: Routine cleaning, sweeping, or repairing of pathways and trails that do not involve vegetation management or wildfire risk reduction measures.
- Ornamental plantings: Planting non-fire-resistant or purely ornamental plants that do not contribute to FireSmart goals.
- Aesthetic landscaping: Landscape design and features primarily focused on aesthetics and visual appeal without considering fire resistance or vegetation management.
- Purchase or installation of playground structures, recreational amenities, or fencing.

Applicants should refer to the [FireSmart BC Cultural Sites and Green Spaces Guide](#) for more information.

Cultural Sites

For the purpose of FireSmart Community Funding and Supports program, cultural sites are locations of historical and cultural importance to Indigenous Nations preserving their heritage, traditions, and connection to the land that, generally speaking, are outside of **forested stands**. These may include, but are not limited, to culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

Cultural sites can be located on **First Nations owned land**, **publicly owned land**, or **Provincial Crown Land**. In cases where cultural sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM at the time of application submission. Cultural sites are not required to be within the **Eligible WUI**.

Green Spaces

For the purpose of FireSmart Community Funding and Supports program, green spaces are outside of **forested** stands, limited to **First Nations owned land** or **publicly owned land**, and only include:

- Parks: open areas with lawns, trees, and amenities for recreation, including playgrounds, sports fields, and picnic areas.
- Gardens: spaces featuring a variety of plants and flowers, often with educational purposes.
- Cemeteries.
- Naturalized spaces: undeveloped areas within urban settings.
- Trails and Pathways: walking and biking routes connecting different parts of a city or town.
- Linear Parks and Greenways, including former railway lines.
- Right-of-Ways and Boulevards: landscaped roadside areas with trees and vegetation.

Green spaces are not required to be within the **Eligible WUI**.

To be eligible for funding, all FireSmart Projects for Cultural Sites and Green Spaces projects must have a completed Checklist for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces Assessment.

Application Requirements

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to Table 2), applicants are required to submit:

- [Checklist for Fuel Management Prescription](#) is required to be completed before CSGS Assessment is started:
 - o Completed checklist must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission.
 - o Five representative photos of the proposed site are required to be submitted with the checklist. If possible, a PDF map and Google Earth compatible KML file, at appropriate scale, outlining the boundary of the proposed site should also be submitted.
- Completion of [FireSmart CSGS Assessment](#) before mitigation work is started:
 - o Completed assessment must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission.
 - o All CSGS Assessments must be conducted by a Qualified Wildfire Mitigation Specialist or Registered Forest Professional, with Local FireSmart Representative training, that is working within their scope of practice.
- In cases where cultural sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM at the time of application submission.

A secondary assessment is required to be completed after mitigation activities are undertaken.

Table 7: Eligible Activities FireSmart Projects for Cultural Sites and Green Spaces
Cultural Site or Green Space

1	Brushing of trees and shrubs	- Remove conifers that are no greater than 2 metres in height - Ensure shrubs are spaced either individually or as clusters to break up fuel continuity - Ensure surface fuels are mitigated by removing heavy accumulation of dead branches, logs, leaves or needles, and wood chips
2	Pruning of trees and shrubs	- Ensure conifer trees are pruned to a maximum of 2 metres above ground or 1/3 of canopy, whichever is less - Ensure flammable shrubs and excessive build up are removed from tree drip line
3	Plant selection	- Ensure there is a mix of deciduous and coniferous trees present if possible - Ensure flammable shrub species are replaced with FireSmart plant guide species (if culturally and/or ecologically appropriate). Prioritize native species to reduce maintenance and water use if replacing existing plants
4	Hardscaping	- Ensure landscaping timbers are properly mitigated, i.e. replace wooden ties with non-combustible material - Ensure bark mulch is replaced with non-combustible material
5	Slope	- Ensure extra measures are taken when CSGS has slope as a contributing risk factor (slope of 10% or greater could require a slope adjustment, whereby the zone distances with their corresponding mitigation requirements are doubled) - Ensure horizontal and vertical vegetation fuels are broken up with appropriate spacing (3 meters of crown spacing (where ecologically appropriate), and limbed to a minimum of 2 meters or 1/3 of canopy, whichever is less. On steep slopes, the height of limbing requirements may increase

Cultural Site (with a precise focal point)
FireSmart Immediate Zone (0 to 1.5 meters)

6	1.5 meters from furthest extent of focal point or specific value	- Replace combustible surfaces with non-combustible surfaces - Remove combustible debris, materials, fences, or vegetation
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FireSmart Intermediate Zone (1.5 to 10 meters)

7	Trees	- Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres and ensure 3 metres crown spacing where ecologically appropriate) - Promote deciduous trees that are resistant to wildfires
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FireSmart Intermediate Zone (1.5 to 10 meters) – cont'd

8	Surface vegetation and combustible materials	• Cut and maintain grass to less than 10 centimetres (only eligible if incremental to routine lawn maintenance) • Plant low-growing, well-spaced, fire-resistant plants and shrubs. Avoid having any woody debris, including mulch • Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass
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FireSmart Extended Zone (10 to 30 meters)

9	Trees	• Mitigate or remove coniferous trees or replace with deciduous tree species • Limb conifer tree branches within 2 metres of the ground or 1/3 of canopy, whichever is less
10	Surface vegetation and combustible materials	• Reduce surface vegetation - long grass and flammable shrubs • Reduce accumulations of branches, logs and debris

Appendix 9: Funding Requirements for FireSmart Rebate Program and Mitigation Work for Seniors, Elders, People with Limited Mobility or Vulnerable Populations

Approved applicants can use grant funding to offer local rebate programs and/or undertake eligible mitigation work for home and property owners, including farms and ranches, that complete eligible FireSmart activities on their properties in the FireSmart Home Ignition Zone (within 30 m of homes and structures).

Rebates and eligible mitigation work can include:

- Retrofitting existing homes, structures and properties.
- New construction, limited to items 1-4 in [Table 8](#), provided that:
 - o Construction was completed within past 12 months from date of application.
 - o Construction follows the [Wildfire-Resilience best-practice checklist for home construction, renovation and landscaping](#).
 - o Only incremental FireSmart expenditures, limited to activities identified in [Table 8](#), are eligible.
- An eligible assessment is completed when construction is complete.

Rebate Program Requirements and Eligible Mitigation Work for Homes and Properties

Approved applicants are required to adhere to the following requirements:

- Rebates are limited to 50% of the total cost of the eligible activities identified in [Table 8](#) and up to \$5,000 per property (note: higher funding requests will not be considered)².
- Eligible mitigation work for homes and properties is limited to labour costs required to complete eligible activities outlined in [Table 8](#) and only available for:
 - o Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves.
 - o Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.
- Areas of higher wildfire risk, such as **neighbourhoods** adjacent to the forested edge and/or areas that fall in an overall high to extreme category, should be prioritized for rebates and eligible mitigation work for homes and properties. Current plans should be used to decide where to prioritize FireSmart activities.
- The approved applicant must assess the FireSmart activities that are conducted by the home or property owner and review costs (e.g., receipts and/or proof of labour) before approving rebates.
- The home or property owner must have one of the following:
 - o [FireSmart Home Ignition Zone Assessment](#) of their property conducted by a qualified Local FireSmart Representative (LFR).
 - o Assessment of the property through the [Wildfire Mitigation Program](#) by a qualified Wildfire Mitigation Specialist (WMS).
 - o [FireSmart Farm and Ranch Assessment](#) of their property conducted by a qualified FireSmart Farm and Ranch Assessor.
- The qualified LFR, WMS, or Farm and Ranch Assessor must use the [FireSmart Assessment Work Hours Estimate Form](#) to outline mitigation recommendations to the home or property owner.
- For rebates, home or property owners can complete the recommended mitigation activities themselves, or hire others to complete the work.

² For strata properties, rebates are available for the common property and properties owned by individual owners.

- Only activities that are recommended in the completed assessment and that are identified in [Table 8](#), are eligible for the rebate or eligible mitigation work for homes and properties.

Table 8: Eligible Activities for FireSmart Rebate Programs and Eligible Homes and Properties Mitigation Work

Home or Structure

1	Roof Materials Gutters Vents and Openings	- Install UL/ASTM fire-rated roofing (metal, clay, asphalt shingles) - Install non-combustible gutters and/or gutter covers - Remove roof surface tree needles, debris or overhanging branches - Install closed eaves and/or non-combustible fire-rated vents or vents with 3 mm screening, excluding dryer vents
2	Building Exterior or Siding	- Install ignition resistant (fibre cement board or log) or non-combustible (stucco, metal, brick/stone) exterior siding material - Repair gaps, cracks or holes where embers could lodge or penetrate - Provide 15 cm non-combustible vertical ground-to-siding clearance
3	Windows and Doors	- Install tempered glass in all doors and windows - Replace single pane window glass with multi pane/thermal window glass - Repair gaps in doors/garage doors where embers could accumulate or penetrate
4	Balcony, Deck, Porch	- Install non-combustible or fire-rated, solid (no gaps or cracks) deck surface and support construction - Close up open deck structures or remove all combustibles below deck

FireSmart Immediate Zone (0 to 1.5 metres from Home)

5	1.5 metres from furthest extent of home	- Replace combustible surfaces with non-combustible surfaces - Remove combustible debris, materials, fences or plants
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FireSmart Intermediate Zone (1.5 to 10 metres from Home)

6	Adjacent Combustibles	Move woodpiles, building materials and all other combustibles into the Extended Zone or enclose in an approved outbuilding that meets FireSmart guidelines
7	Outbuildings not Meeting FireSmart Guidelines	- Upgrade outbuildings to meet FireSmart guidelines or relocate outbuildings more than 10 metres from home - Ensure any structures retained in this area are treated to the same standards as decks, and hardened against ember transfer - Examples of outbuildings include woodsheds, external heat sources, smoke houses, outdoor kitchens, etc.
8	Trees	- Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres or 1/3 of canopy, whichever is less and ensure 3 metre crown spacing where ecologically appropriate) - Promote deciduous trees that are resistant to wildfires
9	Surface Vegetation and Combustible Materials	- Cut and maintain grass to less than 10 centimetres or shorter - Plant low-growing, well-spaced, fire-resistant plants and shrubs, avoid having any woody debris, including mulch - Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass

FireSmart Extended Zone (10 to 30 metres from Home)		
10	Trees	• Thin coniferous trees or replace with deciduous tree species • Remove conifer tree branches within 2 metres of the ground or 1/3 of canopy, whichever is less and ensure 3 metre crown spacing where ecologically appropriate)
11	Surface Vegetation	• Reduce surface vegetation – long grass and flammable shrubs • Reduce accumulations of branches, logs and debris

Appendix 10: LGPS Online Application Tool

As outlined in [Section 7](#), applications are required to be submitted in two steps **prior to the application deadline**:

1. [LGPS Online Application Form](#): This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Application Worksheet that must be completed as part of Step 2.
2. Application Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

STEP ONE: LGPS Online Application Form

The following questions are required to be answered on the LGPS Online Application Form:

1. Name of the intake of the funding program that you want to apply for (select from menu).
2. Name of the Primary Applicant (select from menu). Please note: if the name of your organization is not included in the menu, contact UBCM in order to determine eligibility and next steps.
3. Primary and secondary contact information: name, position, email, phone.
4. Primary Applicant mailing address.
5. For regional projects only: name of sub-applicant(s) and rationale for regional project.
6. Project title. Project titles should be brief but include key project activities, the area where the work will be undertaken, and the intended outcome/deliverable.
7. Proposed start and end date.
8. Estimated total project budget.
9. Estimated total grant request.
10. Other funding amount and sources.
11. Project summary (provide a brief summary, no more than 500 characters).
12. Progress to date. Provide an update on the status of previously approved projects if previously funded under same funding program/funding stream.
13. Certification that the information is complete and accurate.
14. Name and email of person submitting application.

When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Application Worksheet that must be completed as part of Step 2.

STEP TWO: Application Worksheet and Required Attachments

Application Worksheet

The following questions will be required to be answered on the Application Worksheet:

1. Name of Primary Applicant (First Nation or Local Government).
2. File Number (this can be found on the confirmation email you will receive after the LGPS Online Application Form is submitted).

3. For Regional Districts Only (if applicable): list of all electoral areas included in the application.
4. Wildfire Risk and Additional Evidence:
 - WUI Wildfire Risk Class and Polygon Name
 - Additional Evidence
 - o Current local threat assessments that show wildfire threat in proximity to values at risk within and around the community that have been supported by the BCWS Wildfire Prevention Officer/Prevention Specialist and/or FNESS Wildfire Resiliency Advisor.
 - o Demonstrated history of recent repeated and/or significant interface wildfires and evacuations.
 - o Evidence of change in forest health or forest condition, such as persistent drought conditions.
 - Risk Category
5. Progress to Date – Current status of previously approved FireSmart Community Funding and Supports projects.
6. Required FireSmart Components:
 - FireSmart position (title of position(s), length position has been in place, general duties)
 - CWRP or CWPP (type of plan and date)
 - Community FireSmart and Resiliency Collaborative (host or participant, participating agencies)
7. Development and Growth of Local FireSmart Program
 - How proposed activities contribute to increased local capacity and leadership in wildfire risk reduction
 - How proposed activities lead to a sustainable approach in the delivery of your local FireSmart program
 - In-kind contributions to your local FireSmart program (from the applicant, sub-applicant or community partners) or any other grant funding that has been confirmed.
8. Engagement with First Nations and Indigenous Organizations.
 - First Nations and/or Indigenous organizations that were engaged as part of the development of this application
 - First Nations and/or Indigenous organizations that will participate in the proposed activities and the specific role will they play
 - Extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training
9. Community Partnerships and Collaboration with Land Managers.
 - Partners that will play a direct role in this project (community or resident organization, First Nation or Indigenous organization, other local governments, industry, or other levels of government) and the specific role they will play.
 - How the proposed project will contribute to a comprehensive, cooperative, and regional approach to wildfire risk reduction
 - Where applicable, the extent to which Provincial Crown Land Manager(s) (BC Parks, Mountain Resorts, Natural Resource District Manager and/or Recreation Sites and Trails) and/or other land managers (e.g. Indigenous Services Canada) have been advised of the proposed activities:
10. Additional Information - Other information you think may help support your submission.

Required Attachments

As outlined in [Table 2](#).

Appendix 11: Requirements for Maps and Spatial Data for Interim and Final Reporting

Spatial data submissions and large format georeferenced PDF maps that clearly represent (at a suitable scale) the mandatory content are required as part of the final report requirements for CWRPs.

A. Summary of Map and Spatial Data Requirements

Table 9: Maps and Spatial Data		
	Mapping requirement	Spatial Data Layers and KMZ
ALL projects	Mandatory requirements for all maps: refer to Part B	KMZ required for all project types
CWRPs	• Area of Interest (AOI) and VAR • Local Fire Risk • Proposed Fuel Treatment Units • Refer to Part C	• AOI • PROPOSED_TREATMENT • FCFS_WUI • Refer to Part D

B. Mandatory Requirements for All Maps

- Descriptive title
- Scale (as text or scale bar)
- North arrow
- Legend
- CRI/LGPS Project number and proponent name, consultant and GIS company name
- Date
- Reference data such as roads, railways, transmission lines, pipelines, water bodies and rivers/creeks
- Compress map files to reduce unnecessary large file sizes

C. Required Maps for CWRPs

MAP 1: Area of Interest (AOI) and VAR

- CWRP **Area of Interest (AOI)** Refer to [Appendix 1](#) for more information on the eligible AOI
- Land ownership and administrative boundaries (Municipal, Federal, **Private land**, Parks, **Provincial Crown Land**, etc.)
- Relevant tenures such as range, woodlots, community forest areas
- Fire Department Boundaries
- Proposed and completed fuel treatments
- FireSmart areas, Wildfire Hazard Development Permit Areas
- Values at risk (critical infrastructure)
- High environmental and cultural values
- Hazardous values at risk

MAP 2: Local Fire Risk

- CWRP **Area of Interest (AOI)** Refer to [Appendix 1](#) for more information on the eligible AOI
- PSTA Threat or Modified Local Level Polygons
- Hectares of each PSTA Threat Class or Modified Local Level Threat Class must be stated on the map in a table

MAP 3: Proposed Fuel Treatment Units

- CWRP **Area of Interest (AOI)** Refer to [Appendix 1](#) for more information on the eligible AOI
- CWRP FCFS **Eligible Wildland Urban Interface (WUI)** one-kilometre buffer Refer to [Appendix 1](#) for more information on the **Eligible WUI**
- Land Status and tenure overlaps e.g., range, woodlots, etc.
- Proposed fuel treatment units, labelled by PROPOSED_TREATMENT_ID
- Previously completed treatments, labelled by year
- Hectares of Proposed Fuel Treatments in a table on map (PROPOSED_TREATMENT_ID, AREAHA)
- WTA Plots (When Modified Local Level Polygons used)

D. Required Spatial Data for CWRPs:

Formats, conventions and standards: Spatial data must conform to the following general formats, naming conventions and standards.

1. Data Format and Naming Conventions:

Data for CWRPs must be submitted in a File Geodatabase (FGDB) and KMZ format and must conform to the conventions for feature dataset names, feature class names, attribute names, and attribute values as identified in the Specific Submission Requirements by Project Type section below. It is strongly recommended that you use the template FGDB to facilitate meeting this requirement.

FGDB and KMZ names must adhere to the following naming standard:

< Local Government/First Nation Band Number>_<ProjectTypeAndDescription>

For example: PrinceGeorge_CWRPNorthPG.gdb

PrinceGeorge_CWRPNorthPG.KMZ

FN699_CWRPNorthPG.gdb

FN699_CWRPNorthPG.KMZ

2. FGDB Projection: The projection standard is NAD_1983_BC_Environment_Albers (EPSG:3005), with parameters of:

Central meridian: -126.0° (126°00'00" West longitude)

Latitude of projection origin: 45.0 (45°00'00 North latitude)

First standard parallel: 50.0° (50°00'00" North latitude)

Second standard parallel: 58.5° (58°30'00" North latitude)

False easting: 1000000.0 (one million metres)

False northing: 0.0

Datum: NAD83, based on the GRS80 ellipsoid

3. **Compatibility:** The Province of BC uses ArcGIS PRO and all CWRP spatial data submissions must be compatible with ArcGIS PRO. In addition, some feature layers as identified below, are also required in a KMZ format.
4. **Data Quality:** Submitted data must meet general data quality guidelines to ensure corporate data quality standards are met. Data with slivers, gaps between adjacent polygons, and geometry or topology errors shown as overlaps will not be accepted.
5. **Metadata for CWRPs:** Metadata must be provided for all spatial layers. The metadata standard is FGDC and is required to be submitted in .xml format. Metadata must document the following:
 - a. A description of what each dataset represents for all datasets provided in addition to what is outlined in the individual project sections;
 - b. A description of each attribute and the codes/values used to populate it for all attributes provided in addition to what is outlined in the individual project sections;
 - c. Data Source information including where the data came from, the currency of the information and source contact details for potential follow-up; and,
 - d. For resultant datasets, metadata must also include the methodology and source data used in the creation of the resultant, the date of creation, and contact details for the person who created it.
6. **CWRP Submission:**
 - File geodatabase (FGDB) compressed into a zip file
 - KMZ files saved with symbology (i.e. similar to what is displayed on the required maps)

Table 10: Spatial Layers for CWRPs

Feature Layer Name	KMZ	Feature Layer Description	Mandatory Attributes	Attribute Description	Attribute Details (Data type, length)
AOI	YES	CWRP area of interest	DATA_COLLECTIO N_DATE	Date spatial data was collected	Date (DD/MM/YYYY)
			DATA_COLLECTIO N_METHOD	Method of spatial data collection (ex. GPS, digitized, etc.). See Table 11	Text, 45
			AREAHA	Area in hectares	Double
FCFS_WUI	YES	Fire Smart Community Funding and Supports program 1km WUI	DATA_SOURCE	Origin of FCFS_WUI source. e.g., "WUI 2020" or for updated buffers suffixed with applicant's name e.g., CWRP - Cariboo RD	Text, 75
			DATA_COLLECTIO N_DATE	Date the spatial data was collected	Date (DD/MM/YYYY)
			DATA_COLLECTIO N_METHOD	Method of spatial data collection (ex. GPS, digitized, etc.). See Table 11	Text, 45
			AREAHA	Area in hectares	Double

Feature Layer Name	KMZ	Feature Layer Description	Mandatory Attributes	Attribute Description	Attribute Details (Data type, length)
PROPOSED_TREATMENT	YES	Proposed gross treatment area	PROPOSED_TREATMENT_ID	Unique proposed treatment identifier	Text, 7
			DATA_COLLECTION_DATE	Date spatial data was collected	Date (DD/MM/YYYY)
			DATA_COLLECTION_METHOD	Method of spatial data collection (ex. GPS, digitized, etc.). See Table 11	Text, 45
			AREAHA	Area in hectares	Double

Additional notes about CWRP submissions:

- All spatial layers in addition to those identified in this guide, that are a key component of the CWRP maps or plan, must be included as part of the spatial submission and must include metadata.
- If more than one data collection method was used, please choose the value that best represents how the information was captured.
- CWRP hectares on maps and documents must match those submitted spatially.
- The FCFS CWRP AOI and CWRP WUI must align with the definitions provided in [Appendix 1](#).

Please note: Spatial data submissions will be evaluated against these criteria. The final report and payment of grant funding will not be approved until all these criteria are met.

E. Attribute Value Reference Tables

Table 11: Data Collection Method	
DATA_COLLECTION_METHOD	DESCRIPTION
differentialGPS	The data was captured with a differential GPS unit, or was post-processed with information received from known reference stations, to improve data accuracy.
Digitizing	The data was converted from an analog map into a digital format using a digitizing tablet connected to a computer.
GISAnalysis	The data was created as a result of a GIS Analysis.
nondifferentialGPS	The data was captured with a GPS unit but was not post-processed or was captured with a GPS unit incapable of doing differential GPS.
orthoPhotography	The data was delineated from an orthophoto (aerial photography).
Photogrammetric	The data was delineated using photographs or images in stereo pairs.
satelliteImagery	The data was delineated from a satellite image.
sketchMap	The data was hand sketched, either on an analog map or on-screen.
tightChainTraverse	The data was surveyed with a hand compass and chain to create a closed traverse.



**The Corporation of the
VILLAGE OF FRUITVALE**
In the "HEART OF THE BEAVER VALLEY"
Memo

DATE: October 13, 2026
TO: Mayor and Village Council
FROM: M. Partridge, CFO
SUBJECT: Surplus Equipment Sale

ANALYSIS SUMMARY:

The Village is proposing to dispose of equipment by way of a public sealed bid sale that it no longer has use for. The equipment to be disposed of are as follows:

- 2004 Trackless MT5 Tractor
- 2005 GMC Sierra 1500 full-size pickup truck
- 2008 Ford Ranger mid-size pickup truck

The equipment will be advertised in the local paper and through our website listing each asset separately along with their detailed descriptions and will be made available for public auction by way of a sealed bid. It is intended to open the bids October 30, 2026 at 2:00pm and have the equipment removed by the highest bidder by November 6, 2026 at 2:00pm. The assets will then be recorded as disposed in the village records

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council is to approve by resolution the disposal of surplus equipment before it is publicly advertised

COSTS AND BUDGET IMPACT:

The highest bid received by the deadline will be accepted for each of the three listed assets

RECOMMENDATION:

THAT council authorize the disposal of the 2004 Trackless MT5 Tractor, 2005 GMC Sierra 1500 full-sized pickup truck and 2008 Ford Ranger mid-sized pickup truck by a surplus equipment sale.

Marcus Partridge

M. Partridge, CPA, CGA, B.Comm
Chief Financial Officer



Village of Fruitvale

Surplus Equipment Sale

The Village of Fruitvale wishes to dispose of the following equipment:

- **2005 GMC Sierra 1500 full-size pickup truck**

- 4-wheel drive
- Automatic transmission
- V-6 gas engine w/ 175,000 km (approx.)
- Regular Cab w/ 8' box
- Attachments include headache rack and spare wheels
- Well used machine with possible frame damage
- Ran when parked

- **2008 Ford Ranger midsize pickup truck**

- 4-wheel drive
- Automatic Transmission
- V-6 engine with 130,000km (approx.)
- Super cab
- Attachments include headache rack and spare tires
- Well used machine with rotten floorboards
- Ran when parked

- **2004 Trackless MT5 Tractor**

- Articulating municipal tractor w/fully enclosed cab
- Continuous 4-wheel drive
- Hydrostatic transmission w/2 speed gear box
- 110HP 3.9L 4-cylinder diesel engine w/ 3600 hrs. (approx.)
- Attachments include:
 - Reversible snow blade
 - 10' lawn mowing deck
 - Boom flail attachment
- Well used machine that has not been started for 4 years
- Engine condition unknown- Ran when parked



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THE CORPORATION OF THE VILLAGE OF FRUITVALE

BYLAW NO. #996, 2026

**A Bylaw to Provide Regulations of the
Operation and Maintenance of the Fruitvale Memorial Cemetery**

WHEREAS Council of the Corporation of the Village of Fruitvale deems it desirable to repeal all previous bylaws of the Village governing the Fruitvale Memorial Cemetery operations, and to enact new regulations hereto;

NOW THEREFORE, the Village of Fruitvale Council, in open meeting assembled, enacts as follows:

1. TITLE

This bylaw shall be cited as "Village of Fruitvale Operations and Maintenance of the Fruitvale Memorial Cemetery Bylaw No. #996, 2026".

2. REPEAL

"Village of Fruitvale Cemetery Operation and Maintenance Bylaw #987, 2025" and all amendments thereto, are hereby repealed.

3. SEVERABILITY

Each section of this Bylaw shall be severable. If any provision of this Bylaw is held to be illegal or invalid by a Court of competent jurisdiction, the provision may be severed, and the illegality or invalidity shall not affect the validity of the remainder of this Bylaw.

4. DEFINITIONS

In this Bylaw unless the context otherwise requires,

- | | |
|------------------------|--|
| "Administrator" | means the person duly appointed as Chief Administrative Officer (CAO) from time to time by the Village of Fruitvale Council. |
| "Corporation" | means THE CORPORATION OF THE VILLAGE OF FRUITVALE. |
| "Child" | means any person one year old and up to and including twelve years of age. (Casket size not to exceed 3'6", 107 cm). |
| "Columbarium" | means an above-ground granite structure for cremated remains. |
| "Cremains" | means the abbreviated form of cremated remains. |
| "Disinterment" | means the removal, for the purpose of permanent relocation, of <ul style="list-style-type: none">a. human remains, andb. the container, or any of the remaining container, holding the human remains, from the lot in which the human remains are interred. |

"Exhumation"	means the exposure and removal of interred human remains for the purposes of viewing or examination.
"Grave"	means a space of ground in a cemetery used or intended to be used for the burial of human or cremated remains.
"Grave Liner"	means a ridged shell structure to cover a casket for a grave interment or an urn for a cremated interment.
"Human Remains"	means a. a dead human body in any stage of decomposition, or b. a body of a stillborn infant in any stage of decomposition, but does not include cremated remains.
"Infant"	means any child up to the age of one year.
"Interment"	means the act of burying a casket or urn in a grave or niche.
"Niche"	means a recess hole in a wall of a columbarium used or intended to be used for the interment of cremated remains.
"Non-Resident"	means any person who does not meet the criteria of a resident.
"Organics"	means any item made from natural, plant-based, or animal-based sources that will naturally decay, rot, or mold over time, including but not limited to cut flowers, dried bouquets, foods and liquids.
"Resident"	means a. a person residing in the eastern section of the Regional District of Kootenay Boundary; or b. a person who is liable for payment of taxes of property situated within the eastern portion of the Regional District of Kootenay Boundary; or c. a person who has resided in the eastern portion of the Regional District of Kootenay Boundary for a continuous period of three years but has since moved from the boundary, such residency to be established by affidavit.
"Treasurer"	means the person duly appointed as such from time to time by the Council.

5. LOCATION

- a. The following lands owned by the Village have been set aside for cemetery purposes:

FRUITVALE MEMORIAL CEMETERY

Situated within the boundaries of the Village of Fruitvale, and containing 2.3 acres (more or less), and legally described as: Lot 1, Plan EPP25260, District Lot 1236,

Kootenay Land District; PID 029-182-794 and with a civic address of 1720 Columbia Gardens Road.

- b. A copy of the plan of the cemetery shall be filed with the Director as delegated by Consumer Protection BC and copies shall also be kept available for public inspection in the Village Office and at such other places as may be deemed necessary.

6. LICENCE TO USE THE CEMETERY

- a. The Council may grant to any person paying the fees therefore, according to the scale of fees hereinafter provided and subject to Section 4 hereof, a licence for the exclusive use by the purchaser, or their executors or administrators, of any one or more grave spaces which may be vacant and unlicensed in the cemetery, and upon payment of said fees therefore, such person or persons shall be entitled to receive a licence in the form of Schedule "A" attached hereto and forming part of this Bylaw.
- b. The Council reserves to itself the right to refuse to sell the use of more than two grave spaces to any one individual.
- c. Transfer of Licences:
 - i. If the holder of a licence to use and occupy grave space in the cemetery shall at any time desire to dispose of or transfer to another person his right to use and occupy a grave space or niche in the cemetery, he shall first furnish the Administrator with a completed Transfer of Licence form (Schedule 'C' of this bylaw) which details the full particulars of the person to whom such disposal or transfer is desired to be made, together with the transfer fee as set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
 - ii. Upon receipt of the prescribed transfer fee, and upon compliance with the requirements of this bylaw by the licence holder and the person to whom the licence is to be transferred, the Administrator shall effect the desired transfer by an endorsement upon the licence to that effect and shall record the same in the books or other records kept by him for that purpose.
- d. All licences issued for use of a grave space or niche in the cemetery shall be subject to the provisions of this bylaw and all bylaws now or hereafter to be passed by Council.

7. FEES, RATES AND CHARGES

- a. The fees for interment, disinterment and exhumation, use and care of grave space, use of niches, and the charges for goods offered for sale by the Village for use in the cemetery, and any other cemetery fees shall be those set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
- b. The fees set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw shall be paid at the Village Office at the time of application for a licence and at the time of purchasing any goods or services sold by the Village in connection with the operation of the cemetery.

- c. In case of poverty, Council may consider and decide on applications for the remission of fees in whole or part, and in any such case Council may remit such fees in whole or in part.

8. PERMISSION TO INTER, DISINTER AND EXHUME

- a. No body other than human remains shall be interred in the cemetery, and no interment of human remains shall be made until a permit to inter the body has been obtained from the Village, and the fee for the interment as specified in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw has been paid to the Village.
- b. All permits for interment of human remains in the Cemetery shall be in the form of Schedule "C" attached hereto and forming part of this Bylaw.
- c. All applications for a permit to inter in the cemetery must be made to the Administrator at the Village Office between the hours of 8:30 a.m. and 4:30 p.m. on all days of the week except Saturday, Sunday and Statutory Holidays.
- d. Infectious Diseases Special Provisions
 - i. In cases where the body of a person who dies having an infectious disease must be buried within thirty-six (36) hours of death under the requirements of Section 9.c.i. hereof, and if throughout the thirty-six (36) hours immediately following such death the Village Office is closed, permission to inter in the cemetery shall be obtained from the Administrator; but in no case shall a person who died having an infectious disease be buried without the consent of the Medical Health Officer.
 - ii. The Cemetery Caretaker or the person who performs the burial under the conditions of Section 8.e.i. hereof shall furnish the Administrator with full particulars of the interment, and the representative of the deceased shall furnish the Administrator with full details of the deceased as required by Section 8.d. hereof, and the person who permitted the interment shall report the matter to the Administrator.
 - iii. The information required to be given to the Administrator under the terms of Section 8.d.ii. hereof shall be made available to the Administrator as soon after such interment as the Corporation's offices are opened.
- e. No deceased person interred in the cemetery shall be disinterred or exhumed without a written order first obtained from the proper authority, in accordance with the *Cremation Interment and Funeral Services Act* (CIFS Act), SBC 2004 Chapter 35, Part 4, Section 16 and amendments thereto; and the presentation of such order to the Administrator. An Exhumation Permit will be provided to the Caretaker by the Administrator in the form of Schedule "C" attached hereto and forming a part of this Bylaw.
- f. It shall be unlawful for any person to cremate, inter or scatter cremated remains of a deceased person within the limits of the Village of Fruitvale, save and except as authorized under the terms of the *"Business Practices and Consumer Protection Act"*

(BPCP Act) SBC 2004 Chapter 2 and any subsequent amendments thereto; *and the Cremation Interment and Funeral Services Act” (CIFS Act)*, SBC 2004 Chapter 35 and any subsequent amendments thereto and the Regulations made thereunder.

9. INTERMENT IN THE CEMETERY

- a. No body, other than a deceased human body, or the cremated remains or other remains of a deceased human body shall be interred in a cemetery and all interments shall be subject to and comply with the provisions of this bylaw.
- b. The holder of a licence to use and occupy grave space in the cemetery shall not allow or permit an interment to be made in the grave space to which the licence refers, nor shall he transfer or dispose of the said grave space to another person, group or organization unless such interment, transfer or disposal is made pursuant to and subject to the provisions of this bylaw.
- c. Infectious Diseases
 - i. The body of any person who dies having an infectious disease must be interred within thirty-six (36) hours after death occurs, and the Medical Health Officer shall furnish the Administrator with definite instructions respecting interments in such cases; the caretaker, or duly authorized assistant acting on his behalf, shall follow such instructions carefully and precisely in making such interments.
 - ii. The following will be considered as infectious diseases within the meaning of this Bylaw:

Smallpox, Asiatic Cholera, Diphtheria, Typhus Fever, Anthrax, Scarlet Fever, Bubonic Plague, Epidemic Cerebro-Spinal Meningitis, Poliomyelitis, and such others as may be hereinafter designated by the Board of Health or the Medical Health Officer.
- d. Interment Requirements
 - i. Each interment in the cemetery shall be made in a grave dug to a depth sufficient to provide for not less than 0.9m (3 ft.) of earth between the upper surface of the casket liner/vault enclosing the body resting in the grave.
 - ii. Each cremation interment in the cemetery shall provide for not less than 0.3 m (1 ft.) of earth between the general surface level of the ground at the gravesite and the upper surface of the vault enclosing the cremated remains resting in the grave.
 - iii. Only one interment, in respect to a body not in the form of cremated remains, shall be permitted in each interment grave space.
 - iv. Each interment grave space containing one interment in respect to a body not in the form of cremated remains, may also provide for up to six (6) additional interments of cremated remains (two (2) per liner), as decided by the license holder as per Section 6a.

- v. A maximum of two (2) cremated remains interments shall be permitted in each cremation grave space provided that both urns will fit in one grave liner, as decided by the license holder as per Section 6a.
- vi. A casket liner/vault or cremation vault of approved non-deteriorative material shall be used for each interment or inurnment, except where concrete or steel vaults are used.
- vii. With respect to Columbarium Unit niches, a maximum of two (2) cremation remains per niche shall be permitted, provided that both urns fit in the niche.
- e. No body shall be interred in the cemetery except between the hours of 8:00 a.m. and 3:00 p.m. on weekdays, except where previous special arrangements have been made with the Cemetery Caretaker.
- f. No body shall be interred in the cemetery on Saturday or Sunday or on any Statutory Holiday unless written permission of the Administrator is first obtained, except in the emergency as specified in Section 8.e.i. hereof.
- g. No vaults or other methods of interment above ground level shall be permitted in the cemetery, except for inurnment in a niche in a Columbarium Unit that has been provided at the cemetery by the Village.
- h. No grave shall be dug or opened by any person other than the Caretaker or other person duly authorized by him or the Administrator.

10. CEMETERY CARETAKER

A cemetery caretaker may be appointed by the Council, and the duties of a caretaker so appointed shall among other things be:

- a. To dig and prepare, or cause to be dug and prepared, all graves required to be dug whenever ordered to do so by the Administrator.
- b. Prepare ground and install all memorial markers.
- c. Carry out, or cause to be carried out, the general work of the cemetery to maintain it in a neat and tidy condition, including the maintenance of paths, gates, fences, and other cemetery improvements.
- d. Maintain records as required and submit to the Administrator whatever reports are required by him.
- e. Complete other work as may be directed by the Administrator.

11. ADMINISTRATION

- a. The Administrator shall maintain records as necessary to the administration and management of the cemetery, and as required by the Regulations under the

Business Practices and Consumer Protection Act (BPCP Act) and the Cremation Interment and Funeral Services Act (CIFS Act) as amended from time to time.

- b. Subject to the provisions of this bylaw, the Administrator is hereby authorized, on behalf of the Village, to grant a licence in the form set out in Schedule "A" hereof in respect of any unoccupied and unlicensed grave space or niche in the cemetery and to charge a fee, as specified in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
- c. The Administrator shall issue all permits for interment required by this Bylaw, except as otherwise provided herein.
- d. Upon issuing any permits for interment in the cemetery, or upon receiving an order for a disinterment or exhumation from the proper authority as required by Section 8.e. hereof, the Administrator shall confirm the time of the intended interment, disinterment or exhumation, assuring the name of the deceased, the number and location of the grave space concerned, and any instruction of the Medical Health Officer, relative to the interment, disinterment or exhumation be completed as documented, and shall notify the Caretaker before the time of the intended interment, disinterment or exhumation, giving the name of the deceased and the number and location of the grave space concerned.

12. CARE FUND AND CAPITAL IMPROVEMENT FUND

- a. The Cemetery Care Fund and the Cemetery Capital Improvement Fund are established and will operate in accordance with the requirements of the *Cremation Interment and Funeral Services Act (CIFS Act) and the Regulations made under that Act*.

The establishment and administration of a municipal cemetery care fund and a capital improvement fund shall be in accordance with the procedures hereinafter set out. The interest and principal accruing to the Capital Improvement Fund shall be used for the purchase and development of land for cemetery purposes in the future.

- i. The Administrator shall deposit all funds received, for Care Fund and Capital Improvement Fund purposes into the Cemetery Care Fund and Capital Improvement Fund Accounts respectively, to be held there, pending investment as hereinafter provided.
- ii. On all licences for use of grave or niche space sold and memorial marker settings provided by the Village, the Administrator shall pay 25% of the total in each the Cemetery Care Fund and Capital Improvement Fund Accounts respectively, from the fees received for each, the amount specified in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
- iii. On all licences for the use of grave space, and on all contracts or agreements for the sale of such licences, the amount required to be used for Care Fund and Capital Improvement Fund purposes shall be specified.
- iv. Any owner of a memorial marker desiring to install same in the cemetery shall pay to the Village at the time of the installation of such memorial, the sum

specified in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw. as a contribution to the Cemetery Care Fund and Capital Improvement Fund, and such amounts, when received, shall be paid by the Administrator into the Cemetery Care Fund and Capital Improvement Fund Accounts for investment as hereinafter provided.

- v. Investment of funds received for Care Fund purposes shall be made as required by the Regulation under the "*Business Practices and Consumer Protection Act (BPCP Act) and the Cremation Interment and Funeral Services Act (CIFS Act) and Regulations*" applicable to a Municipal Cemetery Care Fund.
 - vi. The principal sum of the "Cemetery Care Fund" shall not be reduced otherwise than in accordance with an order of the Director of the Business Practices and Consumer Protection Authority, under the *Cremation Interment and Funeral Services Act (CIFS Act) and Regulations*".
- b. A separate account of all monies received under the provisions of this bylaw, and of all monies expended hereunder, shall be kept by the Treasurer.

13. MEMORIALS

- a. Effective the date of this bylaw, all memorial markers must conform to the specifications set out in this section of this bylaw.
- b. All non-conforming markers placed prior to adoption of this bylaw are considered grandfathered and are not subject to these provisions, however if the grandfathered markers are removed, the replacement marker must conform to the current specifications set out in this bylaw.
- c. Where a relative of a deceased person wishes to place a memorial marker on a grave, the marker shall be placed subject to the following conditions:
 - i. Installation, removal and re-installation must be carried out by the Cemetery Caretaker.
 - ii. Only markers of the following materials and sizes will be permitted for full size graves:

Bronze

Size: 30.5cm x 50.8cm (12" x 20")
or 40.7cm x 71.2cm (12" x 24") with a concrete border of 5cm (2")

Granite or Marble

Size: 30.5cm x 50.8cm (12" x 20")
40.7cm x 71.2cm (16" x 28")
45.7cm x 76.2cm (18" x 30")
55.9cm x 76.2cm (22" x 30")

- iii. All Memorial Markers must be no less than 7.6cm (3") in depth.
 - iv. Single grave markers may include not more than one in-ground flower pot and double grave markers may include not more than two in-ground flower pots.
 - v. The supply and installation of flower pots into the base of the memorial marker must be made at the same time as arrangements for the purchase of a memorial marker. The Village of Fruitvale does not supply.
 - vi. Memorial Markers will be installed level with the surfaces of the surrounding ground.
 - vii. Charges for installation shall be as set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw and shall be paid at the same time as burial fees.
- d. Markers for cremated remains, both in the cremation section and cremated remains interred in a full burial grave space, shall not exceed 40.7cm x 71.2cm (12" x 24") if applicable, a concrete border of 5cm (2") must be inclusive of 40.7cm x 71.2cm (12"X 24").
 - e. Memorial markers shall not include raised pictures, and the Village shall not be responsible for any damage to non-conforming markers installed prior to this bylaw. If a memorial marker with a picture is removed, the replacement marker must conform to the current specifications set out in this bylaw.
 - f. Markers for cremated remains inurned in a Columbarium niche shall be provided by the Village at time of purchase of the niche and shall be subject to an installation charge as set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
 - g. Markers for the Memorial Stone Monument located in the cemetery shall be bronze scroll design, size 9.5cm x 3.8cm (3.75" x 1.5") and shall be ordered through the Village and subject to an installation charge as set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
 - h. After October 1st each year, the installation of monuments will be subject to weather conditions. Once there is ground frost and a layer of snow on the ground, the cemetery will cease the installation of flat monuments.
 - i. No grave or grave space shall be defined by a fence, railing, coping, curbing, hedge, or by any marking other than a memorial marker as regulated in this section.

14. CANCELLATIONS AND REFUNDS

- a. To cancel a grave space, the purchaser must provide a written notice of cancellation. Such notice of cancellation must be forwarded to the Village of Fruitvale, Box 370, Fruitvale, BC V0G 1L0 by a method that allows proof of delivery such as registered mail, electronic mail, facsimile or personal delivery.

b. Refunds

- i. **INTERMENT RIGHTS FOR GRAVE SPACES:** Refunds payable shall be the original purchase price of the grave space identified prior to use LESS the amount of the Care Fund contribution for the grave space and LESS the current Administration Fee as set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.
- ii. Upon confirmation of the requesting party/deceased's estate's legal right to receive a refund, the Fruitvale Memorial Cemetery will provide any refund owing within 30 days from the confirmation date.

15. GENERAL

- a. Cut flowers, wreaths and floral offerings may be placed on graves but shall be removed by the Caretaker when their condition is considered to be detrimental to the aesthetics of the cemetery or to the functioning of regular maintenance in the cemetery. Artificial flowers and other tokens of remembrance composed of artificial foliage are permitted in the cemetery only from October 1st to May 1st inclusive. Only in-ground flowerpots are permitted in the cemetery.
- b. No organic items are permitted inside the Columbarium Unit Niche.
- c. Cut flowers, wreaths and floral offerings will be removed from the gravesites and not returned, each Friday for cemetery maintenance May 1st to October 1st. The Village is not responsible for the condition of offerings or lost or stolen items from graves.
- d. No person shall plant, remove, cut down or destroy any trees, shrubs, plants, flowers, bulbs, or rocks in the cemetery other than those persons duly authorized by the Village of Fruitvale.
- e. All persons are prohibited from damaging or defacing any memorial, fence, gate, or structure in the cemetery, or any improvements in the cemetery.
- f. No person shall enter the cemetery in a vehicle after sunset or drive a vehicle in the cemetery at any time at a speed of more than 15 kilometres per hour, and all vehicles and their drivers while in the cemetery grounds shall be subject to the directions and orders of the Cemetery Caretaker.
- g. All persons and funeral processions in the cemetery shall obey the reasonable instructions of the Cemetery Caretaker, but any person not behaving with proper decorum with the cemetery or disturbing the quiet and good order of the cemetery, may be evicted therefrom by the Cemetery Caretaker.
- h. The discharging of firearms, other than in regular volleys at military burial services, is prohibited in the cemetery.
- i. Any person who willfully destroys, mutilates, defaces, injures, or removes any tomb, monument, gravestones, or other structure placed in the cemetery, or any fence, railing, or other work for the protection or ornament of the cemetery, or any tomb,

monument, gravestone, or other structure aforesaid or lot within the cemetery, or willfully destroys, cuts, breaks, or injures any shrub or plant, or plays at any game or sport, or discharges firearms (save at a military funeral) or who willfully or unlawfully disturbs persons assembled for the purpose of burying a body therein, or who commits a nuisance, or at any time behaves in an indecent and unseemly manner, or deposits any rubbish or offensive matter or thing in the cemetery, or in any way violates any grave, tomb, or vault, or other structure within the cemetery, shall be guilty of an infraction of this Bylaw, and liable to the penalties hereof.

- j. No person shall solicit orders for markers, tablets, memorials, curbing, capping, or like works within the limits of the cemetery.
- k. The hours of operation of the cemetery are 7:00 a.m. every morning and close every evening at 9:00 p.m. Any person in the cemetery between 9:00 p.m. and 7:00 a.m. the following morning, without special permission of the Cemetery Caretaker, shall be deemed guilty of an infraction of this Bylaw and liable to the penalties thereof.
- l. Every person who commits an offence against this bylaw is liable to a fine and penalty of not less than Fifty Dollars (\$50.00) and not more than Ten Thousand Dollars (\$10,000.00) or to imprisonment for any period not exceeding six (6) months, or both, and shall be liable for costs of the prosecution.
- m. Notwithstanding anything herein contained, the administration of the cemetery shall be carried out at all times in accordance with the *"Business Practices and Consumer Protection Act (BPCP Act) and the Cremation Interment and Funeral Services Act (CIFS Act) and Regulations"* made thereunder.

READ a first time on the ____ day of September, 2026.

READ a second time on the ____ day of September, 2026.

READ a third time on the ____ day of September, 2026.

RECONSIDERED, FINALLY PASSED AND ADOPTED this ____ day of _____, 2026.

Mayor

Chief Administrative Officer



CEMETERY BYLAW #996, 2026 - SCHEDULE "A"

FRUITVALE MEMORIAL CEMETERY

1720 Columbia Gardens Road
Box 370, Fruitvale, BC V0G 1L0

Phone: 250-367-7551 Fax: 250-367-9267

CEMETERY PLOT LICENCE

This agreement, made on _____
(month) (day) (year)

Between:

The Corporation of the Village of Fruitvale
1947 Beaver Street, PO Box 370
Fruitvale BC V0G 1L0
Phone: 250-367-7551 Fax: 250-367-9267

And:

(First Name, Last Name)

(Street Address)

(Mailing Address)

(Phone Number)

Hereinafter known as the Cemetery Plot Licence Holder

Grave Space:

The Corporation of the Village of Fruitvale sells interment rights for following grave space:

_____ Block _____ Plot _____ Niche

to the Cemetery Plot Licence Holder for the sum of:

\$ _____ Cost of Plot
\$ _____ Cemetery Care Fund
\$ _____ Cemetery Capital Improvement Fund
\$ _____ TOTAL

The grave space is sold solely for the purpose of interment and in accordance with and subject to the Corporation of the Village of Fruitvale Cemetery Bylaw and the British Columbia Cremation, Interment and Funeral Services Act. A Cemetery Plot Licence holder does not acquire any right or interests in the roads, paths, and structures that allow access to and from any lot at the Village of Fruitvale Memorial Cemetery.

This Cemetery Licence can only be transferred as per Section 6 of the Bylaw. It must be returned to the Corporation of the Village of Fruitvale, who may issue a new certificate to a new Cemetery Plot Licence Holder. If the holder of the Cemetery Licence does not want to retain the licence, the holder may resell the grave space back to the Corporation of the Village of Fruitvale. The municipality original purchase price of the grave space identified LESS the amount of the Care Fund contribution for the grave space and LESS the current Administration Fee as set out in Appendix 4 of the current Village of Fruitvale Rates, Fees and Charges Bylaw.

The Village of Fruitvale reserves the right to reclaim the interment rights for an unused plot where such reclamation will be carried out in compliance with and subject to the reclamation requirements set out in Section 25 of the Cremation, Interment, and Funeral Service Regulation of BC.

Cemetery Plot Licence Holder

Authorized Person for the Village of Fruitvale



CEMETERY BYLAW #996, 2026 - SCHEDULE "B"

FRUITVALE MEMORIAL CEMETERY

1720 Columbia Gardens Road

Box 370, Fruitvale, BC V0G 1L0

Phone: 250-367-7551 Fax: 250-367-9267

CEMETERY LICENCE TRANSFER

_____,
Date

To: The Caretaker of the FRUITVALE MEMORIAL CEMETERY

I, _____ of _____
Name Address

being the Holder of the licence for the Plot issued under the Bylaw (the "Licence") and having paid
the fee of \$ _____ to the Village of Fruitvale, do hereby transfer

_____ Block _____ Plot _____ Niche

to

_____ of _____
Name Address

Previous Owner Signature

New Owner Signature



CEMETERY BYLAW #996, 2026 - SCHEDULE "C"

FRUITVALE MEMORIAL CEMETERY
1720 Columbia Gardens Road
Box 370, Fruitvale, BC V0G 1L0
Phone: 250-367-7551 Fax: 250-367-9267

INTERMENT RIGHT CONTRACT

This **PURCHASE AGREEMENT** is entered into between the Corporation of the Village of Fruitvale and the undersigned **Purchaser** named herein.

DATE: _____

Purchaser: _____

Address: _____

Phone: _____ **Cell:** _____ **Email:** _____

INTERMENT PARTICULARS

☐ Interment of human remains or ☐ Interment of Cremated Remains
☐ Exhumation or Disinterment of human remains or ☐ Exhumation or Disinterment of Cremated Remains

Block: _____ **Plot:** _____ **Niche:** _____

Date of Interment/Disinterment/Exhumation: _____

Cemetery Plot Licence Holder Information:

Last Name: _____
First Name: _____
Str Address: _____
City: _____
Province: _____
Postal Code: _____

Next of Kin Information:

Last Name: _____
First Name: _____
Str Address: _____
City: _____
Province: _____
Postal Code: _____
Phone: _____

Deceased Information:

Last Name: _____
First Name: _____
Str Address: _____
City: _____
Province: _____
Postal Code: _____
Age: _____
Date of Birth: _____
Place of Birth: _____
Date of Death: _____
Place of Death: _____
Resident? YES ☐ NO ☐
Death or Cremation Certificate Received ☐

FEES

PLOT/NICHE:	\$
CARE FUND:	\$
CAPITAL IMPROVEMENT FUND:	\$
OPEN & CLOSING:	\$
GRAVE LINER:	\$
EXTRA INTERMENT CHARGES:	\$
MARKER INSTALLATION:	\$
CARE FUND:	\$
CAPITAL IMPROVEMENT FUND:	\$
MISCELLANEOUS:	\$
TOTAL PAID:	\$

PAYMENT TERMS: For the goods and services listed, payment in full is required at the time of entering into this agreement.

PAYMENT METHOD: ☐ CASH ☐ CHEQUE ☐ INTERAC ☐ EFT

IN WITNESS WHEREOF the parties executed this agreement on the _____ day of _____, 20_____.

Print Name of Purchaser/Authorized Person or Agent

Relationship to Deceased

Signature of Purchaser/Authorized Person or Agent

Name of Funeral Home

Signature of Executor/Authorized Person or Agent
(If different than above)

Signature for the Village of Fruitvale

Signature of Executor/Authorized Person or Agent
(If different than above)

Print Name of Cemetery Representative

TERMS AND CONDITIONS

CONTRACTUAL OBLIGATION

This Agreement is binding on the signatory parties, their heirs, successors, personal representatives and permitted assigns. The contract is subject to the *Business Practices and Consumer Protection Act; Cremation, Interment and Funeral Services Act* and related regulations.

INTERMENT RIGHTS

The sale of interment right is not the sale of a plot but **the right to be interred in an assigned plot**. An interment right holder does not acquire any right or interests in the roads, paths and other areas that allows access to and from any lot at the Fruitvale Memorial Cemetery. The interment right holder also does not acquire any right or interest in any gardens, structures, buildings or other property at the **Fruitvale Memorial Cemetery**.

REQUIREMENTS PRIOR TO DISPOSITION

Pursuant to Section 8(3)(b)(ii) *Cremation, Interment and Funeral Services Act*, the **Fruitvale Memorial Cemetery** cannot proceed with the interment of human remains at the cemetery unless a written authorization for disposition is received in advance from the person with the legal right to authorize the disposition of the deceased.

RECLAMATION OF UNUSED INTERMENT RIGHTS

The Village of Fruitvale reserves the right to reclaim the interment rights for an unused plot where such reclamation shall be carried out in compliance with and subject to the reclamation requirements set out in Section 25 of the *Cremation, Interment and Funeral Service Regulation of BC* as follows:

- 25 (1) With prior approval of the director, an operator may sell a right of interment for a lot in a place of interment where the right of interment for the lot has been sold previously, but only if
- (a) the owner of the right of interment is at least 90 years of age or, if living, would be at least 90 years of age,
 - (b) a period of at least 50 years has elapsed from the date the prior right of interment was sold,
 - (c) at least 90 days have passed since the date the operator sent a notice of the operator's intention to resell the right of interment to the last known address of the interment right holder and the operator has not received a response from the interment right holder, and
 - (d) the operator has made diligent attempts to contact the interment right holder but is not able to locate or contact the interment right holder.
- (2) On receipt of an application from an operator, the director may approve or reject the application for a sale of the right of interment with or without conditions.
- (3) If the director refuses the application, the director must give the applicant written reasons for the decision.
- (4) If a right of interment for a lot is sold in the circumstances described in subsection (1), and the right of interment is subsequently required for use by the original interment right holder, the operator must provide another right of interment of equal or greater value that is acceptable to the original interment right holder or the person who has authority under section 5 of the Act with respect to the deceased interment rights holder.

Control of disposition of human remains or cremated remains

By signing this Agreement, the purchasers acknowledges that he/she/they has the authority under S.5 Cremation, Interment and Funeral Services Act to act on behalf of the Interment Right Holder

Requirement for authorization before funeral services or disposition

- 8 (3) An operator of a cemetery, mausoleum and crematorium must not dispose of human remains unless
- (a) the operator is authorized to do so under the *Vital Statistics Act*, and
 - (b) the operator
 - i. is ordered to do so by a medical health officer under the *Health Act*, or
 - ii. has received the authorization from the person who, under section 5 [control of disposition of human remains or cremated remains], has the right to control the disposition of the human remains.

Protection from liability

- 9 If (a) there is an error or omission in an authorization provided under section 8 [requirement for authorization before funeral services or disposition] to an operator or a funeral provider, or
- (b) the person who signed an authorization provided under section 8 [requirement for authorization before funeral services or disposition] did not have the authority to give the directions set out in the authorization, the operator or funeral provider is not liable for acting on the authorization unless the operator or funeral provider knew, or ought to have known, that the facts stated in the authorization were not true or the person giving the authorization did not have the authority to do so.

INFORMATION POLICY

The collection, use, disclosure and retention of personal information acquired by the cemetery in the process of providing goods and services is subject to the *Freedom of Information & Protection of Privacy Act* RSBC 1996 Chapter 165.

BYLAWS, RULES & REGULATIONS

The use of any lot, exercise of interment rights, installation of any memorial, visitation of any memorial site and performance of all services is subject to the bylaws, rules and regulations of the cemetery as may be currently in effect or from time to time amended by the **Fruitvale Memorial Cemetery**.

CANCELLATION & REFUNDS:

To cancel, you must provide a written notice of cancellation. The notice must be forwarded to the Village of Fruitvale, Box 370, Fruitvale, BC V0G 1L0. The notice of cancellation must be by a method that will allow you to prove that you gave notice such as registered mail, electronic mail, facsimile or personal delivery.

- **INTERMENT RIGHTS FOR LOTS:** Refund payable shall be the original purchase price of the space identified LESS the amount of the Care Fund contribution for the space and LESS the current Administration Fee.
- **CARE FUND CONTRIBUTIONS:** If you cancel interment rights after funds have been deposited into the Care Fund, the amount deposited into the Care Fund shall not be refundable.
- Upon confirmation of the requesting party/deceased's estate legal right to receive any refund, the **Fruitvale Memorial Cemetery** will provide any refund owing within 30 days from the confirmation date.

COLLECTION, USE AND PRIVACY OF PERSONAL INFORMATION

- The Purchaser, by signing this agreement, acknowledges that the **Fruitvale Memorial Cemetery**, in the course of providing the goods and services requested shall as required by law or as it deems necessary collect, retain and disclose such personal information as is necessary to fulfill the terms and conditions of this agreement. The use of personal information about the purchaser or a deceased person shall be strictly controlled and will never be provided to another party or organization unless required to provide a good or service under this agreement or is required by legislation, regulation or court order.
- The Purchaser, by signing this agreement, acknowledges and gives their permission to the Village of Fruitvale to, from time to time as requested, provide interment or memorial locations to cemetery visitors.
- The Purchaser, by signing this agreement, waives any responsibility or liability of the **Fruitvale Memorial Cemetery** to control, limit, restrict or prevent access to or disclosure of personal information that may be recorded on any monument, marker or memorial installed for display at the cemetery.

CEMETERY RULES AND REGULATIONS

- The Purchaser, by signing this agreement, acknowledges receipt of a copy of this agreement, and acknowledges and agrees to observe that the provision, use and maintenance as applicable covered in this agreement together with all of the facilities of the cemetery are subject without exception to the Bylaws, Rules and Regulations and Schedule of Rates for the cemetery in their entirety now or hereafter in effect.
- The Purchaser, by signing this agreement, acknowledges there are, without exception, restrictions and limitations of the exercise of interment rights and on the form, type and installation of memorial products in the cemetery and that it is the responsibility of the Purchaser to ensure the exercise of interment rights and that any memorial product is in compliance with the Bylaws, Rules and Regulations of the cemetery.
- The Village of Fruitvale reserves the right, without prior notice, to remove any memorial product, personal memento, decoration or floral tributes which do not comply with the cemetery Bylaws, Rules and Regulations.
- Subject to a request being made in advance and with the permission and at the sole discretion of the Cemetery Supervisor, he **may** allow the display of normally unauthorized items on interment lots and memorial sites on holidays, anniversaries or other dates that were of significance to the deceased memorialized. Such displays will be permitted to remain on the site for no more than the number of days allowed by the Cemetery Supervisor and will be removed thereafter without prior notice.

By placing your initials on this page, you agree and accept the above noted terms and conditions.

PURCHASER'S INITIALS _____