



THE CORPORATION OF THE VILLAGE OF FRUITVALE BYLAW 990, 2025

A Bylaw to Amend the Village of Fruitvale
Council Procedures Bylaw No. 978, 2025

WHEREAS it is deemed expedient and necessary to amend the "Village of Fruitvale Council Procedures Bylaw No. 978, 2025", (hereinafter referred to as Bylaw 978);

NOW THEREFORE the Council of the Corporation of the Village of Fruitvale, in open meeting assembled, enacts as follows:

1. THAT Section 2 of Bylaw 978, be corrected to read *Village of Fruitvale Council Procedures Bylaw No. 951, 2022* and all amendments thereto, are hereby repealed.
2. THAT Section 4(b) of Bylaw 978, be added: Unless otherwise defined in this bylaw, words used herein shall have the meanings defined in the *Community Charter*.
3. THAT Section 5. **Regular Council Meetings** of Bylaw 978 be replaced with the following:
 - (a) The Council of the Village of Fruitvale shall hold its Regular Council Meetings in the Council Chambers in the Village Office except:
 - (i) if council designates an alternate site or date for the Regular Meeting, and provides 48 hours of public notice; or
 - (ii) if council should so direct, a Regular Meeting is cancelled.
 - (b) The Inaugural Meeting of Council shall be held in the first ten days of November following a general election of Council, unless a quorum of Council has not yet taken office in which case the inaugural Council meeting shall be called as soon as reasonably possible after a quorum has taken office.
 - (c) A member of council who is unable to attend at a council meeting may participate in the meeting by means of electronic or other communication facilities. Except for any part of the meeting that is closed to the public, the facilities must enable the public to hear, or watch and hear, the participation of the member.
 - (d) Regular Council meetings shall be held on the dates each year, as established by a resolution of Council, prior to January 1st of each year, unless Council passes a resolution to cancel a particular meeting.
 - (e) Regular Council meetings shall begin at 6:00 p.m. on the date designated, unless Council passes a resolution to change the time of a particular meeting.
4. THAT Section 19. **Delegations, Petitions and Correspondence** of Bylaw 978 be replaced with the following:
 - (a) A person, other than a Council member or an officer or employee of the Village, shall only address Council during a Council or Committee of the Whole meeting if that person is providing a report or presentation that has been scheduled on the agenda for that meeting, or if Council has passed a resolution to hear from that person at that time.
 - (b) A person who is not an officer or employee of the Village, who wishes to have a report or presentation scheduled on a Council or Committee of the Whole meeting

agenda, shall request the same through the CAO's Office. The request shall include the name(s) of the person(s) who will be making the report or presentation if approved (referred to as a "Delegation") and a copy of the report or presentation in written form. The written submission must clearly state any requests being made of Council and any recommended Council resolutions.

- (c) Delegation requests that deal with a matter that is outside the jurisdiction of the Village of Fruitvale shall be refused.
- (d) A Delegation request that deals with a matter that is within the jurisdiction of the Village of Fruitvale, and is received in accordance with section 19 (b) of this bylaw, the CAO's Office shall handle such a request by taking one or more of the following actions as deemed appropriate in the circumstances:
 - i. The request shall be handled by the CAO if the request is operational in nature;
 - ii. The request may be referred to a Council committee or advisory body; or
 - iii. The request be granted and the delegation be scheduled to the next available meeting agenda.
- (e) A person (with the exception of an officer or employee of the Village), or an organization shall be limited to a ten (10) minute presentation to Council, but may be asked to take additional time to respond to any questions from Council.
- (f) Delegations to Council shall be limited to three (3), for any one meeting, except at the discretion of the Mayor.
- (g) Council shall not act on a request from a delegation until the next regular meeting unless consent by unanimous resolution of Council present is given to consider the matter.
- (h) A petition shall include the name, signature and civic address of each petitioner, and in the case of a corporation, the authority given by the corporation to sign the petition shall be produced with it. Petitions shall be considered public documents.
- (i) Council members shall receive all correspondence addressed to "Mayor and Council" and the Mayor shall determine whether the correspondence shall be placed on the agenda and/or circulated to Councillors.
- (j) Members of the public wishing to address Council regarding an agenda item, at the time of debate, may be recognized by the Chair subject to the unanimous consent of Council present.

- 5. THAT sections 26 and 27 of Bylaw 978 be deleted in their entirety.
- 6. THAT other renumbering and housekeeping edits be performed, in particular to sections 13 and 23 of Bylaw 978.
- 7. THAT Schedule A of Bylaw 978 be deleted in its entirety.

8. THAT this Bylaw shall be cited for all purposes as "Village of Fruitvale Council Procedures Amendment Bylaw No. 990, 2025".

READ a first time this 17th day of November, 2025.

READ a second time this 17th day of November, 2025.

READ a third time this 17th day of November, 2025.

RECONSIDERED, FINALLY PASSED AND ADOPTED this 1st day of December, 2025.

Mayor

Chief Administrative Officer

CERTIFIED a true copy of Bylaw 990 cited as "Village of Fruitvale Council Procedures Amendment Bylaw No. 990, 2025".

DATED this _ day of _____, 202_.

Chief Administrative Officer