



# MINUTES

## Regular Council Meeting

6:00 PM - Monday, July 7, 2025

Village of Fruitvale Council Chambers and Zoom Video Conference

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Minutes of the Regular Council of the Village of Fruitvale Council held on Monday, July 7, 2025 in the Village of Fruitvale Council Chambers and Zoom Video Conference.

**PRESENT:** Mayor W. Startup, Councillor Guesford, Councillor Halifax, Councillor Mason, Councillor Wenman

**EXCUSED:** Public Works Forman J. Startup

**STAFF:** Chief Administrative Officer Lashar, Chief Financial Officer Partridge, , Recording Secretary Gallamore

**PUBLIC:**

### 1. CALL TO ORDER

Mayor Startup called the meeting to order at 6:00 pm.

### 2. LAND ACKNOWLEDGEMENT

In the spirit of respect, truth and reconciliation, we honour and thank the Indigenous Peoples on whose traditional and unceded lands we operate.

### 3. ADOPTION OF AGENDA

**RES-110-2025**

Moved by Wenman

Seconded by Halifax

THAT the agenda be amended to include under Unfinished Business 10A. Gym Update and 10B Tailgate Sale and Farmers' Market Request.

**CARRIED**

### 4. DELEGATIONS, PRESENTATIONS & RECOGNITIONS

**A.** Maggie McMahon - Roaming cats

Ms. McMahon attended the meeting electronically to discuss with Council roaming and unlicensed cats. Council will review the information letter sent from Ms. McMahon.

## 5. **ADOPTION OF MINUTES**

A. Minutes of the Regular Council Meeting held on March 3, 2025.

### **RES-111-2025**

Moved by Halifax  
Seconded by Mason

THAT the minutes of the Regular Council meeting held March 3, 2025 be adopted as presented.

**CARRIED**

B. Minutes of the Committee of the Whole meeting held March 24, 2025.

### **RES-112-2025**

Moved by Ellison  
Seconded by Wenman

THAT the minutes of the Committee of the Whole meeting held March 24, 2025 be adopted as presented.

**CARRIED**

C. Minutes of the Regular Council Meeting held on April 7, 2025.

### **RES-113-2025**

Moved by Halifax  
Seconded by Ellison

THAT the minutes of the Regular Council meeting held April 7, 2025 be adopted as presented.

**CARRIED**

D. Minutes of the Special Council Meeting held on April 28, 2025.

### **RES-114-2025**

Moved by Ellison  
Seconded by Mason

THAT the minutes of the Special Council meeting held April 28, 2025 be adopted as presented.

**CARRIED**

E. Minutes of the Committee of the Whole meeting held April 28, 2025

**RES-115-2025**

Moved by Ellison  
Seconded by Wenman

THAT the minutes of the Committee of the Whole meeting held April 28, 2025 be adopted as presented.

**CARRIED**

F. Minutes of the Regular Council Meeting held on May 5, 2025.

**RES-116-2025**

Moved by Halifax  
Seconded by Wenman

THAT the minutes of the Regular Council meeting held May 5, 2025 be amended by correcting the spelling in RES-88-2025; AND FURTHER THAT the minutes be adopted as amended.

**CARRIED**

G. Minutes of the Regular Council Meeting held on June 2, 2025.

**RES-117-2025**

Moved by Halifax  
Seconded by Wenman

THAT the minutes of the regular Council meeting held on June 2, 2025 be amended to include under Councillor Mason's report that the Gym Committee voted to freeze the gym rates for the 2025 year until the financials for the gym are presented; change RES-103-2025 by replacing Council Procedure Bylaw No. 978, 2025 to with Council Indemnity Bylaw No. 917, 2020; AND FURTHER THAT the minutes be adopted as amended.

**CARRIED**

**6. CONSENT AGENDA**

A. For Information Only

**7. STAFF REPORTS**

A. K Friesen, Beaver Valley Youth Action Network Coordinator - No Report

B. J. Startup, Public Works Foreman - No Report

C. P. Lashar, Chief Administrative Officer

CAO Lashar verbally reported on Green Road.

**RES-118-2025**

Moved by Mason  
Seconded by Wenman

THAT the verbal staff report from P. Lashar be accepted as presented.

**CARRIED**

## **8. COUNCIL MEMBER AND COMMITTEE REPORTS**

### **COUNCIL MEMBER REPORTS**

**A.** Councillor C. Guesford

**B.** Councillor K. Halifax

Councillor Halifax spoke to her report.

**C.** Councillor J. Mason

Councillor Mason asked about the request from a concerned citizen regarding a walking path from Green Road to Cedar Avenue. CAO Lashar reported that the property is private property therefore the Village cannot install a walking path. Staff will respond to the concerned citizen.

**D.** Councillor B. Wenman

Councillor Wenman verbally reported that the Parks portfolio has been transferred to Councillor Halifax, who is now the Council liaison for Parks.

**E.** Mayor W. Startup

Mayor Startup verbally reported on the move of the health lab from downtown Trail to LifeLabs at the Waneta Plaza, the Hospital Clinic Open House July 2025, and the RDKB will request a meeting with the Ministry of Health.

### **RES-119-2025**

Moved by Ellison

Seconded by Wenman

THAT the Council reports be received as presented.

**CARRIED**

## **COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**A.** Committee of the Whole Meeting

### **RES-120-2025**

Moved by Halifax

Seconded by Wenman

THAT Council will discuss whether a September Committee of the Whole meeting is required at the September 8<sup>th</sup>, 2025, Regular Council Meeting.

**CARRIED**

## **9. CORRESPONDENCE REQUIRING ACTION**

### **A. AM Ford 40th Anniversary Celebration**

Council member are to RSVP their attendance by July 16th, 2025.

#### **RES-121-2025**

Moved by Wenman

Seconded by Mason

THAT the Correspondence Requiring Action be accepted as presented.

**CARRIED**

## **10. UNFINISHED BUSINESS**

### **A. Gym Fees**

#### **RES-122-2025**

Moved by Mason

Seconded by Halifax

THAT Council discuss the Gym fees at a future Committee of the Whole meeting in the fall 2025.

**CARRIED**

### **B. Tailgate and Market**

Councillor Wenman reported to Council that he met with the Fruitvale Incredible Farmers' organizers who indicated that they do not have any problems with the Tailgate Sale using the portable toilet. They would ask that they cost-share the rental fee.

#### **RES-123-2025**

Moved by Wenman

Seconded by Halifax

THAT Chief Financial Officer Partridge be directed to pay to the Fruitvale Incredible Farmers' Market fifty percent (50%) of the rental fee for the portable toilet from the general revenue of the Tailgate Sales.

**CARRIED**

- C. Mayor Startup convened the meeting for a break and reconvened the meeting at 7:00 pm.

## 11. NEW BUSINESS

- A. CFO M. Partridge - Capital Plan

Chief Financial Officer Partridge presented and discussed the draft Capital Plan.

- B. 21 Nelson Development Variance Permit

### **RES-124-2025**

Moved by Halifax  
Seconded by Wenman

THAT Council approve the issuance of a Development Variance Permit to the owners of the property located at 21 Nelson Avenue and legally described as Lot 20, Plan NEP1938, District Lot 1236, Kootenay Land District Except Parcel A (Expl Plan 129563I) PID 010-812-571 of the RU1 zone from a maximum height of 4.5 m for accessory buildings to a maximum height of 5.97 m for one accessory building as shown on the site plan and elevation drawings attached to the application.

**CARRIED**

- C. Urban System's - UBCM SPF fund application

### **RES-125-2025**

Moved by Wenman  
Seconded by Ellison

THAT staff be authorized to enlist Urban Systems Ltd. at a cost of \$3,500, to prepare an application to UBCM strategic Priority Fund program requesting the full cost of the Sewer I & I Phase 3 Upgrades/Active Transportation and Pedestrian Upgrades Project.

**CARRIED**

- D. CKISS Proposal

### **RES-126-2025**

Moved by Wenman  
Seconded by Ellison

THAT staff investigate grant options for removal of invasive weeds and hold off on the CKISS proposal at this time.

**CARRIED**

## **12. BYLAWS/POLICIES**

### **A. Village of Fruitvale Council Procedures Bylaw No. 978, 2025**

A discussion took place on adding a definition for Deputy Mayor.

#### **RES-127-2025**

Moved by Wenman

Seconded by Ellison

THAT staff add a definition for Deputy Mayor under definition and change Acting Mayor to Deputy Mayor in Section 12 (b); AND FURTHER THAT the Council Procedures Bylaw No. 978, 2025 be adopted as amended.

**CARRIED**

### **B. Rates, Fees and Charges Bylaw No 982, 2025.**

#### **RES-128-2025**

Moved by Wenman

Seconded by Ellison

THAT the Village of Fruitvale Rates, Fees and Charges Bylaw No. 982, 2025 be amended by changing the last sentence in Appendix #3 to read - if the business involves selling liquor or cannabis products, a license is also required from the BC Liquor and Cannabis Regulation Branch; AND FURTHER THAT the Village of Fruitvale Rates, Fees and Charges Bylaw No 982, 2025 be adopted as presented.

**CARRIED**

## **13. OPEN DISCUSSION (10 MINUTE LIMIT)**

a) Traffic Calming

## **14. NOTICE OF MOTION**

## **15. QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS**

## **16. IN CAMERA SESSION**

Council recess the regular meeting and move to a closed session pursuant to *Community Charter* Section 90 (1) (c) labour relations or other employee relations.

**RES-129-2025**

Moved by Ellison  
Seconded by Wenman

THAT Council recess the regular meeting and move to a closed session pursuant to Community Charter Section 90 (1) (c) labour relations or other employee relations at 8:30 pm.

**CARRIED**

**RES-130-2025**

Moved by Wenman  
Seconded by Halifax

THAT the regular meeting reconvene at 9:06 pm, without Councillor Mason who left the meeting at 8:55 pm.

**CARRIED**

**A.**     Chief Administrative Officer resignation.

**RES-131-2025**

Moved by Wenman  
Seconded by Halifax

THAT Council accept the resignation from Chief Administrative Officer P. Lashar as on August 6, 2025 with regrets.

**CARRIED**

**B.**     Interim Chief Administrative Officer

**RES-132-2025**

Moved by Halifax  
Seconded by Ellison

THAT Council appoint Patricia Dehnel as interim Chief Administrative Officer beginning August 6, 2025 until a new CAO is hired.

**CARRIED**

**C.**     Appointment of a Corporate Officer

**RES-133-2025**

Moved by Halifax  
Seconded by Wenman

THAT Chief Financial Officer M. Partridge be appointed as the Corporate Officer until a Chief Administrative Officer is hired.

**CARRIED**

## **17. ADJOURNMENT**

**RES-134-2025**

Moved by Wenman

THAT the meeting adjourn at 9:08pm.

**CARRIED**

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Chief Administrative Officer

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Mayor