



# MINUTES

## Regular Council Meeting

6:00 PM - Monday, April 3, 2023

Village of Fruitvale Council Chambers and Zoom Video Conference

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The Village of Fruitvale Regular Council held on Monday, April 3, 2023 in the Village of Fruitvale Council Chambers and by Zoom video conference was called to order by Acting Mayor Wenman at 6:00 pm with the following members present:

**PRESENT:** Acting Mayor B. Wenman, Mayor S. Morissette via Zoom, Councillor C. Ellison, Councillor J. Mason and Councillor W. Startup

**EXCUSED:**

**STAFF:** Chief Administrative Officer P. Lashar via Zoom, Public Works Foreman J. Startup, and Recording Secretary T. Gallamore

**PUBLIC:** 0

### 2. LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

### 3. ADOPTION OF AGENDA

**RES-60-2023**

Moved by C. Ellison

Seconded by W. Startup

THAT the April 3, 2023 Council Meeting agenda be amended with an addition to F. New Business - Mazzochi Park and BV Arena parking AND FURTHER THAT the agenda be adopted as amended.

**CARRIED**

### 4. DELEGATIONS, PRESENTATIONS & RECOGNITIONS

### 5. ADOPTION OF MINUTES

### 6. CONSENT AGENDA

**A.** For Information Only

1. UBCM - annual membership.

**RES-61-2023**

Moved by C. Ellison  
Seconded by J. Mason

THAT the For Information Only items be received as presented.

**CARRIED**

**7. STAFF REPORTS**

**A.** T. Gallamore, Beaver Valley Youth Action Network Coordinator

**B.** J. Startup, Public Works Foreman

Public Works Foreman Startup verbally informed Council that Atco is donating posts and caps for Haines Park.

**C.** P. Lashar, Chief Administrative Officer - verbal report

Chief Administrative Officer P. Lashar verbally updated council on the zoning for the childcare centre. New Council photos will be taken May 1, 2023.

**RES-62-2023**

Moved by C. Ellison  
Seconded by W. Startup

THAT the staff reports be received as presented and further appended to the minutes as available.

**CARRIED**

**8. COUNCIL MEMBER AND COMMITTEE REPORTS****Council Member Reports**Councillor C. Ellison

Councillor C. Ellison spoke to her written report.

Councillor J. Mason

Councillor Mason verbally presented her report.

Councillor W. Startup

Councillor Startup verbally presented his report.

Councillor B. Wenman

Councillor B. Wenman spoke to his written report.

Mayor/RDKB Board Director S. Morissette

Mayor Morissette spoke to his written report.

**RES-63-2023**

Moved by C. Ellison

Seconded by J. Mason

THAT the Council member reports be received as presented and appended to the minutes as available.

**CARRIED**

**Committee of the Whole Recommendations - None**

**9. CORRESPONDENCE REQUIRING ACTION**

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

- A.** Beaver Valley May Days Service Provider Agreement with Municipal Insurance Association be reapproved.

**RES-64-2023**

Moved by C. Ellison

Seconded by S. Morissette

THAT the Village of Fruitvale Council authorize staff to have the current Municipal Insurance Association of BC Service Provider Agreement amended with respect to Beaver Valley May Days to read "planning, organizing and delivering various events during Beaver Valley May Days".

**CARRIED**

- B.** Grant Application to the Province of BC Infrastructure Planning Grant for Asset Management Support and Strategic Planning

The purpose of the grant is to update and maintain asset register, customize reports, maps and analysis to support staff and council to make informed asset management related decisions and work on a 5-year capital plan which will include operational and capital strategies.

The work will allow the Village to continue its engagement with LandInfo Technologies.

**RES-65-2023**

Moved by W. Startup  
Seconded by C. Ellison

THAT Council support the grant application to the Province of BC Infrastructure Planning Grant for Asset Management Support and Strategic Plan.

**CARRIED**

**C. Mazzochi Park - vehicle parking**

Council discussed leasing Village of Fruitvale owned land to the Regional District of Kootenay Boundary for parking at Mazzochi Park and the Beaver Valley Arena.

**RES-66-2023**

Moved by W. Startup  
Seconded by C. Ellison

THAT the Village of Fruitvale enter into a lease agreement with the Regional District of Kootenay Boundary for parking for Mazzochi Park users on the Village of Fruitvale owned land adjacent to Mazzochi Park and for parking for Beaver Valley Arena users on the Village of Fruitvale owned vacant land behind the former BV Middle School off Green Road.

**CARRIED**

**12. BYLAWS/POLICIES****A. Village of Fruitvale 5-Year Financial Plan Bylaw No. 953, 2023 - Third Reading**

Council discussed various percentage increases for the 2023 budget.

**RES-67-2023**

Moved by C. Ellison  
Seconded by W. Startup

THAT the Village of Fruitvale 5-Year Financial Plan Bylaw No. 953, 2023 be read a third time with an amendment to the increase from 9% to 7% AND FURTHER THAT the changed bylaw be circulated to Council by the close of business on Thursday, April 13, 2023.

**CARRIED**

**B. Village of Fruitvale Zoning Amendment Bylaw No. 954, 2023 - First and Second Reading**

**RES-68-2023**

Moved by C. Ellison  
Seconded by J. Mason

THAT the Village of Fruitvale Zoning Amendment Bylaw No. 954, 2023 be read a first and second time.

**CARRIED**

**C. Public Meeting 2023 Budget****RES-69-2023**

Moved by S. Morissette  
Seconded by C. Ellison

THAT the Village of Fruitvale host a public meeting to present the 5-Year Financial Plan on Monday, April 17, 2023 from 4:30 pm to 5:30 pm at the Fruitvale Memorial Centre.

**CARRIED**

**D. 2023 Budget & Child Care Rezoning****RES-70-2023**

Moved by S. Morissette  
Seconded by C. Ellison

THAT staff be instructed to schedule a Special Council Meeting for Monday, April 17, 2023 at 5:45 pm for reconsideration and adoption of the Village of Fruitvale 5-Year Financial Plan Bylaw No. 953, 2023 and to give third reading and reconsideration and adoption to the Village of Fruitvale Zoning Amendment Bylaw No. 954, 2023.

**CARRIED**

**13. OPEN DISCUSSION (10 MINUTE LIMIT)****14. NOTICE OF MOTION**

Council Mason would like placed on the May 1, 2023 agenda a discussion regarding closed meetings for other items not related to land, legal and personnel.

**15. QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS**

## **16. IN CAMERA SESSION**

## **17. ADJOURNMENT**

### **RES-71-2023**

Moved by W. Startup

Seconded by C. Ellison

THAT the regular meeting adjourn at 7:40 pm.

**CARRIED**

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Chief Administrative Officer

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Mayor



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**REPORT:**

**Date:** April 3, 2023

**To:** Mayor and Councillors

**From:** Tammy Gallamore, Youth Coordinator

**SUBJECT:** Beaver Valley Youth Action Network (BVYAN)

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**The following is a summary report of the BVYAN to the end of March 2023.**

**March 2023– Basin Youth Network – Ski Red, Rossland, BC. Final month of Ski Red purchased more tickets for spring break over 60 youth took part.**

**March 2023, 2023 – Beaver Valley Youth Action Network – Partnered with Red Mountain. 4 Beaver Valley Youth were part of the Shred It Program. 3 Red Mountain Passes and lessons to youth that applied.**

**March 16, 2023 - Basin Youth Network Coordinators Call: Summit, SafeTALK training, Canadian Women in Municipal Government Scholarships.**

**March 2023 – Basin Network Youth Action Summit**

All applications for the Summit Basin Networks are in 149 applicants for 100 spaces. Any youth who applied will be contacted for further information and registrations.

**March 2023 – Beaver Valley Youth Action Network – Snow Shoveling Program**  
Complete 39 Youth helped shovel local seniors housing in the Village.



Respectfully submitted,

Tammy Gallamore  
BVYAN Coordinator



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**COUNCILOR ELLISON REPORT**

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Council Report for Council Meeting held on March 6, 2023.

**March 2023 Report**

**COMMITTEE/LIAISON APPOINTMENTS:**

**Personnel/Bargaining/HR Committee**

- Nothing to report

**Council Spirit Events**

**BV May Days Liaison**

- A May Days Executive Meeting was held March 27, 2023.
  - Everything is on track as needed. Meetings will be held every 2 weeks from now until the May Days Event.
  - Ron Medland was present to discuss security requirements.
    - Security Personnel will be present the following days/times:  
Thursday, May 25, 2023      2000 hours to 0600 hours  
Friday, May 26, 2023      2200 hours to 0600 hours  
Saturday, May 27, 2023      2000 hours to 0600 hours
    - For the dates/times that security personnel are not on site the Executive Members will wear lanyards identifying themselves as custodians to attendees and thus will oversee the park.
  - Mike Hudson stated that with the Haines Park Masterplan improvements initialized Haines Park may not be accessible for BV May Days in 2024.
  - VoF has been requested to add a Bouncy Castle and a Dung Tank to the insurance.
  - The Executive would like to know if the Village has Flagger equipment that 2-3 volunteers could wear.
  - Dates and Times of the Event:
    - Friday, May 26, 2023      1600 hours to 1000 hours
    - Saturday, May 27, 2023      1000 hours to 2200 hour
    - Sunday, May 28, 2023      1000 hours to 1600 hours public  
1000 hours to 1800 hours ball players

**OTHER**

- Meetings for the Gym have yet to be organized.
- I was unable to attend the Lower Columbia Community Health Centre Network Meeting (LCCHCN) via Zoom on March 7, 2023.
  - The first Board meeting was scheduled for April 10, 2023, however due to it being Easter Monday, LCCHCN Administration is looking for an alternate date.
  - A letter was sent to Ted Patterson, Assistant Deputy Minister, indicating a proposal for the CHC was submitted September 2022 and to date no communication has been received from the Ministry.
    - It was noted that in view of the budget surplus in this fiscal year that the committee found it disturbing that the proposal has received little attention.





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**COUNCILOR ELLISON REPORT**

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- I sit as Council's Alternate for the Haines Park Masterplan.
  - With some modifications all user groups have approved the Masterplan.
- I met with Mike Hudson February 16, 2023 from Big Mike Catering:
  - A user agreement between Mike Hudson and VoF is still pending.
- I attended the Local Government Leadership Academy's (LGLA) Association Kootenay & Boundary Local Government (AKBLG) conference Mar 8th, 9th and 10<sup>th</sup>, 2023.
  - This was a very informative experience and I will take much of this information with me to many areas of my life as a Councilor.
  - One of the statements that was made was "As long as you are providing value stay on Council". This hit home with me.

Respectfully submitted,  
Councilor Catherine Ellison



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**COUNCILLOR WENMAN REPORT**

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**Council Report for Council Meeting held on Mon 03 Apr 2023**

**MEETINGS:**

**Special Council Meeting Mon 20 Mar – Budget**

1<sup>st</sup> and 2<sup>nd</sup> reading of Financial 5-year financial plan.

**COMMITTEES:**

**Committee of the Whole Meeting Mon 20 Mar**

Budget review and FMC maintenance review

**Committee – Haines Park Masterplan – Briefing to Sunshine Rotary – Friday 24 Mar 7am**

- Provided the Power Point and briefly described the plan. The plan was received favourably with a few ideas added on.

**RDKB**

**Committee – WKRHD Wed 22 Mar** – did not attend – family commitment.

**RDKB Utilities Committee – Cancelled** – budget submitted directly to Board Meeting.

**PORTFOLIOS/LIAISONS:**

**Spirit Events** - Nothing to report.

**Downtown Businesses**

- Attended Trail and District Chamber of Commerce - Business after Business at Waneta Mall. 530pm-730pm Thursday 16 Mar 2023
- Attended Trail and District Chamber of Commerce – CBT presentation on support to local businesses. 3pm to 4pm Wed 22 Mar 2023

**Public Works**

- Discussions with Jason about Haines Park then Capital Reserve Plan for Equipment, Roads, buildings, etc. Tues 21 Mar 830-1030am

**Finance**

- Discussion with Misti about Haines Park and budget. Tues 21 Mar 830-1030am

**Selkirk Mountain Music Society**

- Discussion Tues 28 Mar about 1<sup>st</sup> of July music and food celebration at Haines Park or Marsh Creek. Lindsay looking at options.



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**COUNCILLOR WENMAN REPORT**

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**OTHER – Local Government Leadership Academy 8-10 March Kimberley BC**

- Financial Management and mandatory timelines – should reviewed with Council in May
- Budgets – review operating expenses separate from Capital Reserves – example operating expenses could be a percentage increase separate from percentage increase in capital reserve.
- Review services and then the level of service provided – example snow removal in May.
- Capital Reserve budget should be driven by road, sewer, storm, water and equipment. Capital Plans should be longer than the 5-year financial plan.
- I have a power point slide for review.

**OTHER – Beaver Valley CBT ReDI Grants to local non-profits Mon 13 Mar  
Montrose Hall 6-7pm**

- Reviewed the submissions. 2 reps from Fruitvale, 2 from Area A and 2 from Montrose. Approx. \$180,000 requested with a budget of approx. \$148,000.
- Results will be out 13 April 2023.

Respectfully submitted,  
**Councillor Bill Wenman**



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## MAYOR/RDKB DIRECTOR MORISSETTE REPORT

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Council Report for Council Meeting held on April 3<sup>rd</sup>, 2023.

### **COMMITTEE/LIAISON APPOINTMENTS:**

#### **Personnel and Bargaining Committee:**

No Meetings held this month.

#### **Lower Columbia Affordable Housing Society Fruitvale Construction Committee:**

I was unavailable for the last meeting, our CAO will update us.

#### **South Kootenay Green Link Committee:**

No meetings have been necessary this winter, we are planning one for May for a progress update.

#### **Neighbours' United member of the 100% Renewable by 2050 Group of Communities:**

Next meeting TBA.

#### **Highway 3 Mayor's Coalition:**

Next meeting will be held this spring.

#### **South Columbia Mayor's and Area Director's Coalition:**

We meet twice annually, more if there are any big issues in our area. Our two regular annual meetings are normally lunch meetings with the CEO of Columbia Basin Trust Johnny Strilaeff to share how CBT is working for us and suggested tweaks to funding, Johnny shares new initiatives from CBT with us. Next meeting TBA.

### **Regional District of Kootenay Boundary**

#### **Board of Directors:**

The 2023 budget is being finalized, Fruitvale will see an increase of 5% for the services we receive in partnership with the RDKB. Every community receives different services from the RDKB so every community and electoral area have differing increases in the budget for their services.

#### **East End Services:**

Transit shelter designs have been approved, there will be a tour with consultants and the deputy CAO of the RDKB to look at the stops in the Beaver valley and finalize the number of new shelters to be installed this fall.

The East End Services committee is supporting an agriculture strategy for our area, we are



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## MAYOR/RDKB DIRECTOR MORISSETTE REPORT

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looking to re-fit the commercial kitchen in the Cominco Arena to be used for small upstart food processing in our area to help support local agriculture. We are also for one year financially supporting the hiring of a manager for the Incredible Market program as it has grown beyond what can be expected from volunteers. We don't have numbers for the Fruitvale Market but we do have Trail numbers of 40,000 people drawn to the market over the summer.

### **East End Curbside Collection:**

The McKelvey Creek Landfill is undergoing a fairly large upgrade which is disrupting traffic to the landfill and people are being asked to limit their trips to the landfill in the next six months. Curbside collection of compost and garbage by the RDKB is scheduled to begin in October. Fruitvale needs to make some decisions around commercial garbage pickup (will we keep our garbage truck to do that or will we forgo commercial pickup like other communities and leave it to the private sector). As the changeover date draws near we will need to do a robust information campaign to let people know the changes.

### **BV Recreation:**

BV Little League volunteers presented at our March meeting, they are trying to set up a point of sale system for use in the concession at the Park that they would also like to share with other groups including MayDays. BV Rec is going to work with them to help move this forward.

There is a Park operator in place for the coming season at Marsh Creek Family Park, the couple will arrive in April.

The Train Station project is waiting for paperwork from BNSF that will allow soil testing on site as the last hurdle prior to a building permit and ground breaking.

The two parking issues were discussed around Mazzochi Park and the Arena. A parking site plan has been developed for the Village owned property adjacent to Mazzochi Park, it will hold 21 parking spots. With the area next to the Arena BV Rec would like a response on their request from a year ago for first right of refusal on the land adjacent to the Arena. They would like a response on both areas.

### **Regional Advisory Committee to ETSI-BC (Economic Trust of the Southern Interior) and a member of the Board of Directors of ETSI-BC and elected from the directors as a member of the executive committee:**

I attended the executive committee meeting on March 24<sup>th</sup>, we have hired a consultant to assist staff in putting out an RFP for investment services, short listing and choosing our next investment manager.

We approved our three year strategic plan.

ETSI-BC which began under a different name (SIDIT) started down a different path of providing business loans which nearly broke the trust, three years ago about \$25 million in loans had to be written off which had drawn us down to just over \$20 million in assets from \$50 million the BC Gov't had seeded us with. We no longer provide loans (we are still carrying a handful of good loans until they mature) we currently have been solely providing



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## MAYOR/RDKB DIRECTOR MORISSETTE REPORT

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grant funding of \$375,000 twice annually in the spring and fall. Our portfolio has been built back to approx. \$40 million and on March 29<sup>th</sup> we were notified the BC Gov't had given each of the three trusts in BC and additional \$10 million to support our initiatives so that brings us back up to the \$50 million we started with years ago and should increase the amount we are able to grant annually.

We are also currently administering BC Gov't funding to support up to 18 Business recovery advisors at 100% funding up to \$75,000/ea, the FIR program. These advisors are set to assist businesses in areas of rural BC that are affected by the downturn in forestry. This is in effect every part of rural BC.

### **Other:**

The FIR program mentioned in the ETSI-BC portion of my report could potentially be used in our area, I have reached out to the Mayor of Salmo and proposed partnering in an application for a business Recovery advisor. We share workers in the forest industry for both ATCO and Porcupine Forest products, both in-mill workers and forestry contractors such as loggers, truckers, foresters. Salmo is on-board so we are moving ahead with an application together.

CAO Prab and I met with Jean-Marc Laflamme on March 16<sup>th</sup> to touch base and talk about innovative housing strategies. The past council met with Jean-Marc three years ago around "Smart City Planning" for the Middle School Site, he now is in a new role with CMHC on an innovative National Housing Strategy. He had contact information for us on housing supports etc. He also suggested hosting a tiny home/innovative home expo with the many tiny home builders in the Kootenay's.

CAO Prab and I also met with DAAS architects who are a company based in Okotoks Alta I found through a local contact, they are a company very interested in re-purposing buildings and have already done a thumbnail sketch that you've seen of the Middle School converted to housing. We talked with them about what they can offer going forward.

Respectfully submitted,  
Mayor Steve Morissette