



MINUTES

Regular Council Meeting

4:00 PM - Tuesday, September 6, 2022

Fruitvale Memorial Center and Zoom Video Conference

The Regular Meeting of the Village of Fruitvale Council of the Village of Fruitvale held on Tuesday, September 6, 2022 in the Fruitvale Memorial Center and by Zoom Video Conference was called to order by Mayor Morissette with the following members present:

PRESENT: Mayor Morissette, Councillor Fitzpatrick, Councillor Kenny via Zoom, Councillor Kniss, and Councillor Wenman

EXCUSED:

STAFF: Interim Chief Administrative Officer P. Dehnel
Chief Administrative Officer P. Lashar
Public Works Foreman J. Startup

PUBLIC:

2. LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

3. ADOPTION OF AGENDA

RES-122-2022

Moved by Wenman

Seconded by Fitzpatrick

THAT the September 6, 2022 Regular Council Meeting agenda be approved as amended with the addition of late item 11 e) appointment of new CAO and change of banking signatories.

CARRIED

4. DELEGATIONS, PRESENTATIONS & RECOGNITIONS

- A. Naomi McKimmie, United Way BC - SI Trail & District - to discuss questionnaire Council received at July 11, 2022 Council Meeting

5. ADOPTION OF MINUTES

- A. Minutes of the Regular Council Meeting held on July 11, 2022.

RES-123-2022

Moved by Kenny

Seconded by Fitzpatrick

THAT the minutes of the Regular Council meeting held July 11, 2022 be adopted as presented.

CARRIED

RES-124-2022

Moved by Kenny

Seconded by Wenman

THAT the minutes of the Public Hearing held July 11, 2022 be adopted as presented.

CARRIED

6. CONSENT AGENDA

A. For Information Only Correspondence

1. Information bulletin from the Ministry of Forests BC Wildfire Service dated August 31, 2022 regarding campfires in the Southeast Forest Center area.
2. Email from Dan Coulter, Parliamentary Secretary for Accessibility dated August 26, 2022 regarding an invitation to the BC Building Code Accessibility Construction Industry Focus Group discussion being held on September 21, 2022 from 10:00 - 11:30 am. Registration closes September 14, 2022 at 4:00 pm.
3. Interior Health Op/Ed from Susan Brown, President and CEO, Interior Health dated August 30, 2022 regarding Overdose Awareness
4. Email and FAQs from Dugald Smith, A/Assistant Deputy Minister and General Manager Liquor and Cannabis Regulation Branch dated August 12, 2022 regarding the development of a new license class to enable non-medical cannabis 'farm-gate' sales.
5. Email from Dugald Smith, A/Assistant Deputy Minister and General Manager Liquor and Cannabis Regulation Branch dated August 16, 2022 regarding policy and procedural changes to Picnic Area endorsements.
6. Request for support letter from Tyler Brown, Chair, Regional District of Nanaimo regarding their 2022 UBCM resolution.
7. SPCA Report to end of July 2022
8. Press Release from BC Community Bat Program dated July 29, 2022 regarding bat activity.
9. Beaver Creek Clean-up Day - September 25, 2:00 - 4:00 pm
10. Beaver Valley Family Park Pickleball Court ribbon cutting - September 7, 4:00 - 6:00 pm
11. Beaver Valley Lions Club Bingo restarting September 7, 5:00 pm
12. Trunk & Tailgate Sale - September 18, 11:00 am - 3:00 pm

RES-125-2022

Moved by Kenny
Seconded by Fitzpatrick

THAT the Consent Agenda be received for information.

CARRIED

7. STAFF REPORTS

A. T. Gallamore, BV Youth Action Network (BVYAN) Report

B. J. Startup, Public Works Foreman Report

RES-126-2022

Moved by Wenman
Seconded by Fitzpatrick

THAT based on the report from the Public Works Foreman, the green gym equipment be removed by works crew in the autumn of 2022 within the cost of \$5,000.00.

CARRIED

RES-127-2022

Moved by Wenman
Seconded by Fitzpatrick

THAT the Public Works department look at the possibility of purchasing a gas/electric hybrid truck based on the budgeted amounts of \$35,000 in 2022 and \$35,000 in 2023.

CARRIED

RES-128-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT large decorative rocks be placed in front of the Poleyard parking lot property (Block C), in place of the no post concrete barricades.

CARRIED

C. P. Dehnel, Chief Administrative Officer Report

RES-129-2022

Moved by Fitzpatrick
Seconded by Wenman

THAT the staff reports from T. Gallamore, BVYAN Coordinator, J. Startup, Public Works Foreman and P. Dehnel, Chief Administrative Officer be received as presented and appended to the minutes as available.

CARRIED

- D. Action Items to do from Council Meetings List - for information only

8. COUNCIL MEMBER AND COMMITTEE REPORTS

Council Member Reports

Councillor Fitzpatrick Report

Councillor Kenny Report - No report

Councillor Kniss Report - No report

Councillor Wenman Report:

Councillor Wenman verbally reported that he attended three meetings with the local ball teams and suggests a problem identification meeting be scheduled.

Mayor/RDKB Director Morissette Report

RES-130-2022

Moved by Fitzpatrick

Seconded by Kenny

THAT the Council Member Reports be received as presented and appended to the minutes as available.

CARRIED

9. CORRESPONDENCE REQUIRING ACTION

- A. BV Nitehawks - Request for Sponsorship for the 2022-2023 Season

RES-131-2022

Moved by Wenman

Seconded by Kniss

THAT staff be authorized to inform the Beaver Valley Nitehawks that the Village of Fruitvale currently supports the hockey club by waiving the Fruitvale Memorial Centre rental fees for their annual Awards Dinner and annual Christmas Dinner which was in the amount of \$385.00 in 2022; AND FURTHER THAT staff pass along Council's best wishes for a successful 2022-2023 season.

CARRIED

10. UNFINISHED BUSINESS

- A. Village of Fruitvale Brand Strategy – tabled to the September 26, 2022 Committee of the Whole meeting

11. NEW BUSINESS

A. RDKB Request for Waiver of Railway Station Development Fees

RES-132-2022

Moved by Fitzpatrick
Seconded by Wenman

THAT Council approve by resolution the request from the Beaver Valley Recreation Committee to waive the development permit fees for the construction of the Train Station Museum Project.

CARRIED

B. Beaver Valley Manor Society - Development Permit Application

RES-133-2022

Moved by Kniss
Seconded by Wenman

THAT Council approve by resolution the Development Permit application from the Beaver Valley Manor Society to replace the cladding under bottom windows, replace the south-end siding and paint the north end of the building and paint under the upper windows, as the proposed colour scheme meets the Village of Fruitvale's colour design guidelines and it will improve energy efficiency and building attractiveness.

CARRIED

C. Piano Disposal

RES-134-2022

Moved by Fitzpatrick
Seconded by Wenman

THAT staff be authorized to dispose of the old piano in the PA room of the Fruitvale Memorial Centre as per the Village of Fruitvale Purchasing Policy No. 2.05 - Disposal of Surplus Equipment.

CARRIED

D. Email from Fruitvale's Incredible Farmers Market dated August 31, 2022 - Request to use the Fruitvale Memorial Center for the Candy Cane Lane Christmas Market

RES-135-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT Council authorizes the Fruitvale's Incredible Farmers Market to use the Fruitvale Memorial Centre for the Christmas Market being held in conjunction with the annual Candy Cane Lane event and to waive the associated rental fee;
AND FURTHER THAT the event be held on the 3rd or 10th of December based on Hall availability.

CARRIED

- E. Late item: CAO appointment and Credit Union Signing authority

RES-136-2022

Moved by Kenny
Seconded by Fitzpatrick

THAT Ms. Prab Lashar be appointed as the Village of Fruitvale Chief Administrative Officer;
AND FURTHER THAT the signing authorities for the Village of Fruitvale Credit Union accounts be updated to add Chief Administrative Officer Prab Lashar.

CARRIED

12. BYLAWS/POLICIES

- A. 944 Zoning Bylaw Amendment Secondary Suites - Reconsideration and adoption

RES-137-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT the Village of Fruitvale Zoning Bylaw 846, 2013 Amendment Bylaw 944, 2022 be reconsidered and finally adopted.

CARRIED

- B. Village of Fruitvale Operations and Maintenance of the Fruitvale Memorial Cemetery Bylaw No. 934, 2022 - Third Reading

RES-138-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT the Village of Fruitvale Operations and Maintenance of the Fruitvale Memorial Cemetery Bylaw No. 934, 2022 be read a third time.

CARRIED

- C. Village of Fruitvale Permissive Tax Exemption Policy FIN-2016-01 - Policy Amendment

RES-139-2022

Moved by Kenny
Seconded by Kniss

THAT Council approve by resolution that Section 5 of the Village of Fruitvale FIN-2016-01 Policy be amended to read:

5. The term of the Permissive Tax Exemption Bylaw:

- a. shall not exceed the term of Council,
- b. in election years, will not exceed one year,
- c. will provide tax exemptions to meet the terms of long-term contracts and agreements to a maximum of 10 years as prescribed by the Community Charter.

CARRIED

- D.** Village of Fruitvale Permissive Tax Exemption Bylaw No. 945, 2022 (Churches) - First and Second Readings

RES-140-2022

Moved by Wenman
Seconded by Kenny

THAT the Village of Fruitvale Permissive Tax Exemption Bylaw No. 945, 2022 be read a first and second time.

CARRIED

- E.** Village of Fruitvale Permissive Tax Exemption Bylaw No. 946, 2022 (NPO)- First and Second Readings

RES-141-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT the Village of Fruitvale Permissive Tax Exemption Bylaw No. 946, 2022 be read a first and second time.

CARRIED

- F.** Village of Fruitvale Permissive Tax Exemption Bylaw No. 947, 2022 (Lower Columbia Affordable Housing) - First and Second Readings

RES-142-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT the Village of Fruitvale Permissive Tax Exemption Bylaw No. 947, 2022 be read a first and second time.

CARRIED

Councillor Wenman Opposed

13. OPEN DISCUSSION (10 MINUTE LIMIT)

- A)** Potential for developing a net zero subdivision in Phase III of the Middle School site
- B)** Arrange a meeting with IHA and/or private companies regarding the potential for an assisted living home in Phase II of the Middle School site.

RES-143-2022

Moved by Kenny
Seconded by Fitzpatrick

THAT a meeting be arranged with IHA and/or private companies regarding the potential for an assisted living home in Phase II of the Middle School site.

CARRIED

- C) The Trunk and Tailgate Sale on September 18, 2022 is not for commercial vendors.

14. NOTICE OF MOTION

15. QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS

16. IN CAMERA SESSION

- A. Scheduled Closed Session

RES-144-2022

Moved by Kenny
Seconded by Fitzpatrick

THAT Council move to closed session under the authority of the Community Charter Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality at 6:25 pm.

CARRIED

17. ADJOURNMENT

RES-145-2022

Moved by Fitzpatrick
Seconded by Kniss

THAT the open meeting resume and adjourn at 7:04 pm.

CARRIED

Chief Administrative Officer

Mayor



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: September 6, 2022
To: Councillor Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: Beaver Valley Youth Action Network (BVYAN)

The following is a summary report of the BVYAN to end of August 2022.

July 2022 – Basin Youth Network – Annual Report July 1st, 2021, to June 30, 2022. Final funding after report approved.

July 6, 2022 – Basin Youth Network - Coordinator Call - zoom call with all Youth Action Basin Youth Network Opportunities & Reminders:

The **Community Youth Network Annual Report** was due August 15th, 2022 for community youth networks whose project year ended June 30th, 2022. BVYAN's report was submitted before the August 15th deadline.

The **2022 Coordinator Sessions** are in Radium Hot Springs on October 3 & 4, 2022. BVYAN Coordinator is registered.

Mental Health First Aid for Adults who Interact with Youth are being held on:

- Nakusp Sports Complex (gymnasium) September 17 & 18
- Salmo Valley Youth and Community Centre October 24 & 25
- Radium Hot Springs Community Centre November 3 & 4
- Heritage Inn Cranbrook December 1 & 2

To register for one of these courses please call or email Natalie Hake at 250-426-5222 ext 3063 or nhake@cmhakootenays.org

Job Readiness - The Basin Youth Network (BYN) Job Readiness Workshops landing page is available at <https://ourtrust.org/grants-and-programs-directory/basin-youth-network/job-readiness-delivery/> On this page you will find all

Trust Opportunities & Reminders

- Non-profit Tech Grants - Non-profit organizations make important contributions to local community development and well-being. A lack of technological infrastructure creates a major barrier for non-profits to provide service to their communities. This program supports the acquisition of technology to increase efficiency and effectiveness of non-profits to improve operations and adapt programming. The deadline to apply is September 15, 2022 at 2:00 p.m. PT / 3:00 p.m. MT. For more information visit <https://ourtrust.org/grants-and-programs-directory/non-profit-tech-grants/>

- Outdoor Active Recreation Grants - The Outdoor Active Recreation Grants support community efforts to create low-barrier outdoor recreational opportunities that encourages residents to live more active, healthy lifestyles. Deadline to apply is September 13, 2022, at 2:00 p.m. PT/ 3:00 p.m. MT. For more information visit <https://ourtrust.org/grants-and-programs-directory/outdoor-active-recreation-grants/>

The Headwaters is a new podcast that showcases the creativity, spectacular places, and innovative thinking in the Columbia Basin. Brought to you by Columbia Basin Trust and hosted by Kootenay Mountain Culture Magazine's Editor-in-Chief Mitchell Scott, it takes listeners on a journey through one of North America's most compelling landscapes, one connected by a powerful river system. The first three episodes of The Headwaters are now available at headwaterspodcast.com or Spotify and other podcast platforms. Watch for new episodes weekly and follow it on Instagram at [@headwaterspodcast](https://www.instagram.com/headwaterspodcast).

Other Resources & Opportunities

Paid Internships at Kootenay Teen News for Black Youth in the Basin

Are you a Black/African Descent creator/writer/thinker wanting to uncover and honour Black presence in the Kootenays? We want to set you up with a mentorship this fall with artist Shayna Jones who will walk you through a research, exploration and creation process centered on the stories of Black life you discover throughout the Basin- past and present. Connect with other Black youth in the Basin! Learn from an amazing artist! Get published in the newspaper! Get paid cash! Find out more by emailing Melodie Rae at mstorey@nelson.ca. Sponsored by the Columbia Basin Trust.

Non-profit Recovery and Resiliency Fund

Through a partnership between the Government of British Columbia, Vancouver Foundation, United Way BC, and New Relationship Trust, \$34 million in multi-year, flexible grants are now available for B.C. charities and non-profit organizations disproportionately impacted by the COVID-19 pandemic. These grants will provide stable funding for non-profit organizations to strengthen their operational capacity to help with recovery and longer-term resiliency. For more information and to apply go to <https://www.vancouverfoundation.ca/grants/recovery-and-resiliency-fund>. Application Deadline is September 20th, 2022

August 2022 – Basin Youth Network - game plan for upcoming Beaver Valley Youth Action events and programs. FES meeting regarding upcoming Leadership and volunteer program. eg: September Movie Night, Leaf raking, Leadership Journey.

Respectfully submitted,

Tammy Gallamore
BVYAN Coordinator



THE CORPORATION OF THE VILLAGE OF FRUITVALE

PUBLIC WORKS DEPARTMENT

P.O. Box 370, 1840 Highway 3B

Fruitvale, BC V0G1L0

Ph: 250-367-6162

Fax: 250-367-6190

E-mail: jstartup@village.fruitvale.bc.ca

Memo:

Date: August 31, 2022
To: Mayor and Council
From: Public Works Foreman J. Startup
Subject: **Public Works Report**

Mayor and Council,

Thank you for the opportunity to report on operations within the Public Works department. Some of the important items and concerns Public Works is currently dealing with are:

1. Parks, Cemetery, and Green Spaces

- a. As of the end of August, lawn maintenance requirements are slowing at most of our green spaces. Our temporary seasonal employee is now focussing time on cemetery grave repairs, irrigation systems maintenance and assisting PW with other priorities
- b. Concerns from the user groups at the Fruitvale Family Parks Complex are growing. We have received numerous complaints regarding the safety and aesthetics of the playing surfaces (infields and outfields), fencing, dugouts, and general overall condition of the parks. One primary concern is the lack of access to the washroom facilities. The current system of signing out a single key per organization does not seem to be working well anymore and a request to have an alternate system in place has been received.
- c. Weed control on the diamonds is scheduled for mid-September.
- d. Several irrigation systems around town have been audited by the RDKB WaterSmart Ambassador. The audits highlight several concerns ranging from minor maintenance requirements to major overhauls and/or even total replacement. We are working at repairing what is easily and affordably possible however some of the recommendations will require planning and budgeting in future budgets.
- e. Ryder Pavilion has had some minor warranty work completed by Hiltech Construction. The tongue and groove cladding has reacted to the seasonal weather changes and buckled and/or separated in areas.
- f. All playground structures are scheduled for new bark mulch to be installed in early September. The structures are located at Fruitvale Family Parks Complex, Creekside Community Park, and Vale Park.
- g. Cemetery Funerals to date in 2022:
 - i. 17 Cremation Interments
 - ii. 0 Full Burial Interments
 - iii. 9 markers installed

- h. RV Park garbage collection and general light maintenance is ongoing. We have replaced a few of the wooden posts due to rot and continue to mow and trim the area weekly. Expected closure is near the end of October.
- i. The irrigation system in the downtown core is failing. Leak(s) under sidewalks and ineffective, old design have caused confidence in the system to diminish. Accommodations made last season for the hanging baskets have proven to be problematic and are of little or no use now.
- j. The "Green Gym" at Creekside Community Park needs attention. As parts are no longer available, the various components are continuing to deteriorate and are becoming safety hazards. Removal of all pieces is recommended.
- k. Creekside Park Bridge decking needs replacement. The pressure treated decking and support beams are approximately 20 years old and are showing signs of deterioration. Warped boards and extruding screw heads are creating tripping hazards and indicate the need for replacement.

2. Facilities

- a. FMC janitorial responsibilities have taken on a priority role for us now. We are scheduled on Monday and Friday mornings to complete routine janitorial. As well, we are readily available to respond to other needs as they present themselves. Currently, we have a temporary employee tasked with this role on a trial basis.
- b. FMC coordination with users/renters/contractors has also taken on a primary role for Public Works. We are currently working towards responsibility checklists and schedule improvements to ensure a smoother, more streamlined experience for renters and the Village.
- c. Seasonal HVAC inspections are scheduled for all facilities, including FMC, Office, and PW Shop
- d. All refrigeration components (ice machine, coolers, freezers, etc) at the FMC are to be serviced this Fall
- e. Shaw Cable has upgraded the modems and improved WIFI and television service to FMC
- f. Completion of the projector installation is on hold as we are waiting for audio cables to be delivered to connect the unit to the sound system. Once the cables arrive, installation of the new wiring components will be completed.
- g. KONE Elevators has completed FMC elevator repairs, as recommended.
- h. Village office HVAC system needs upgrades. A quotation was received last year to upgrade and improve the heating and cooling system as well as add UV disinfection to purify the air.
- i. BVMS (Middle School) vandalism continues to cause problems and take time/money to remedy. Recently, an exterior wall panel was removed, and an entire small deck/porch was discarded inside the building. Attempts to secure the doors more aggressively have been made however other entry points continue to be discovered by the intruders

3. Roads and Streets

- a. Crosswalk painting and line marking have finally been completed. Supply chain issues, weather related scheduling challenges, equipment failures and manpower shortages made for a trying process this year. An inventory of all crosswalks, barricades, curbs, parking stalls, traffic control markings, etc is being updated.
- b. Some minor asphalt patching has taken place. No significant asphalt work is planned for this year.
- c. Centerline painting will not be happening this year. The contractor(s) have let us know that small contracts such as ours will not be completed as they are still catching up on Ministry contracts (post Covid) and are also feeling the supply chain shortages.

- d. Costs of all road maintenance materials and supplies are climbing fast. Road gravel, cold patch asphalt, winter sand, and road salt have all seen significant increases in product costs as well as delivery costs. For example, road salt in 2021 was \$178.55/MT while the 2022 cost is \$210.11/MT equating to nearly 18% increase.
- e. Roadside ditching and drainage control is planned for 2 weeks in early October
- f. Roadside brushing and tree trimming in problem areas is ongoing. Growth around intersections is being trimmed to allow safe visibility and low hanging trees are trimmed to allow clear passage of larger vehicles.
- g. Problem trees are being dealt with along the railway corridor. Concerns from citizens about a growth of large, dead trees has triggered a necessary response from us to have the owners remove the dangerous trees. Owners are complying and the trees will be removed soon.
- h. Winter preparedness should begin shortly. Residents will be reminded of policies and procedures in the monthly newsletter/flyers and Public Works will begin preparing equipment and infrastructure near the end of September.
- i. Fire Smart mitigation techniques by Atco Lumber and the rail maintenance crews have reduced the potential for train related fires along the tracks within our community. Public Works assisted with some trackside brushing and weed trimming in priority areas, specifically behind the Co-op Service Station and near the Public Works yard.

4. Fleet

- a. #105 (GMC pickup truck) replacement has stalled. Current funding (\$35,000) is insufficient. Local dealerships have all recommended we increase our budget prior to moving forward.
- b. #301 (street sweeper) will likely not pass the required Commercial MVI inspection this coming February, due to rusting/rotting frame. If this is the case, we will not have a street sweeper to utilize for our winter cleanup and street sweeping requirements.
- c. Snow removal equipment will be prepared for use soon. Typically, near mid-October we would like to have 1 truck and 1 tractor winter ready, and all other components serviced and ready for quick installation if needed. One of the slide-in truck sanders is beginning to deteriorate quickly and should be replaced soon.
- d. All vehicles and equipment will be inspected, serviced, and prepared for winter season soon. Winter tires will be installed, and tire chains prepared for heavy equipment, as necessary.

5. Sanitary Sewer Department

- a. Environmental monitoring of the receiving environment, as per MoE permit #133, began on August 2nd. Annually, we are required to complete a 5-week monitoring program of Beaver Creek looking at the impacts of our sewage effluent on the receiving environment. There are several parameters to be studied with the results setting the path forward for compliance requirements and possible upgrades.
- b. The Grit management project at the STP headworks is underway. Currently, the contractor is primarily acquiring materials/supplies and coordinating the subtrades. We have seen some preparations onsite and are coordinating time as necessary to assist contractors. Work on this project is expected to increase heading into the winter months.
- c. UV bulb replacement at the STP is looming. Bulb life is approximately 12,000 hours of runtime and we are closing in on this number soon. Bulb replacement is approximately \$25,000 every time (every 16-18 months), so we are trying to find ways to extend the period between replacement requirements. One option is to purchase lab equipment that would allow us to monitor effectiveness of the UV system and schedule replacements based on the information gathered. I am told that some other sites are getting upwards of 30,000 hours of runtime on

- their bulbs while still getting effective treatment results. The ability to monitor the effectiveness of our bulbs may extend the runtimes, thus increasing the time between bulb exchange.
- d. Sewer connections are continuing to fail within the collection system. Generally, the “no-corrode” pipe utilised in the 1950-60 era is the culprit. This year to date, we have replaced 5 services with a couple more we are monitoring for performance. Most of this type of pipe is found in the older subdivisions of town and corresponds to installation date prior to approximately 1970. In 2022, we budgeted \$26,000 to sewer connections and have already surpassed that amount, primarily on replacements of failed no-corrode pipe.
 - e. CCTV and manhole inspections for the I&I Condition Assessments are complete. The data has been sent to Urban Systems Ltd who will assess the information and develop a work plan for future budgets. Reduction of I&I within the collection system is an integral component of our MoE operating permit at the STP.
 - f. Problem manholes are being inspected bi-weekly and cleaned as necessary. Our problem lines and lift stations are scheduled for cleaning in mid-October.
 - g. Repairs to the failed manhole/drop structure on Highway 3B in front of the Villager’s Inn is scheduled for late September. Temporary closure of Highway 3B will be likely and a traffic control plan will need to be submitted to the Ministry of Highways prior to any construction work. SafeStartSafety will be contracted to manage the traffic plan on our behalf. Public Works and a local contractor will complete the excavation, bypass pumping and pipe repairs required. It is expected the works will take approximately 1 week to complete.
 - h. We have recently received more complaints re: noise from the STP lagoons aeration system. This is a complicated issue that has been ongoing since the upgrades to the aeration system were completed in 2017. With the aeration pipes now floating, process noise travels across the surface of the water resulting in a constant “chattering” noise being heard around the area. Over recent years, we have tried to manage the vibration noise by “throttling” the valves to control air flow however operational requirements demand a minimum level of air flow to support the treatment process. Solutions and/or mitigating options are expensive and have not been prioritized within the operating budgets.
 - i. Concerning results from our STP environmental monitoring program have begun to come in. For the first time, our trout toxicity testing has shown a failure in effluent quality to maintain life of the aquatic species. Although it is not confirmed by the lab yet, it is expected that very high ammonia levels combined with high pH are likely the contributing factors. We are working diligently with Dr. Joanne Quarmby of Urban Systems Ltd to determine the cause as well as the actions required to manage this information. In the short term, an application for a bypass authorization is likely. More information will be forthcoming.

6. Projects

- a. Kootenay Ave Storm Sewer Replacement Phase 2 is underway. TRUE Consulting and Masse Environmental have been engaged to assist in the design and environmental reporting requirements. Preliminary design has been completed and once approved, the search for contractors will begin with the expectation of having all works completed before winter sets in.
- b. Masse Environmental has been asked to assist with Beaver Creek Environmental assessments re: Creekside Community Park retaining wall removal and the old car(s) removal on the Beaver St side of Beaver Creek.
- c. Bocce Pits- 3 contractors were contacted to submit proposals for the construction, however, to date, none has submitted. All 3 contractors have been re-contacted to request submissions.

- d. Haines Park Fencing Removal is on hold pending further direction
- e. Concession and Bingo Structure Roofing- 3 contractors were contacted to submit proposals for roof replacements. Only one has followed up and will be submitting a proposal soon. Work is expected to be completed this fall, pending acceptance of the proposal.
- f. Lagoons floating work platform is still required. Budget needs increasing
- g. Cemetery Landscaping and parking area levelling is on hold pending further direction
- h. BVMS Development planning and site servicing meetings are ongoing.

I look forward to discussing any questions, comments or concerns that may arise from this report or any other items I may not have included.

Respectfully submitted,

Jason Statup
Public Works Foreman



SUBJECT/TITLE

CAO Report to August 31, 2022

RECOMMENDATION

THAT Council receive the CAO Report for information.

ISSUE/PURPOSE

To provide Village of Fruitvale Council information on the operations of the Village to August 31, 2022.

STRATEGIC PRIORITY

Open communication and information

BACKGROUND

The CAO report provides information to Council regarding the up-to-date operations of the Village to ensure active communication between Staff and Council.

ALTERNATIVES/OPTIONS

N/A

DISCUSSION

1. Uncollected tax payments at the end of August 31, 2022 amount to \$145,734.88 out of total collections of \$3,025,147 or 4.8% of total taxation revenue. Of the outstanding balance, \$6,005.61 are delinquent tax payments resulting from 2020 taxation and \$28,793.05 are arrears from 2021 taxation.
2. Former Middle School Project Master Planning.
 - a. The next steps in the project development are important to continue the momentum and launch the first phase in the development of the project. The next steps, budget and progress:

1.	Prepare application for seed funding with Canada Mortgage and Housing Corporation (CMHC)	\$4,750	January 15, 2021	Received – CBT Grant
2.	Prepare non-construction-ready application for Community Housing Fund (CHF)	4,750	January 2021	Received – CBT Grant
3.	Site plan and floor plate information required for basic CHF application	5,000	January 2021	Complete – CBT Grant
4.	Child care needs assessment	6,000	November 2020	Complete
5.	BC New Spaces Fund submission	6,000	November 2020	Received – CBT Grant
6.	Conceptual site and building plans to prepare BC New Spaces submission	2,500	November 2020	Complete
7.	Public communication and engagement re: Master Plan	4,700	September 12, 2020	Complete
8.	RFP for the Middle School building			Researching options

	demolition	10,000	September 2020	with Housing Hub to reuse
9.	Survey Site Plan incl: topo, environment features, property lines	<u>7,000</u>	December 2020	Completed with 100% grant funding from CBT
	Total Costs for Next Steps	<u>\$50,700</u>		
10.	Plan of Subdivision Survey	15,000	January 2021	Phase I subdivision complete
11.	Discussions re: terms of long term lease w/ LCAHS	0.00	January 2021	Reviewed w/Council
12.	Discussions re: Rezoning site or portions of site	0.00	February 2021	Not required at this point
13.	Development Cost Charge Bylaw Update		March 2021	In progress
14.	Researching Housing Hub Opportunities		September 2021	In progress
15.	Site Geotechnical Assessment	12,000	November 2021	Completed with no issues
16.	Site Servicing Plan		April 2022	Water, PW, Engineer collaborating
17.	Preparation to get duplex lots on the market		May 2022	Complete
18.	Engineering of site servicing		May 2022	Costs to be added to phase I servicing cost matrix
19.	Discussion w/LCAHS to add full school demo to BC Housing application; Agreement in preparation		August 2022	Preliminary meeting held, further research into impacts; agreement documents are being prepared with LCAHS.
20.	Duplex lot sale		June 2022	In-progress

3. Water Works

- a. Dam inspection completed.
- b. UV testing has been completed and passed.
- c. Computer at the Water Treatment Plant was replaced due to the old computer crashing on August 8th.
- d. Water samples and results of water analysis at Kelly Creek and both wells indicate no concerns.
- e. All hydrants reported to be operational. As part of summer maintenance, some were repaired or rebuilt. Hydrant #2 will be rebuilt. It remains operational but is very slow draining.
- f. BVWS was put on Stage 3 of water conservation on August 3rd.
- g. Water Main Air valve on Davis Ave began leaking. The leak has been temporarily fixed, though parts are under order and a permanent solution is being reviewed.

4. Public Works

See separate report from Public Works foreman.

5. Corporate Services

- a. Summer office hours were instigated to cover holidays and staffing changes. Village Office was closed Fridays for the summer.
- b. The Village welcomes Prab Lashar as CAO, beginning September 6, 2022.
- c. Kelli Tuttle remains the Village CFO, after leaving the position of CAO on July 20, 2022.
- d. Patricia Dehnel, interim CAO and Robin Piche, Corporate Officer covered duties in the Village since July 20.
- e. Richard Sieppert continues to work on finding a solution to either demolish or repurpose the school.
- f. A summer gardener was contracted to work with the Blooming Society and Village for the RV Park and community gardens. This contract completed at the end of August.
- g. Staff re-met with the Middle School Phase I engineers to further develop a site servicing plan. The Village asked to have the road designed to the Village road standards adopted in 2021.
- h. Election packages are being dropped off to the Village Chief Elections Officer.
- i. Annual Report completed
- j. Upgrade of internet for the FMH.

Current Priorities

1. Transition of CAO
2. Vale Subdivision Engineer search.
3. Environmental engineer search for Creekside Park.
4. 2022 budgeted projects.
5. Next steps in the software system upgrades – Purchase orders, Tangible Capital Assets, Workorders.

CONCLUSION

The CAO report contains information to Council since the last Regular Council Meeting.



**THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"

COUNCILLOR FITZPATRICK REPORT

Council Report for Council Meeting held on September 06, 2022

COMMITTEES:

Affordable Housing Committee - N/A

Personnel Committee (with Mayor Morissette and Councillor Kniss) - No report

Spirit Events (with all Council)

- Continue to work with Fruitvale's Farmers Market.
- Volunteering at the first ever Fruitvale Tailgate Garage Sale
- Volunteering at the World Rivers Day/Beaver Creek Clean-up Day

Special Events (with Councillor Kenny)

OTHER - During June 2022 council meeting I asked the following questions:

1. When are the new garbage cans going to be installed? (Now completed)
2. When are the bike racks going to be installed? (Partially done)
3. When are the big rocks that are at the works department going to be installed downtown replacing the green barricades? This was a request from council the first year we were in session. This is still outstanding. (not done)

Respectfully submitted,
Councillor Vickie Fitzpatrick



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MAYOR STEVE MORISSETTE REPORT

Report to Council September 6th, 2021

COMMITTEES

Personnel: No personnel meetings were held in August.

South Columbia Mayors and Regional District Directors Coalition: No meeting to update.

Highway 3 Mayors Coalition: No current meeting to report on, next meeting is Sept 12th @ UBCM.

GENERAL UPDATE

- Continue attending bi-weekly update meetings with LCAHS, City Spaces, BC Housing, and Fruitvale.
- Southeast BC Mayor's and Board Chairs met with Minister of Emergency Preparedness Bill Blair on July 18th via ZOOM. The meeting was to discuss Climate challenges that communities face. With my opportunity to comment I spoke to Minister Blair and staff relaying Fire and Flood as our biggest known challenges and a lack of resources to hire the appropriate professionals to support us with appropriate measures to mitigate the risk.
- I did reach out to Tova Pashkowski and Natasha Jmaeff regarding CBT's Community Wildfire Program, we met in July to discuss. CBT will support Education of residents and forming a Committee to lead the program which is a large part education of what residents can do within their own property. CBT would like a visible municipality owned forest area to do a demonstration fire mitigation clean up for people to see as an example.
- I also reached out to CBT and Robin and I met with Katie (climate mitigation) and Tessa (Community Programs) regarding their funding streams around flood mitigation and Creekside Park Development. I pitched using Creekside Park as a flood mitigation/community gathering space, they were very receptive and excited about the idea, they encouraged us to put together a roughed out plan and application in by August 30th which Robin and Trish have been scrambling to get together.
- I attended the Community Information Tool Webinar on August 16th. This tool is available to Municipalities and has multiple data sources brought together on one site, so we can easily find most data we need on the one site – Stats Canada etc.
- Area A Director Ali Grieve, and I met with Jayne Garry and Deb Bain the new community relations team at Teck Trail Operations (Mayor Walsh did not attend). We talked about what we are doing here in Fruitvale and that we would like to meet again

to learn what Teck can offer toward projects such as Housing, the Train Station project, Creekside Park.

- I attended the new candidates forum in Castlegar the evening of August 22nd, there was a good turnout from all over the West Kootenay's with a large contingent from Trail and Rossland. I was glad I attended, you can always learn something from Christina Benty and her partner about Municipal workings.
- I met with Katrine Conroy and her assistant on August 26th. We talked about where we are with Housing Plans on the Middle School Site and disappointment in the lack of support with the demolition of the school for phase II. I communicated that the lack of support has led us to pivot to investigating re-purposing the school and hoping for support with that. I also asked about the potential to partner with the province/BC Housing on an agri-hood in phase III. I shared that I thought with support we could build multiple unit net-zero housing with community garden plots, renewable energy capability, zero-scape landscaping, all the latest technology and make it replicable throughout the province. She was intrigued by the idea and committed to have staff look into pulling together various green funding etc. to see what we could work toward.

Regional District Director Report

BV Recreation:

- Planning continues to move ahead on the Railway Station, apparently getting closer to a new lease agreement with BNSF.
- Age Friendly, two applicants for Coordinator of which neither could commit. We are exploring re-posting a little differently for the job.

East End Services:

- No August meetings.

East End Curbside Collection:

- No August meetings.

Solid Waste Committee:

- No August meeting was held.

Respectfully submitted,
Mayor Steve Morissette