



# MINUTES

## Regular Council Meeting

4:00 PM - Monday, May 9, 2022

Fruitvale Memorial Centre and Zoom Video Conference

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The Regular Meeting of the Village of Fruitvale Council held on May 9, 2022 in the Fruitvale Memorial Center and by Zoom Video Conference was called to order by Acting Mayor Kniss at 4:00 pm with the following members present:

**PRESENT:** Acting Mayor Kniss, Councillor Fitzpatrick and Councillor Wenman

**EXCUSED:** Mayor Morissette and Councillor Kenny

**STAFF:** Chief Administrative Officer Tuttle and Halifax

**PUBLIC:** 1 public / 4 with the delegation

### 2. LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, transitional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

### 3. ADOPTION OF AGENDA

#### RES-69-2022

Moved by Wenman

Seconded by Fitzpatrick

THAT the May 9, 2022 Council Agenda be amended by removing the Unfinished Business items and adding an In Camera Session AND FURTHER adopted as amended.

**CARRIED**

### 4. DELEGATIONS, PRESENTATIONS & RECOGNITIONS

- A.** Lower Columbia Initiative Corporation represented by Jacomien van Tonder. LCIC Director, Rebecca Richards, LCIC Director, Dino Dorazio, LCIC Board Chair, and Morag Carter, LCCDTS

Rebecca Richards, LCIC Director, presented an updated on items the Lower Columbia Initiative Corporation are working on and have completed, such as:

- An Industrial and Commercial Land Inventory - completed a data base and online map
- Supply Chain Resiliency Project - research is available
- Investigation of local companies - found a shortage of truck drivers

- Entrepreneur Program - working with Selkirk College and College of the Rockies
- Connectivity - survey on what connectivity exists in our area
- Waneta Crossing Advocacy - an RFP is under development, hoping to start the project this summer. The goal is to obtain real information.
- The 2021 Annual Report is on the LCIC website.

Morag Carter, Lower Columbia Community Development Team Society Chair, presented an update on the LCCDT. She spoke on the success of the Seasonal, the Christmas and the Easter vendor markets held in Trail. The Markets have attracted over 20,000 visitors and supported over 130 vendors and service clubs. The Market has expanded to include Fruitvale. Ms. Carter also spoke on the following:

- Community Health Centre Network - community taking care of community - and the Lower Columbia Community Health Care Centre
- Committee Revitalization
- the Vulnerable Community Workshop - five years ago there were 6 vulnerable people need winter shelter, this year there were 40.
- the Affordable Housing Committee.

Council thanked the delegation for their presentation and the delegation left the meeting.

## 5. ADOPTION OF MINUTES

### A. Minutes of the Regular Council Meeting held on April 11, 2022

#### **RES-70-2022**

Moved by Fitzpatrick  
Seconded by Wenman

THAT the minutes of the regular Council meeting held April 11, 2022 be amended to include the following statement prior to RES-44-2022:

Councillor Fitzpatrick stated that the Beaver Valley Concerned Citizens, RDKB Area 'A' Director Ali Grieve and the Soccer Association had absolutely no impact on the decision to make the following motion.

**CARRIED**

### B. Minutes of the Special Council Meeting held on April 25, 2022

#### **RES-71-2022**

Moved by Fitzpatrick  
Seconded by Wenman

THAT the minutes of the Special Council meeting held April 25, 2022 be adopted as presented.

**CARRIED**

**C. Minutes of the Committee of the Whole Meeting held on April 25, 2022****RES-72-2022**

Moved by Wenman

Seconded by Fitzpatrick

THAT the minutes of the Committee of the Whole Meeting held April 25, 2022 be adopted as presented.

**CARRIED****6. CONSENT AGENDA****A. For Information Only Correspondence**

1. UBCM
  - copy of letter from City of Fort St. John dated April 7, 2022 regarding extended hour child care for shift workers resolution
  - copy of letter from the Township of Spallumcheen dated May 3, 2022 regarding luxury tax on recreational boats
  - copy of letter from the District of Sicamous dated April 7, 2022 regarding the Invasive Mussel Defense Program
2. Interior Health Public Service Announcement - What you need to know about algae blooms
3. Social Planning & Research Council of BC - Access Awareness Day - June 4, 2022
4. Ocean's Day - 30th Anniversary of World Oceans Day June 8, 2022
5. 2022 Climate Leaders Institute - June 8-10, 2022 at UBC Centre for Interactive Research on Sustainability
6. Regional District of Kootenay Boundary - Building Permit Statistics to March 31, 2022
7. SPCA - Report to the end of March 2022
8. Town of Creston - Invitation to Blossom Festival parade and luncheon
9. Family Action Network - letter dated April 29, 2022 requesting financial support
10. Thank you from the Trail United Church Food Bank and information on their coupon program

**RES-73-2022**

Moved by Wenman

Seconded by Fitzpatrick

THAT the Consent Agenda For Information Only Correspondence be received AND FURTHER THAT staff send a thank you to the Town of Creston with Council's regrets.

**CARRIED**

- B.** CAO Tuttle informed Council that she received a request from a private citizen to use the sani-dump on a regular monthly basis for a fee of \$30.00 per use.

Councillor Wenman commented his concerns of opening it to one person, the Village will have to open it to all. He suggested staff get more information such as the volume per dump, how many times per week would it be used, and to see if on-site dumping is available.

CAO Tuttle will obtain more information.

## **7. STAFF REPORTS**

- A.** T. Gallamore, Beaver Valley Youth Action Network Report
- B.** K. Tuttle, Chief Administrative Officer Report

A discussion took place regarding the placement of the Bocce Pit. CAO Tuttle explained that she and Mayor Morissette met with RDKB Area 'A' Director Grieve to discuss the placement of the proposed Bocce Pit. The original site, parallel to the Creekside RV sites, does not have enough room for the length of the Pit, it would extend into Dar Lane. Installing it parallel to Beaver Creek would take up too much of the land Council has designated for other use. Director Grieve would like to see two Bocce Pits installed. The size of a regulated Bocce Pit is 13' wide by 91' long. Two bocce pits would need a minimum of 26' wide just for the pits themselves. On top of that there would be the additional footage for the width of a walkway between the two and a fence around it all.

Councillor Fitzpatrick commented that it will take up far too much land for something that may not be utilized on a regular basis. The pits in Trail are not used enough. Her concerns are that the Village of Fruitvale did not ask for a bocce pit and the Village of Fruitvale will not be paying anything for it. There are other areas to look at, Creekside Community Park or Railway Park. The land behind the Fruitvale Community Centre has a plan for it.

CAO Tuttle explained that installing a bocce pit on the land behind the Fruitvale Memorial Center goes against Council's Strategic Plan for that land. She suggested having public works measure out the area of the proposed bocce pits and Council can do a walkabout to see how much land is taken up.

Councillor Wenman spoke on what Council had decided earlier. He too suggested that the Public Works Foreman measure and stake out the size of the pitch in two different locations, Creekside Community Park and Railway Park. He offered to contact Area 'A' Director Grieve to join him to view the areas once they are marked out.

CAO Tuttle to speak with Public Works Foreman Startup about measuring off the bocce pit.

CAO Tuttle reported on the Community Initiatives Grant that was filed for hanging baskets. Unfortunately baskets were not planted for this year due to so many of them dying last year because the watering system could not keep up with the water needed during the hot summer. The grant is for \$6,000. A suggestion was to purchase more of the cement on-the-ground planters and have the Blooming Society plant them. Staff was directed to obtain prices for the cement planters.

**RES-74-2022**

Moved by Fitzpatrick  
Seconded by Wenman

THAT the Staff Reports from T. Gallamore, BVYAN and K. Tuttle, CAO be accepted as presented and appended to the minutes as available.

**CARRIED**

C. Action Items from Council Meeting List - for information only

**8. COUNCIL MEMBER AND COMMITTEE REPORTS**

**Council Member Reports**

- Councillor Fitzpatrick - No report
- Councillor Kenny - no report
- Councillor Kniss - No report
- Councillor Wenman - No report
- Mayor/RDKB Director Morissette - No report

**Committee of the Whole Recommendations - NIL**

**9. CORRESPONDENCE REQUIRING ACTION**

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

A. Beaver Valley May Days Committee - request for Council approval to host a beer garden during BV May Days, May 27, 28 and 29, 2022

**RES-75-2022**

Moved by Wenman  
Seconded by Fitzpatrick

THAT the Village of Fruitvale Council approve by resolution the request from the Beaver Valley May Days Committee for permission of the following items for the

annual Beaver Valley May Days event being held at the Fruitvale Memorial Park May 27 to 29, 2022:

1. Run a beer garden
2. Use the concession building
3. Hold the annual fireworks display at the Fruitvale Memorial Park

AND FURTHER THAT the Beaver Valley May Days Committee be informed that the coffee urns were normally borrowed from the Beaver Valley Arena;

AND FURTHER THAT if the coffee urns are not available from the Beaver Valley Arena then the urns from the Fruitvale Memorial Centre kitchen can be used.

**CARRIED**

**B. Child Care Centre**

**RES-76-2022**

Moved by Wenman

Seconded by Fitzpatrick

WHEREAS the Village of Fruitvale has been successful in their application for grant funding for a childcare facility under the Child Care BC New Spaces Fund;

AND WHEREAS the Village of Fruitvale wishes to enter into an agreement with Child Care BC New Spaces for the funding of a Fruitvale child care centre;

THEREFORE BE IT RESOLVED THAT the child care facility be named the Fruitvale Child Care Centre AND FURTHER THAT the Village of Fruitvale Chief Administrative Officer be authorized to enter into an agreement with Child Care BC New Spaces for funding of the child care center.

**CARRIED**

**RES-77-2022**

Moved by Fitzpatrick

Seconded by Wenman

THAT Village of Fruitvale Council approve by resolution the child care center proceed as a modular build retaining Boni Maddison Architecture as the architect of record and City Spaces Consulting to prepare the request for proposal for the construction of the childcare facility.

**CARRIED**

**C. World River Days - Clean-up of Beaver Creek**

Councillor Wenman asked if this clean-up included the cars in the creek.

CAO Tuttle informed Council that in order for the cars to be removed, the Village requires an environmental engineering study first. This clean-up would be for the banks along the creek as there is various kinds of debris that has found its way to the banks.

**RES-78-2022**

Moved by Wenman  
Seconded by Fitzpatrick

THAT Village of Fruitvale Council approves by resolution to spearhead an annual Beaver Creek clean-up held on World Rivers Day the fourth Sunday of September each year.

**CARRIED**

**12. BYLAWS/POLICIES**

- A.** Village of Fruitvale 5-Year Financial Plan (2022-2026) Bylaw No. 941, 2022 - Reconsideration and Adoption

**RES-79-2022**

Moved by Fitzpatrick  
Seconded by Wenman

THAT the Village of Fruitvale 5-Year Financial Plan 2022-2026 Bylaw No. 941, 2022 be reconsidered and finally adopted.

**CARRIED**

- B.** Village of Fruitvale 2022 Tax Rates Bylaw No. 942, 2022 - Reconsideration and Adoption

**RES-80-2022**

Moved by Wenman  
Seconded by Fitzpatrick

THAT the Village of Fruitvale 2022 Tax Rates Bylaw No. 942, 2022 be reconsideration and finally adopted.

**CARRIED**

**13. OPEN DISCUSSION (10 MINUTE LIMIT)**

**14. NOTICE OF MOTION**

**15. QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS**

C. Ellison asked about the rebranding and the logo. Councillor Wenman spoke about the strategy initiatives and informed Ms. Ellison that nothing has been set yet as various items need to be reviewed before a decision can be made.

**16. IN CAMERA SESSION**

- A.** Scheduled Closed Session

**RES-81-2022**

Moved by Fitzpatrick  
Seconded by Wenman

THAT Council recess the regular meeting and move to closed session under the authority of the *Community Charter* Section 90 (1)(I) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purpose of preparing an annual report under Section 98 (annual municipal report) at 5:27 pm.

**CARRIED**

**17. ADJOURNMENT**

**RES-82-2022**

Moved by Fitzpatrick  
Seconded by Wenman

THAT the regular Council meeting reconvene and adjourn at 5:48 pm.

**CARRIED**

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Chief Administrative Officer

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Mayor





THE CORPORATION OF  
**THE VILLAGE OF FRUITVALE**  
*In the "HEART OF THE BEAVER VALLEY"*

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## REPORT:

**Date:** May 6, 2022  
**To:** Councillor Youth Liaison Portfolio  
**From:** Tammy Gallamore, Youth Coordinator  
**SUBJECT:** Beaver Valley Youth Action Network (BVYAN)

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**The following is a summary report of the BVYAN for end of April 2022.**

**April 5, 2022 – Beaver Valley Youth Action Network – Astrology Birth Chart Workshop** with instructor Michele Cherot. Your birth chart is unique to you. You share certain personality traits with others born with the same Sun sign, but the Sun is only one of the planets in your chart. There are many other features that describe your qualities and talents that make up your uniqueness. This will be an interactive workshop, where you will be guided through the basic exploration of your birth chart. Her website is [www.celestialcharts.ca](http://www.celestialcharts.ca)

I am organizing with Michelle a July 2022 workshop to be held outside at Creekside Community Park.

**April 12, 2022 – Basin Youth Network - Coordinator Call** - zoom call with all Youth Action Network Coordinators – BYN Updates Coordinator Sessions - Save the Date for the 2022 Coordinator Sessions being held October 3 & 4 in Radium Hot Springs. Accommodation will be provided at the Prestige Radium Hot Springs Resort for Sunday October 2 and Monday October 3. Each youth network may send up to 2 people. Regional Youth Events For 2022/23 we are interested in planning events around the Basin that get youth from multiple CYNs together in person! In the past we have hosted Regional Day events with a focus on Leadership. We are open to new ideas about what events could look like. On this call ideas discussed were: Fun focused festival ideas - games, music, art, skateboarding, medieval fest etc., Adventure activities - rafting, sky walk (Golden), mountain coaster (Revelstoke), zip lining. If you have ideas for an event that you would bring youth from your community to please let me know. Parameters to consider: No overnight travel - the event, and travel to and from, would need to be able to happen in one day; Travel time for networks involved should be < 2hours; If your network has youth attending an event you would need to provide chaperones in an appropriate ratio (think 5 youth to 1 adult); In the past we have done these with 4 or 5 networks coming together with 10 - 15 youth each. The BYN would pay for the event, transportation to and from, as well as food and presenters/entertainment, etc. A google doc has been created to capture ideas and move event planning forward. Please contribute to the doc at <https://docs.google.com/document/d/1Up-jg4zXq8gaGaOYWSa2uAj00oNX71mulO8EUdwQ1I/edit?usp=sharing>

**April 12, 2022 – Beaver Valley YAN & J. Lloyd Crowe** – Chatted with the principal at J. Lloyd Crowe and they are allowed to have outside groups come into the school again. Starting in May, Trail, Rossland, Warfield and Beaver Valley YAN will start going to the school once a month.

**April 14, 2022 – Fruitvale Elementary and Beaver Valley YAN Gardening Volunteer Program.** BVYAN coordinator, Principal Mike Page, and FES grade 7 teachers want to start a BV Youth volunteer gardening program. I discussed the program with Principal Page and the program will start May 2022.

**April 28, 2022 – Columbia Basin Trust – Community Technology Program** – Are you looking to increase access to publicly accessible technology in your community? Or perhaps you need to acquire technology to increase the efficiency and effectiveness of your non-profit. **CBT Community Technology Program and Non-profit Tech Grants** are now open and may be able to help.

The [Community Technology Program](#) supports registered non-profits, local governments, and First Nations to create publicly accessible tech-enabled spaces where residents can access technology and enhance their digital literacy. These spaces may be libraries, community centres or halls, or long-standing, multi-service organizations.

The [Non-profit Tech Grants](#) support the acquisition of technology to increase efficiency and effectiveness of non-profits. This could include a new laptop for an employee, a new phone system for office locations or new software to streamline operations.

A Program Advisor is available to support eligible applicants in determining needs and selecting technology. Email [techgrants@ourtrust.org](mailto:techgrants@ourtrust.org) or call 1.800.505.8998 as early as possible to discuss your project.

**April 29, 2022 – Basin Youth Network** - BYN is planning six 'Mental Health First Aid for Adults Who Interact with Youth' courses around the Basin between September – December 2022 for coordinators, staff, volunteers, and other key individuals in your communities who support youth. Participants must be 18 years of age or older. This two-day training, presented by the Canadian Mental Health Association of the Kootenays, was developed to help people provide initial support to someone who may be developing a mental health problem or experiencing a mental health crisis. You can find the course outline at <https://mentalhealthcommission.ca/training/mhfa/youth/>

Respectfully submitted,

Tammy Gallamore  
BVYAN Coordinator



**SUBJECT/TITLE**

CAO Report to May 9, 2022

**RECOMMENDATION**

THAT Council receive the CAO Report for information.

**ISSUE/PURPOSE**

To provide Village of Fruitvale Council information on the operations of the Village to May 9, 2022.

**STRATEGIC PRIORITY**

Open communication and information

**BACKGROUND**

The CAO report provides information to Council regarding the up-to-date operations of the Village to ensure active communication between Staff and Council.

**ALTERNATIVES/OPTIONS**

N/A

**DISCUSSION**

1. Uncollected tax payments at the end of March 2022 amount to \$101,987 out of total collections of \$3,052,944 or 3.3% of total taxation revenue. Of the outstanding balance, \$21,517 are delinquent tax payments resulting from 2020 taxation and \$80,470 are arrears from 2021 taxation. At the end of the discount period for paying billed utilities \$151,237 remains outstanding for the 2022 year out of total fees of \$204,390. 26% of all utility payments took advantage of the discounted rate.
2. Former Middle School Project Master Planning.
  - a. The next steps in the project development are important to continue the momentum and launch the first phase in the development of the project. The next steps, budget and progress:

1.	Prepare application for seed funding with Canada Mortgage and Housing Corporation (CMHC)	\$4,750	January 15, 2021	Received – CBT Grant
2.	Prepare non-construction-ready application for Community Housing Fund (CHF)	4,750	January 2021	Received – CBT Grant
3.	Site plan and floor plate information required for basic CHF application	5,000	January 2021	Complete – CBT Grant
4.	Child care needs assessment	6,000	November 2020	Complete
5.	BC New Spaces Fund submission	6,000	November 2020	Received – CBT Grant
6.	Conceptual site and building plans to prepare BC New Spaces submission	2,500	November 2020	Complete

## 2022 Projects and Funding

### Water System:

Description	Notes	Funding
<i>UV SWIFT Units (2)</i>	In progress	BVWS

### Waste Water System:

Description	Notes	Funding
<i>Lagoon Platform</i>	<ol style="list-style-type: none"> <li>1. Carry-over from 2018 dependent on debenture funding availability</li> <li>2. Debenture funding secured.</li> <li>3. Issues sourcing appropriate platform. Due to large number of projects during summer, on hold until winter when time is available to research.</li> <li>4. Price quotes higher than expected need \$6000 more</li> </ol>	Debenture \$12,000
<i>Additional Monitoring</i>	<ol style="list-style-type: none"> <li>1. 2020 New Initiative</li> <li>2. Grant application submitted</li> <li>3. Grant received</li> <li>4. In progress</li> <li>5. One more year of monitoring</li> </ol>	Grant \$10,000 2019 deferred revenue \$5,000
<i>I&amp;I Condition Assessment</i>	<ol style="list-style-type: none"> <li>1. 2020 New Initiative,</li> <li>2. AM grant application submitted</li> <li>3. Grant not successful</li> <li>4. 2022 VoF budget</li> </ol>	2019 deferred revenue \$15,000 analysis \$47,500 clean lines, camera, survey
<i>Lift Station, Pondweed, Outlet Piping</i>	<ol style="list-style-type: none"> <li>1. 2019 grant application submitted</li> <li>2. Grant not successful</li> </ol>	Grant \$276,500 not received Debenture \$100,500

	3. Scoping sources of funding	
<b>Grit Management System</b>	<ol style="list-style-type: none"> <li>1. Unsuccessful in 2019 Grant submission</li> <li>2. Scoping sources of funding</li> <li>3. CVRIS grant submitted</li> <li>4. Grant received</li> </ol>	CVRIS grant \$747,000
<b>Waste Water Procedures Manual</b>	1. Urban Systems in progress	WW Reserve \$30,000

#### Fleet:

<b>Pickup Truck Replacement</b>	short funding need \$10,000 more	FGT \$35,000
<b>E-Bike &amp; Helmets</b>	<ol style="list-style-type: none"> <li>1. Scoping 3-wheeled bike</li> <li>2. Purchased</li> <li>3. Faulty bike returned</li> <li>4. Looking to purchase new bike</li> </ol>	Operating Budget \$5,000

#### Storm Drainage System:

Description	Notes	Funding
<b>Kootenay Ave Storm Drainage</b>	<ol style="list-style-type: none"> <li>1. Replace pipe and reestablish ground surface, walking path and landscaping.</li> <li>2. Grant application submitted. Waiting results</li> <li>3. Included in CERIP Grant application for Creekside Community Park Revitalization</li> <li>4. Grant not received</li> <li>5. Sourcing funding</li> <li>6. 2022 VoF Capital Budget</li> </ol>	Reserves \$60,000 FGT \$150,000

#### Haines Park:

Description	Notes	Funding
<b>Bingo Roof</b>	1.	Budget \$15,000
<b>Concession Roof</b>	1.	Budget \$25,000

<b><i>Detention Plan Planning</i></b>	1.	Budget \$10,000
<b><i>Fencing CGR</i></b>	1.	Budget \$15,000
<b><i>Parking lot buildout</i></b>	1.	Budget \$15,000
<b><i>Perimeter landscaping between arena and Lewis</i></b>		Budget \$10,000
<b><i>Pathway between Arena and Lewis</i></b>		Budget \$5,000
<b><i>Fencing laneway sides</i></b>		Budget \$10,000

**Creekside Park:**

<b>Description</b>	<b>Notes</b>	<b>Funding</b>
<b><i>Improvements</i></b>	<ol style="list-style-type: none"> <li>1. Waiting approved indoor/outdoor Master Plan</li> <li>2. CERIP Grant application submitted</li> <li>3. Not received.</li> <li>4. Sourcing funding</li> </ol>	Not funded
<b><i>FMC/Creekside/Railway Park Indoor/Outdoor Masterplan</i></b>	<ol style="list-style-type: none"> <li>1. This is an overall indoor/outdoor masterplan to design a community gathering space including amenities to showcase hidden art talent and community events centered around the downtown core.</li> <li>2. Scoping funding sources</li> <li>3. Land purchased</li> <li>4. Engineer to examine retaining wall &amp; dumped cars</li> <li>5. Grant app submitted for engineer</li> <li>6. denied</li> <li>7. Getting quotes on masterplanning</li> </ol>	\$20,000 \$8,000 VoF Budget \$12,000 unfunded
<b><i>Beaver Creek Environmental</i></b>	<ol style="list-style-type: none"> <li>8. Contract Environmental</li> </ol>	Budget \$8,000

	Engineer (cars & wall)	
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**Fruitvale Memorial Center:**

Description	Notes	Funding
<i>Elevator Repairs</i>	1. In progress	Deferred \$9,320
<i>Interior Upgrades</i>	2.	Budget \$15,000
<i>Roof Storm Drain Issues</i>	1. Rock Pit Work	Budget \$15,000
<i>Interior Upgrades</i>		Budget \$15,000

**Cemetery:**

Description	Notes	Funding
<i>Landscaping Master Plan</i>	1.	In house \$0 required
<i>Extra Grounds Maint. &amp; marker maint</i>	1.	Budget \$6,000
<i>Entrance Regrading</i>		Budget \$20,000
<i>Permanent Row Markers</i>		Budget \$2,500

**Village Office:**

Description	Notes	Funding
<i>Office Renovations</i>	<ol style="list-style-type: none"> <li>1. Front counter complete</li> <li>2. Physical barrier parts ordered</li> <li>3. Door over budget</li> <li>4. 2022 Door trim and counter still needed</li> </ol>	COVID restart

**Roads & Streets:**

Description	Notes	Funding
<i>Pine Avenue</i>	<ol style="list-style-type: none"> <li>1. Paving project</li> <li>2. Waiting contractor scheduling and road design standard</li> <li>3. Grant application submitted to expand project to do entire road and all buried infrastructure</li> <li>4. Intersection Complete in 2020</li> <li>5. Notify owners of complete road paving</li> </ol>	General Reserves \$111,000 Debenture \$139,000

	6. Roadway complete 7. 2022 sidewalk & landscaping	
<b><i>Columbia Gardens Road</i></b>	1. Notify MOTI of interest in tagging on to RFP 2. MOTI notified 3. Waiting word from MOTI on moving forward 4. Paving complete 5. 2022 Crosswalks	Debenture \$364,000
<b><i>Railway Crossing Railway Park</i></b>	1. Scope design standards 2. Deferred to RDKB Rec w/train station	Road Reserve Fund \$50,000
<b><i>Downtown E-Bike Racks</i></b>	1. Scope similar to racks by KSCU 2. Purchased 3. 2022 waiting installation	Operating Budget \$1,500

**Vale Subdivision:**

<b>Description</b>	<b>Notes</b>	<b>Funding</b>
<b><i>Geotechnical Study</i></b>	1. 2022 Hire engineer	FGT \$50,000
<b><i>Storm/Waste Water Upgrades</i></b>	1. Geotech recommendations	FGT \$200,000

**Other:**

<b>Description</b>	<b>Notes</b>	<b>Funding</b>
<b><i>Downtown Christmas Decorations</i></b>	Unfunded Popcorn/Cotton Candy Sales to support	Unfunded
<b><i>Downtown Trash Receptacles</i></b>	1. Quotes received 2. Order 3. Purchased 4. 2022 waiting installation	Deferred revenue \$6,600



**Special:**

<b>Description</b>	<b>Notes</b>	<b>Funding</b>
<b><i>Economic Development Workplan and Community Rebranding</i></b>	<ol style="list-style-type: none"><li>1. Grant received from Rural Development Fund</li><li>2. Consultation with Larry Olson, Regional Economic Ops Mgr.</li><li>3. Establishing steering committee</li><li>4. Kickoff meeting held</li><li>5. 3 person committee to design RFP criteria to meet soon.</li><li>6. RFP issued</li><li>7. RFP closed</li><li>8. Evaluation of requests in progress</li><li>9. 2022 review &amp; approve plan &amp; brand</li><li>10. 2022 website upgrade</li></ol>	Village \$10,000 In-kind. Lower Columbia Initiatives \$12,500 In-kind. Rural Dividend Fund Grant \$100,000. Village of Fruitvale \$15,500.
<b><i>Middle School Masterplan</i></b>	<ol style="list-style-type: none"><li>1. Master Plan Final Document waiting Council approval at next meeting.</li><li>2. Scoping funding for next steps, demo RFP, Affordable Housing and childcare grant application writing,</li><li>3. Looking for Childcare Op.</li><li>4. Operator found</li><li>5. Childcare survey complete</li><li>6. Childcare design complete</li><li>7. Childcare grant submitted</li></ol>	CBT \$25,000. Affordable Housing \$25,000. Reserves \$5,400.

	<ol style="list-style-type: none"> <li>8. CMHC grant submitted</li> <li>9. Evaluating subdivision of 4 duplex lots on Columbia Gardens Road</li> <li>10. Subdivided</li> <li>11. 2022 sell duplex lots</li> <li>12. 2022 service phase I</li> </ol>	
<b><i>Pathway Master Plan</i></b>	<ol style="list-style-type: none"> <li>1. Design pathway system throughout Village and prepare plan to enable grant applications</li> <li>2. Grant received</li> <li>3. 2022 Waiting RDKB RFP</li> </ol>	Active Transportation Network Planning Grant \$25,000 Reserves \$25,000
<b><i>Paint Footbridges</i></b>	<ol style="list-style-type: none"> <li>1. Submit application for environmental permit</li> <li>2. Application approved w/o permit as long as Village can ensure no debris enters the Creek</li> <li>3. Painting summer of 2022</li> </ol>	
<b><i>Street Sign Plan</i></b>	<ol style="list-style-type: none"> <li>1. Inspect street signs for replacement</li> <li>2. Signs inspected and list in place</li> <li>3. PO issued for sign posts</li> <li>4. PO issued for priority signs</li> <li>5. PO issued for school crossing signs</li> </ol>	
<b><i>100% Renewable Energy Plan</i></b>	<ol style="list-style-type: none"> <li>1. Talk to CBT</li> <li>2. Hire Consultant</li> </ol>	Budget \$4,800 Grant \$7,200 not funded
<b><i>On-line Financial Software Implementation</i></b>	<ol style="list-style-type: none"> <li>1. Project kick-off</li> <li>2. Move to the Cloud</li> <li>3. HR module going</li> </ol>	COVID Restart \$42,000

	<ol style="list-style-type: none"><li>4. Inventory module going</li><li>5. PO module working on</li><li>6. Work order to be</li></ol>	
<b><i>Radio Replacements</i></b>	<ol style="list-style-type: none"><li>1. Completed</li></ol>	2021 Operating Budget \$3.,000

7.	Public communication and engagement re: Master Plan	4,700	September 12, 2020	Complete
8.	RFP for the Middle School building demolition	10,000	September 2020	Researching options with Housing Hub to reuse
9.	Survey Site Plan incl: topo, environment features, property lines	<u>7,000</u>	December 2020	Completed with 100% grant funding from CBT
	Total Costs for Next Steps	<u>\$50,700</u>		
10.	Plan of Subdivision Survey	15,000	January 2021	Phase I subdivision complete
11.	Discussions re: terms of long term lease w/ LCAHS	0.00	January 2021	Reviewed w/Council
12.	Discussions re: Rezoning site or portions of site	0.00	February 2021	Not required at this point
13.	Development Cost Charge Bylaw Update		March 2021	In progress
14.	Researching Housing Hub Opportunities		September 2021	In progress
15.	Site Geotechnical Assessment	12,000	November 2021	Completed with no issues
16.	Site Servicing Plan		April 2022	Water, PW, Engineer collaborating
17.	Preparation to get duplex lots on the market		May 2022	Realtor chosen
18.	Engineering of site servicing		May 2022	Costs to be added to phase I servicing cost matrix

### 3. Water Works

- a. UV replacement - SCADA consultant will be on site to investigate what is required to update the SCADA system to prepare for the new UV units.
- b. Maintenance recommendations from the dam inspection report are being completed.
- c. A water connection line on Pine Ave has been replaced.
- d. Planning is underway to replace water connection and valves behind Country Roads.
- e. 2021 Annual report is being prepared.
- f. The Utilities Operator is on a training course to upgrade wastewater certification.

### 4. Public Works

- a. The 2021 wastewater annual report is being prepared by Urban Systems.
- b. A note in the wastewater annual report discloses that toxicity levels on discharge to Beaver Creek are going up. The recommendation is possibly going to be that weekly PH monitoring be done and pending the results the Village may require federal bypass authorization. New federal guidelines on ammonia levels discharging to water supplies have been set very low and are creating a controversial issue across the country. In 2021, the Village exceeded the levels twice and to ensure levels are not increasing weekly in-house monitoring and monthly lab sample monitoring may be necessary to disprove an upward trend. Because the levels are controversial, they should not trigger treatment plant upgrades at this time.

- c. A second note in the wastewater annual report is very likely to recommend performing a sludge survey of the lagoons. A buildup of sludge will reduce the capacity of the lagoons and prevent the treatment process from performing properly. The lagoons have not been analyzed in any recent memory and have decades of sludge that may have built up. The costs are on record for the 2023 budget at approximately \$12,000 (2022 dollars).
- d. A third recommendation expected from the annual report is to perform more intensive monitoring of the UV lights. The manufacturers recommended life is 12,000 hours or approximately 1.5 years at a cost of \$23,000. Other treatment facilities are finding that the actual life of the bulbs can be extended to double or even triple the manufacturers expected life drastically cutting costs of the treatment process. In order to extend the life past the manufacturers expected life, the Village will have to gather data to prove the extension. This will mean increased in-house monitoring of the effluent in order to provide the proof of the life span of the UV lights before effluent quality begins to deteriorate.
- e. Freshet has not yet hit. Staff participate in weather forecast meetings and it is predicted that because of the cool spring weather, freshet will not hit until June and with the delayed spring runoff, flooding is a potential.
- f. Wastewater annual generator maintenance is complete.
- g. The roof on the PCC building needs replacing. The roof was installed in 1978 and is at the end of its life. The roof replacement will be included in the 2023 budget with a recommendation that it be extended to cover the outside generator, walkway and power cables between the PCC and the headworks buildings. The overhang will protect weathering of the generator and cables and reduce safety hazards.
- h. The #2 UV ballast failed and took eight weeks to repair due to supply chain issues and receiving the needed parts. Parts have been received and the ballast is functioning.
- i. Problem sewer lines will be cleaned within the next two weeks.
- j. Sewer lines at the sites of the camera project will also be cleaned ahead of the cameraing.
- k. A sewer connection on 3<sup>rd</sup> Street was replaced.
- l. The sewer main in front of the Villagers on the highway needs to be excavated and replaced and upgraded. This is a large project which requires coordination with the Ministry of highways to divert traffic and a permit to perform the work. A plan will need to be in place for a sewer bypass of the site which the Village collection system is not well designed to handle. Staff will keep Council up-to-date on the planning process, but this is a large job which is being pushed back as far as possible to avoid work load issues and to ensure a well thought out plan is in place.
- m. The Pine Ave. paving project will continue this week. The remaining work includes the asphalt walking path, driveway aprons, regrading some areas and boulevard restoration. Contractors will provide the paving while Village Staff perform the boulevard restorations. Residents have been sent a letter to inform them of the continuation of the project.
- n. Shouldering work to complete the Columbia Gardens Road Paving project will be coordinated with work being done to complete Pine Ave.
- o. General annual asphalt patching is attempting to be coordinated with the completion of the Pine Ave. project.

- p. Crosswalk line painting will start over the next week. All the paint ordered has been received but was expensive. It is unlikely that more paint will be available this year if stock runs short. Line painting will focus on Columbia Gardens Road and the school zone as the priority.
- q. Continuous problems with the FMC roof drains instigated an investigation into the problem. The drainpipes were video inspected with no problems found at the Hall. Continuing into the underground drains found standing water leading into the drainage rock pit. The rock pit was excavated and found to be a rather simple system not able to meet the capacity demands of the FMC. The rock pit was cleaned and modified to accept larger quantities of runoff. Staff are hoping this will provide a solution to the problem.
- r. While excavating the FMC drainage rock pit, stall 5 of the RV Park and the walking pathway had to be excavated. To repair the stall white rock was needed and as the bulk of the cost was transport costs not related to quantity, it was decided to purchase a full load of rock to establish and refresh all the RV stalls at a very minimum cost which will be covered by the unplanned revenue from 2021 campsite receipts.
- s. The rock pit excavation also led to a regrading of the site which was extended a bit further to remove the weeds and level the area of the new park in preparation for the bocce pit. This area will be seeded with grass once the bocce pit is designed and sited.
- t. All parks are up and running, water is turned on with irrigation systems set to be tested and repairs done as needed.
- u. May Day preparations will include top dressing the Fruitvale Memorial Park within the next week
- v. Street sweeping, all streets have been swept once, and about 1/3 of Montrose was swept when the sweeper failed. An inspection of the sweeper has reported it will not pass next years inspection. Although the current problem is the diesel injector pump which needs to be repaired to continue sweeping, the frame is starting to rot and deemed not repairable. The unit will be back this week and sweeping will continue in Montrose and then a second and third pass in Fruitvale will continue. The second and third pass in Fruitvale is required to protect the storm drain system from accepting the road debris.
- w. The new trackless mower has worked fantastically for sidewalk sweeping.
- x. Pickup #105 is at the end of its life. A \$35,000 budget was set for its replacement in 2021, but that amount is not enough. The search for more money is proceeding.
- y. The loader may have motor problems, but this has not yet been confirmed.
- z. The water, sewer and public works departments are coordinating planning and scheduling and developing an overall workplan for all departments which will assign work tasks to better coordinate hydrant maintenance, water main flushing, dam inspection repairs other maintenance items from all departments.

#### 5. Corporate Services:

- a. 2021 audit is nearing completion. Financial statements will be reviewed with Auditors at the next Council meeting.
- b. 2021 year end reporting and Annual Report are being prepared.
- c. Preparing supporting documents to sign the grant agreement between the Village and New Spaces Child Care Grant.

- d. The Village received the Canada Summer Jobs grant and have posted the position.
- e. Staff met with a May Days representative to review and coordinate setup for the event. This year's event remains similar to prior years and the work will be completed in time.
- f. Staff met with the Middle School Phase I engineers to further develop a site servicing plan. Engineers are continuing with the road design which will connect with future phases and developing a plan for leveling the site.
- g. Staff are working to complete the information required for the GIS mapping of Village infrastructure. The next step is to do a visual inspection of all roads in the Village to obtain a general condition.
- h. The RFP for the grit management system closes this week.
- i. The FMC elevator did not pass the annual inspection. Approval for the elevator repairs was given through the 2022 budget process and parts have been ordered. Supply chain issues may delay delivery, but the contractor will work around FMC booking schedules to perform the work.
- j. A water ambassador has been hired by the RDKB. The ambassador will work with Village residents towards education about water consumption and conservation.
- k. Staff are working to find an engineer to inspect the Vale Subdivision area; efforts continue.
- l. The Village has now put in place the Utilities Operator to replace the Water Foreman, hired a Lead Hand, a Laborer, a temporary Laborer to backfill for a long-term disability, and a temporary summer laborer.
- m. Staff are working on the 2022 project list; a copy is attached.
- n. The Village has received a request to use the sani-dump for commercial dumping at a fee of \$30/month. Currently, the owners drive to Salmo to dump, but with the cost of fuel would prefer to pay for dumping to reduce fuel costs.
- o. Staff met with Area A Director, Ali Grieve, to look at designs for the bocce pit to be located in the new park area behind the FMC. Regulation bocce pits are 90' X 13' which means the pit will not be able to run parallel with the RV sites and will need to run parallel with the creek. \$35,000 has been requested for the pit and if enough money is available, it was discussed that two pits be established with landscaping. This will take up the entire park area behind the hall. Staff would like to suggest that, as the park was designated to create a space to showcase area talent, Council and Area A Director do a site tour to envision the future of the park.
- p. Staff would ask Council to host a meeting with the Blooming Society to develop a plan for 2022. The Society may not supply hanging baskets this year because the baskets have not performed well in the past two years and they wish to test the baskets before installing them for another season.

### **Current Priorities**

1. Financial Year End Reporting continuing once the financial statements are received.
2. Next steps in the software system upgrades
3. Meeting with Blooming Society on flower baskets and downtown beautification
4. Personnel Committee Meetings to review Collective Agreement in preparation for bargaining
5. Pathway Master Plan

6. Implementing 2022 budget work.

**CONCLUSION**

The CAO report contains information to Council since the last Regular Council Meeting.