

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held electronically via Zoom video conference on May 4, 2020.

Council Present:	Mayor:	Steve Morissette
	Councillors:	Vickie Fitzpatrick Lindsay Kenny Bert Kniss Bill Wenman
Staff Present:	Chief Administrative Officer:	Kelli Tuttle
Media Present:		Nil
Gallery:		1 Public

CALL TO ORDER

Mayor Morissette called the meeting to order at 6:00 pm.

ADOPTION OF AGENDA

2020-05-04-01

MOVED Fitzpatrick / SECONDED Wenman

THAT the agenda be approved as presented.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

ADOPTION OF MINUTES

a. Minutes of the Regular Council Meeting held on April 6, 2020

2020-05-04-02

MOVED Kniss / SECONDED Fitzpatrick

THAT the minutes of the regular Council meeting held April 6, 2020 be adopted as presented.

CARRIED

b. Minutes of the Committee of the Whole Meeting held April 20, 2020

2020-05-04-03

MOVED Fitzpatrick / SECONDED Kenny

THAT the minutes of the Committee of the Whole meeting held April 20, 2020 be adopted as presented.

CARRIED

c. Minutes of the Special Council Meeting held April 20, 2020

2020-05-04-04

MOVED Fitzpatrick / SECONDED Kenny

THAT the minutes of the Special Council Meeting held on April 20, 2020 be adopted as presented.

CARRIED

d. Minutes of the Special Council Meeting held April 27, 2020

2020-05-04-05

MOVED Fitzpatrick / SECONDED Kenny

THAT the minutes of the Special Council Meeting held on April 27, 2020 be adopted as presented.

CARRIED

CONSENT AGENDA

1. Liquor Control Branch
 - a. Policy Directives 20-08; 20-09; 20-10 – regarding the production and sale of alcohol- based products
2. News release dated April 27, 2020 from Interior Health regarding expanded testing for COVID-19
3. UBCM
 - a. The Compass – April 3, 9 and 27, 2020
 - b. Village of Hazelton - request for support at UBCM Convention of their resolution on Community Gaming Grants
4. AKBLG
 - a. Save the Date for the 2021 Association of Kootenay Boundary Local Governments' Convention
5. Regional District of Kootenay Boundary
 - a. News Release dated March 27, 2020 re: Parks and Outdoor Facilities Closure

6. SPCA – report to March 31, 2020

2020-05-04-06

MOVED Kenny / SECONDED Fitzpatrick

THAT the For Information Only correspondence be received.

CARRIED

A discussion took place regarding the AKBLG and UBCM. There is not a clear view of how the AKBLG and the UBCM are coordinating regional issues. As the AKBLG annual conference will not take place until 2021, Council is wondering what will be brought forward to the 2020 UBCM Convention. Mayor Morissette will bring the question forward at the next Regional District of Kootenay Boundary Board of Directors meeting.

STAFF REPORTS

a. B. Cole, BV Age Friendly Coordinator

Council asked when the next BV Age Friendly Toonie luncheon will be held. Staff explained that due to COVID-19 there will not be a luncheon in May and it is unsure if one will be held in June. As luncheons are not held in July and August, it is therefore more than likely that a Toonie Luncheon will not be held until September.

b. T. Gallamore, BV Youth Action Network

c. K. Tuttle, Chief Administrative Officer

2020-05-04-07

MOVED Wenman / SECONDED Fitzpatrick

THAT the Staff reports be received as presented and appended to the minutes as available.

CARRIED

COUNCIL MEMBER AND COMMITTEE REPORTS

a. Council Member Reports

Councillor Fitzpatrick verbally reported that she attended the Haines Park tour and Haines Park User Group meeting. It was great.

Councillor Kenny reported that she sent the fee schedule for the Kiddie Car rides to the CAO.

Councillor Kniss - nothing to report

Councillor Wenman - nothing to report

Mayor Morissette – Mayor Morissette spoke to his report.

2020-05-04-08

MOVED Fitzpatrick / SECONDED Kniss

THAT staff be directed to further investigate the costs to inspect and repair the kiddie car rides to be ready for the 2021 Beaver Valley May Days celebration AND FURTHER THAT the Council reports be received as presented and appended to the minutes as available.

CARRIED

b. Action Item List

Action Items List includes items to do from Council meetings to April 27, 2020.

2020-05-04-09

MOVED / SECONDED

THAT the Action Items List to April 27, 2020 be received as presented.

CARRIED

c. Committee of the Whole Recommendations - Nil

CORRESPONDENCE REQUIRING ACTION

UNFINISHED BUSINESS

NEW BUSINESS

a. Creekside RV Park Closure

2020-05-04-10

MOVED Kniss / SECONDED Fitzpatrick

THAT staff be directed to open sites #1, #3 and #5 in the Creekside RV Park to essential workers only AND FURTHER THAT the essential workers are required to

reserve the site by calling the Village Office AND FURTHER THAT the nightly fee be waived for the essential worker.

CARRIED

b. Memorial Benches

2020-05-04-11

MOVED Wenman / SECONDED Kenny

THAT staff be directed to add \$4,000 per year to the annual budget for the repair of memorial benches with the cost to repair split 50/50 between the Village of Fruitvale and the original bench purchaser AND FURTHER THAT if the original purchaser is no longer in the area, the repair will be review by staff on a case-by-case basis to determine if the bench is repaired or removed AND FURTHER THAT staff be directed to contact the purchasers of benches currently in need of repair giving them the option of paying the costs to repair the bench or have it removed.

CARRIED

BYLAWS/POLICIES

a. Revenue Anticipation Borrowing Bylaw No. 918, 2020 - Reconsideration and Adoption

2020-05-04-12

MOVED Fitzpatrick / SECONDED Kniss

THAT the Village of Fruitvale Revenue Anticipation Borrowing Bylaw No. 918, 2020 be reconsidered and adopted.

CARRIED

b. Village of Fruitvale 5-Year Capital Plan Bylaw No. 919, 2020 - Reconsideration and Adoption

2020-05-04-13

MOVED Kniss / SECONDED Fitzpatrick

THAT the Village of Fruitvale 5-Year Capital Plan Bylaw No. 919, 2020 be reconsidered and adopted.

CARRIED

c. Village of Fruitvale Tax Rates Bylaw No. 920, 2020

2020-05-04-14

MOVED Kniss / SECONDED Fitzpatrick

THAT the Village of Fruitvale Tax Rates Bylaw No. 920, 2020 be reconsidered and adopted.

CARRIED

OPEN DISCUSSION (10 MINUTE LIMIT)

Councillor Wenman suggested that residents be allowed to request pick-up of a printed copy of the budget documents. He also suggested that staff track tax payments and report to Council any non-payments after the July 2 due date in order for Council to petition the Province for residential tax assistance if there are many more non-payments in 2020 due to COVID-19.

Councillor Fitzpatrick commented that the May newsletter has a good look.

Councillor Kenny asked if any further discussions have taken place with MLA Katrine Conroy's office regarding the pedestrian railway crossing. CAO Tuttle informed Council that no further discussions have taken place.

NOTICE OF MOTION

**QUESTIONS FROM THE MEDIA/PUBLIC
RELATED TO AGENDA ITEMS**

C. Ellison asked who owned the kiddie cars. Mayor Morissette told her the Village owns them. She also commented that residents who paid \$2,500 for a memorial bench will be upset if they are destroyed.

IN CAMERA SESSION

ADJOURNMENT

2020-05-04-15

MOVED Wenman / SECONDED Kniss

THAT the meeting adjourn at 7:11 pm.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer



BEAVER VALLEY AGE FRIENDLY PROGRAM

REPORT:

Date: May, 2020
To: Council
From: Barb Cole, BV Age Friendly Coordinator
SUBJECT: Beaver Valley Age Friendly Program

Seniors' Coffee and Luncheons

All BV Age Friendly regular events continue to be cancelled for May due to COVID 19. We are looking at plans for June to do a Zoom coffee session. CBAL is putting together a one-page Zoom instruction sheet which will include the CBAL Coordinator contact information for seniors if they are having difficulty setting up. The June newsletter will provide the information on Zoom and date for coffee. Shawna and I will both attend the Zoom meeting. This will also be opportunity to introduce Shawna. We are also looking at creative ideas around our missed luncheon for June. This is yet to be determined.

Building Age Friendly Capacity

BV Age Friendly continues to network with various partners. These valuable connections are helping to support the BV seniors as well as support a sustainable model for the BV Age Friendly program. The partnerships established also support the Village of Fruitvale and Village of Montrose Age Friendly community plans.

Currently BV AF is working with the United Way and others to establish a strategic approach to supporting seniors. More information will be available when the plan is fully established. Funding approval for the United Way has just been officially announced.

One of the programs being supported by the United Way is the Community Kitchens. I have been working with Morag Carter, Skills Development E.D., to support a Community Kitchens for the BV area that will be delivered as a Meals on Wheels service to seniors and others. I have connected Morag and Shawna Bradford, our new AF coordinator, and Shawna will be taking that contract. The service will be delivered through the Fruitvale Memorial Centre. Not only will this be a great asset to our AF community, it will also provide Shawna a start on using the cooking facilities in FMC as preparation for her new role which includes the Cook for the luncheons.

I also have made contact with the South Kootenays Seniors Age Friendly Coordinator, Heather Anderson, who is responsible for AF programming for Rossland, Trail and Warfield. This will be a great partnership to support sharing ideas and working as an expanded AF team.

Proudly Supported by



Age Friendly Volunteers

An account will be set up through the Village of Fruitvale to do requests for Criminal Record checks for our volunteers working with BV AF programs. This process, along with BV AF volunteer application requirements now established, is used to ensure safety for vulnerable seniors served and the children involved in AF programs.

Columbia Basin Trust Grant Application

Community Initiatives grant application- awaiting decisions.

Kootenay Savings Credit Union

Community Foundation grant application-awaiting decisions.

Kelli Tuttle, Shawna Bradford and I met by Zoom on April 29/20 and reviewed the roles and responsibilities for the BVAF Coordinators.

We will be running two coffee sessions starting in September 2020 (pending COVID restrictions being lifted) for all of the BV seniors. I will oversee the Montrose session at the Montrose Community Hall which will be the first Tuesday of the month. Shawna will oversee the Fruitvale session at the Fruitvale Memorial Hall which will be the second Tuesday of the month. (both Sept-June)

The luncheons, the third Tuesday of the month, will be shared by the two coordinators. Shawna will be cooking for the luncheons and I will be supporting with the set-up, service and clean-up. (Sept-June)

I will continue to work with the regional programs and other partners to bring programs to the Beaver Valley seniors. Shawna will take over the newsletters and the council reports effective September 2020.

We will work on all other Age Friendly activities and grant applications together.

Our goal is to work together to establish a strong AF team in the Beaver Valley area and continue to build on this wonderful program that services seniors from Fruitvale, Montrose and Area A.

Shawna and I are very excited to work together to support the Beaver Valley Age Friendly Program!

Thank you,
Barb Cole



THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: May 1, 2020
To: Councillor Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: Beaver Valley Youth Action Network (BVYAN)

The following is a summary report of the BVYAN events for April 2020.

April 2020 - CBT and Youth Action Network Coordinators have been meeting on zoom every Tuesdays on a regular basis to discuss ideas and brainstorm on things that have been working across the Basin.

April 3, 2020 - BVYAN Meeting via Zoom videoconference. This was the first BVYAN Youth Advisory Board to be held electronically. The Youth Advisory Board members are meeting once a week electronically to discuss youth initiatives.

April 5, 2020 – Meeting held via Zoom videoconference. We hosted a journaling session with Mandy Husser. 12 BV Youth participated in the journaling session. We journaled about how to express feelings, concerns and motivations. All youth who took part received a BVYAN journal.

April 14, 2020 – BV YAN Meeting Via Zoom – Youth are embracing using zoom. They are engaging, brainstorming and connecting with each other. BVYAN Advisory Board are working on what tools we can use to reach out to other youth and community. Heavy discussion was about youth employment.

April 15 & 16, 2020 - The Outdoor Council of Canada Hiking Field Leader Trainings scheduled for this spring was postponed. CBT offered coordinators the opportunity to take Hiking Field Leader Training via zoom. The first part of this course has two distinct parts: Day 1 is in classroom; Day 2 is in the field. While we were unable to meet in person on the originally scheduled dates, we were provided an opportunity to do online classroom sessions for the theory portion. Once we are able, the field hiking day will be scheduled.

April 20, 2020 - BVYAN Pizza Zoom Meeting - 12 BV youth worked on brainstorming re: website design, youth online workout calendar, art project, etc. One youth member, using social distancing, delivered a small pizza and drink to all participants prior to the meeting.

April 25, 2020 – Basin Youth Network Virtual Leadership Summit – 75 Youth from around the Basin took part. This would have been the weekend of the Youth Action Summit in Kimberley, BC. Where 150 youth from 28 Basin Youth Networks would have attended. Each Basin Youth Network could bring up to four youth to attend the summit. The same applicants were able to sign up for the Basin Youth Virtual Leadership Summit. 3 out 4 BV YAN took part in the Virtual Summit. Please see attached Agenda. It was definably different but was a lot fun.

Virtual Leadership Summit Coordinator Agenda Total time 4 hours, 15 minutes	Time
<i>Sign into Zoom</i> – you will be placed in a "waiting room" and the host will let you in by 1pm. You will be made a "co-host" upon entry.	12:50 pm
Welcome & Intro	1:00 pm
TED Talk: Everyday Leadership – Drew Dudley	1:20 pm
Workshop: Seeing Beauty in Your World - Kristen Chester <ul style="list-style-type: none"> ○ Breakout room session 1 – In Yourself: 15 mins ○ Back to main room: 5 mins ○ Breakout session 2 – In Your Space: 15 mins ○ Back to main room: 5 mins ○ Breakout session 3 – In Your World: 15 mins ○ Back to main room: 5 mins 	1:30 pm 1:35–1:50 pm 1:50-1:55 pm 1:55-2:10 pm 2:10-2:15 pm 2:15-2:30 pm 2:30-2:35 pm
Active Session: Dance - Stephanie Jones	2:40 pm
Break Quick break out room coordinator check in with Ingrid and Meredith	2:55 pm 2:55-3:05 pm
Workshop: Two CATS on Climate Action - Ingrid Liepa & Meredith Hamstead Break out room session – Pixar Pitches: 20 minutes Back to main room	3:10-3:50 pm 3:50-4:10 pm 4:10-4:25 pm
Workshop: Mindfulness - Cate Baio	4:25 pm
DJ set – RSK & Sexton Blake	4:40 pm
Wrap up and goodbyes	5:10 pm

Respectfully submitted,

Tammy Gallamore
BV Youth Club Coordinator



THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"

Date: May 4, 2020
To: Mayor and Council
From: Kelli Tuttle, CAO
SUBJECT: CAO Report

Introduction and Analysis:

The CAO Report to Council provides information on the operations of the Village to May 4, 2020.

1. Uncollected tax payments at the end of March 2020 amount to \$103,256 out of total collections of \$960,289 or 10.7% of total taxation revenue.
2. The Former Middle School Project Master Planning is continuing with a draft final report nearing completion.
3. Public Works:
 - a. Street sweeping and cleaning has been completed within the Village and Montrose.
 - b. Storm sewer and catch basins have been cleaned with a few culverts flushed due to excess debris collecting in the lines. Crews followed physical distancing measures.
 - c. Started parks mowing and getting irrigation systems up and running.
 - d. Parks maintenance will be cut back in 2020 to mowing and edge trimming.
 - e. Sewer treatment plant running well. Flows are continuing to be diverted into the old lagoon that has been converted to a storage pond due to storm drainage I & I. Flows are increasing due to snow melt and we must monitor carefully how much is being diverted to the storage pond.
 - f. Scoping a lagoon platform
 - g. Started assessment for SCADA at the Sewer Treatment Plant.
 - h. Sewer line cleaning is on hold due to COVID, but the problem lines have been cleaned frequently in the past and the risk of complications is low.
 - i. A modified version of hydrant maintenance is still planned for this spring.
 - j. Road line painting is on hold due to risk of not being able to physically distance.
 - k. Snow equipment maintenance is completed.
 - l. FMC roof repairs have been completed.
 - m. Weekly inspections are being done at the FMC.

4. Water Works:

- a. Turbidity in creek water is changing frequently due to the snow melt and rain and requires careful monitoring.
- b. Fence repairs around Kelly Creek Reservoir are moving ahead.
- c. Confined Space is on hold until after COVID restrictions are lifted.
- d. Dam inspections are up-to-date.
- e. All backflow assemblies have been inspected and are being installed in Village parks.
- f. Several water locates are being done during the spring season.

5. Corporate Services:

- a. Staff are continuing to update the website with information and resources for citizens regarding COVID-19.
- b. Staff will also continue to publish a small mid-month newsletter focused on businesses and COVID-19.
- c. We are working to develop a list of vendors to quote on the supply and install of fencing at the Cemetery.
- d. After meeting with the Haines Park user groups, Jason Startup and Tammy Gallamore have taken the lead on developing three different models for the design of the park which encompass the input from the user groups. The models will be long-term designs for the Park which will guide capital planning for the next ten years. Council will be surprised when they see the practicality and functionality of the models. We will present the models in an upcoming Committee of the Whole Meeting.
- e. Now that the snow has melted, we are dealing with several bylaw complaints of unsightly premises. We are working with residents to gain voluntary compliance attempting to avoid penalties and forced compliance.
- f. Interviews were held Friday to fill the position of Corporate Officer with a decision pending.
- g. I have submitted a Notice Application to the Ministry of Environment regarding painting the two footbridges across Beaver Creek and removing the old vehicles from the Creek. In past years, the Village has been told that special precautions must be taken when painting the bridges to ensure environmental threats of sandblasting debris or paint entering the Creek are eliminated. Following a similar thought, removing the old vehicles may disturb the Creek bank and provide a source of contamination to the Creek. The health of the Creek and environmental protection is important to the Village and a response from the Ministry will ensure the Village moves in the right direction.
- h. The next newsletter will ask citizens interested in the arts to submit their names to be on the Public Art Project selection committee.
- i. Materials are on order to replace the Office lighting.

6. COVID-19 Response:

- a. All playground structures within the Village remain closed.
- b. The Village Office remains closed to the public, but we are adapting to a new world of teleconferencing, video conferencing and Face Time.
- c. Village work crews continue to practice physical distancing.
- d. Council will be asked for direction on partially lifting the closure of the RV Park.

Current priorities:

1. Monitoring developments in the spread of COVID-19
2. Monitoring developments during freshet
3. Preparing the 2019 annual report.
4. Preparing the 2019 SOFI and LGDE Report.
5. Coordinating 2020 capital and special projects.

Recommendations: N/A

Alternatives: N/A

Budget Impacts – N/A

Bylaw/Policy – N/A



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MAYOR MORISSETTE REPORT

Council Report for Council Meeting held on May 4, 2020.

COMMITTEES

South Columbia Mayors & RDKB Directors Coalition

- No meetings to report on

Personnel Committee (VoF)

- Working with CAO on the hiring of a Corporate Officer

OTHER

- I participated in the first monthly teleconference call on April 9th organized by our local RCMP with local emergency services, Fire Chief Dan Derby, EOC Director Mark Stephens, Terry Miller with IHA, and Nils French representing the 44th engineers.
- RCMP - Detachment closed to non-essential business
- Kootenay Boundary Fire Rescue - Fire stations closed to public, paused all weekly practices, Fire Dept 1st responder calls have been reduced to life threatening (these are calls they support BC Ambulance on not fire calls), they have suspended fire inspections of public buildings, all category 2 & 3 fires have been suspended, only campfires are allowed.
- EOC (Emergency Operations Centre) is activated at level 2 with 17 people working on various logistics around flood and Covid 19. All RDKB facilities remain closed to the public.
- IHA Has an incident command centre and each site has a pandemic plan they work by. Each site has 50% bed capacity in case of a surge of infections.
- 44th Field Engineers are closed and have suspended training/recruitment. They have 18 on voluntary full time and 4 regular full time currently.

Area A Director and I were invited to a Zoom meeting hosted by REN Energy International on April 13th where they laid out their wood waste to renewable natural gas plant plans for us, as you have heard it was publicly announced by Fortis Gas last week.

We held our first Haines park user group Zoom meeting April 20th. A lot of great ideas came forward around modifications to make the park more user friendly and appeal to more use than baseball, the baseball is a great use but only sees the park used for 2 months of the year.

All area Mayors were sent an e-mail last Monday by Mayor Tassone of Castlegar asking to sign a copy of a letter in support of Mercer-Celgar. Mercer-Celgar is asking the province to reduce stumpage for pulp logs, and to commit to continuing to purchase excess power generated by Mercer-Celgar. After speaking to a local ILMA member I respectfully declined. Mercer-Celgar did not engage with ILMA on what they were asking for and it has the potential to give Mercer-Celgar a competitive edge on the stumpage fees over local family owned ILMA forestry operations.

I have been discussing with Mayor Walsh and Area A Director Grieve sending a letter from the Village of Fruitvale with both of their support to the School Board requesting a walkabout of Fruitvale Elementary School and where the refurbishing of the exterior building envelope fits on their capital plan, it is deteriorating into a poor state of repair.

The three of us also discussed partnering on some recognition of 2020 BV grads as was mentioned last COW meeting, Councillor Fitzpatrick is working on something.

RDKB DIRECTOR REPORT

BV RECREATION

Currently all facilities remain closed, some staff have been re-deployed to other RDKB services. The BV Arena is currently having the rubber flooring replaced throughout the building and security cameras have been installed in public areas.

Most other RDKB business is revolving around flood preparedness, COVID 19, and maintaining regular operations.

Respectfully submitted,

Mayor Steve Morissette