

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held on September 9, 2019 in the Council Chambers.

Council Present:	Mayor:	Steve Morissette
	Councillors:	Vickie Fitzpatrick Lindsay Kenny Bert Kniss Bill Wenman
Staff Present:	Chief Administrative Officer:	Kelli Tuttle
Media Present:		None
Gallery		2 Public

CALL TO ORDER

Mayor Morissette called the meeting to order at 6:00 pm.

ADOPTION OF AGENDA

2019-09-09-04

MOVED Kniss / SECONDED Fitzpatrick

THAT the agenda be amended under delegations to read a) Ben Postmus, and b) Jan Morton, Lower Columbia Affordable Housing Society.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

a. Ben Postmus, Community Living Task Force

Ben Postmus from the Community Living Task Force attended the Council meeting to give a presentation on Inclusive Housing and the benefits of having housing projects that include spaces for persons with developmental disabilities.

b. Jan Morton, Lower Columbia Affordable Housing Society

Jan Morton from the Lower Columbia Affordable Housing Society attended the Council meeting to give a presentation to Council on affordable housing in our area.

ADOPTION OF MINUTES

a. Minutes of the Regular Council Meeting held on July 8, 2019

2019-09-09-05

MOVED Wenman / SECONDED Fitzpatrick

THAT the minutes of the regular Council meeting held July 8, 2019 be adopted as presented.

CARRIED

CONSENT AGENDA

a. For Information Only Items

1. Letter from the Honourable Katrine Conroy, Minister of Children and Family Development and Honourable Katrina Chen, Minister of State for Child Care dated July 15, 2019 regarding Childcare BC New Spaces Fund.
2. Letter from Tara Faganello, Assistant Deputy Ministry Local Government Division, Ministry of Municipal Affairs and Housing and Gary MacIsaac, Executive Director, UBCM dated August 15, 2019 congratulating the municipality on the reduction of greenhouse gas (GHG) emissions in the 2018 reporting year.
3. Email from the Ministry of Environment dated August 29, 2019 regarding Provincial Plastics Policy and Engagement
4. Liquor and Cannabis Regulation Branch
 - a. Policy Directive No: 19-09 – Updated Alcohol Sense Materials
 - b. Policy Directive No: 19-10 – Correction to Policy Directive 18-06 (Variety-of-liquor requirement for large public special event permits (SEP))
5. UBCM
 - a. Letter from Arjun Singh, UBCM President, dated July 8, 2019 regarding the 2019 Resolution endorsed by the Village of Fruitvale 'Voter Registration Waiting Period'.
 - b. Letter from Arjun Singh, UBCM President, dated July 22, 2019 regarding the Gas Tax Agreement Community Works Fund Payment for fiscal 2019/2020.
 - c. The Compass – August 14 & 21, September 4, 2019 (emails forwarded to council to access the links)
 - d. UBCM Convention Bulletin #3 & #4 (emails forwarded to council to access the links)
 - e. Invitation to a special reception from Terus Construction to UBCM Convention attendees on September 25, 2019 from 6-10pm.
 - f. Invitation from Sarah Weber, President & CEO, C3 Alliance Corp., to 6th Annual Resource Breakfast Series during the UBCM Convention (previously sent to UBCM Convention attendees)
 - g. Invitation from the Private Forest Landowner's Association to their complimentary reception being held on September 24, 2019 during the UBCM Convention.
 - h. Resolution Support Letters

- (i) **Provincial Support for Libraries**
 - 1. District of Cheywynd
 - 2. City of North Vancouver
 - 3. City of Prince George
 - 4. District of Elkford
 - 5. City of Fort St. John
 - 6. District of Taylor
 - 7. Town of Gibbons
- (ii) **Regional Management of Forestry**
 - 1. Municipality of North Cowichan
- (iii) **Regulation of Single-Use Items**
 - 1. City of Pitt Meadows
- (iv) **Proceeds of Crime**
 - 1. District of Saanich
 - 2. City of Prince George
- (v) **Clean-up of Needles and Other Harm Reduction Paraphernalia**
 - 1. District of Saanich
 - 2. City of Prince George
- (vi) **Limited Entry for Cow/Calf Moose**
 - 1. Village of Burns Lake
- 6. RDKB
 - a. Building Permit Statistics – June and July, 2019
 - b. Board Highlights – July 25, 2019
- 7. Letter from Dave Attfield, Chief Superintendent, Gold Commander, Community-Industry Response Group, 'E'-Division, Criminal Operations, dated July 5, 2019 regarding Coastal Gaslink and Transmountain Pipelines – Injunction Order Enforcement
- 8. SPCA Dispatch Summary for the month of June 2019
- 9. Office of the Seniors Advocate
 - a. OSA Research Rounds newsletter - July 26 & August 30, 2019
- 10. Metal Tech Alley Highlights
- 11. Email from Quad Riders ATV Association of BC dated August 28, 2019 regarding ORV Tourism – Changing Social & Economic Trends in Rural Communities & UBCM Resolutions
- 12. Letter from Deborah Apps, President & CEO, Trans Canada Trail, dated August 19, 2019 regarding their 2018/19 Annual Report.
- 13. Email from Aron Burke, Community Liaison, Kootenay Savings Credit Union regarding their upcoming 'Outdoor Movie Night' event.
- 14. Invitation from the BC Economic Development Association Minister's Dinner on Sunday November 3, 2019 in Richmond, BC and to the Western Economic Development (WED) Course being held from November 3 – November 6, 2019 in Richmond, BC.
- 15. Letter from Agnes Jackman, Board Member, Council of Senior Citizens Organizations of BC and Gundrun Langolf, President, Council of Senior Citizens Organizations dated September 5, 2019 regarding the observation of the United Nations' International Day of Older Persons on October 1.

THAT the For Information Only items be received as presented AND FURTHER THAT staff be instructed to investigate the possibility of the Beaver Valley United Church being used as a daycare facility as per correspondence number 1 AND FURTHER THAT Councillor Wenman and Chief Administrative Officer Tuttle investigate the possibility of applying for a grant through the Emergency Preparedness Funding for Creekside Community Park.

CARRIED

STAFF REPORTS

a. K. Tuttle, Chief Administrative Officer, Report for Council

K. Tuttle, Chief Administrative Officer spoke to her report.

b. T. Gallamore, Beaver Valley Youth Action Network Coordinator Report

c. Items to do from Council Meetings List

d. Trial Balance to August 31, 2019

2019-09-09-07

MOVED Fitzpatrick / SECONDED Kenny

THAT the staff be instructed to add 'Cemetery Fencing' to the Items to Do from Council Meetings list AND FURTHER THAT the staff reports submitted to Council be received as amended.

CARRIED

COUNCIL MEMBER AND COMMITTEE REPORTS

Councillor Fitzpatrick

Councillor Fitzpatrick verbally reported on the upcoming Harvest Market. There are currently six vendors registered. It would be good for Council to participate in the Harvest Market in some capacity.

Councillor Kenny

Councillor Kenny verbally reported that the Lower Columbia Community Development Team Society is hosting David Suzuki in 2020.

Councillor Kniss

Nothing to report.

Councillor Wenman

Nothing to report.

Mayor/RDKB Director Morissette

Mayor Morissette spoke to his mayor and his RDKB director reports.

2019-09-09-08

MOVED / SECONDED

THAT the Council member reports be received as presented and appended to the minutes as available.

CARRIED

Committee of the Whole Recommendations - NIL

CORRESPONDENCE REQUIRING ACTION

- a. Copy of a letter from Mayor L. Pasin, City of Trail send to the City of Rossland regarding the Mountain View Cemetery Outdoor Water Use Restrictions imposed by the City of Rossland.

2019-09-09-010

MOVED Fitzpatrick / SECONDED Kniss

THAT the copy of the letter sent to the City of Rossland from the City of Trail regarding an exemption to the sprinkling regulations at the Mountain View Cemetery be received for information.

CARRIED

- b. Letter from K. Fricke requesting the western section of Second Street and Third Street be renamed to eliminate the confusion between the eastern section and the western section of these two streets.

2019-09-09-11

MOVED / SECONDED

THAT staff be instructed to inform K. Fricke that there are no plans in place to change the western section of Second and Third Street at this time.

CARRIED

UNFINISHED BUSINESS

- a BC Housing Funding for 1795 Green Road & BVMS site Master Plan

2019-09-09-11

MOVED Wenman / SECONDED Fitzpatrick

THAT Council rescind motion #2019-06-10-09.

CARRIED

2019-09-09-12

MOVED Wenman / SECONDED Fitzpatrick

THAT Council direct staff to secure the BC Housing Project Development Fund "Demand Loan" based on the initial purchase offer of \$202,475.50.

CARRIED

NEW BUSINESS

- a. Letter from A. & W. Klim requesting Council to consider establishing a bylaw to regulate and limit the amount of gasoline that can be stored in a residential area and to establish where gasoline can be stored on the property.

2019-09-09-13

MOVED Fitzpatrick / SECONDED Kenny

THAT the request from A. & W. Klim be received and filed as it has be dealt with by the Chief Administrative Officer, K. Tuttle.

CARRIED

BYLAWS/POLICIES

- a. Village of Fruitvale Repeal Bylaw No. 910, 2019 - Reconsideration and Adoption

2019-09-09-14

MOVED Wenman / SECONDED Fitzpatrick

THAT the Village of Fruitvale Repeal Bylaw No. 910, 2019 be reconsidered and adopted.

CARRIED

- b. Village of Fruitvale Bee Keeping Bylaw No. 911, 2019

2019-09-09-15

MOVED Fitzpatrick / SECONDED Wenman

THAT Council rescind the third reading of the Village of Fruitvale Bee Keeping Bylaw No. 911, 2019 that was given on July 8, 2019 in the motion *2019-07-08-22*.

CARRIED

2019-09-09-16

MOVED Fitzpatrick / SECONDED Kniss

THAT the Village of Fruitvale Bee Keeping Bylaw No. 911. 2019 be read a third time.

CARRIED

- c. Permissive Tax Exemption Bylaw No. 912, 2019 and Permissive Tax Exemption Bylaw No. 913, 2019 - First, Second and Third Readings

2019-09-09-17

MOVED Wenman / SECONDED Fitzpatrick

THAT staff be instructed to inquire from the Province when to remove the Beaver Valley United Church from the Tax Exemption bylaw.

CARRIED

2019-09-09-18

MOVED Wenman / SECONDED Fitzpatrick

THAT Permissive Tax Exemption Bylaw No. 912, 2019 be read a first, second and third time.

CARRIED

2019-09-09-19

MOVED Wenman / SECONDED Fitzpatrick

THAT Permissive Tax Exemption Bylaw No. 913, 2019 be read a first, second and third time.

CARRIED

OPEN DISCUSSION (10 MINUTE LIMIT)

NOTICE OF MOTION

**QUESTIONS FROM THE MEDIA/PUBLIC
RELATED TO AGENDA ITEMS**

IN CAMERA SESSION

2019-09-09-20

MOVED Wenman / SECONDED Fitzpatrick

THAT Council move to closed session under *Community Charter* Section 90 (1) (a) for personnel matters at 8:00 pm.

CARRIED

2019-09-09-21

MOVED Wenman / SECONDED Fitzpatrick

THAT Council reconvene the open meeting at 8:30 pm.

CARRIED

ADJOURNMENT

2019-09-09-22

MOVED Kniss / SECONDED Kenny

THAT the meeting adjourn at 8:30 p.m.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

Date: September 9, 2019
To: Mayor and Council
From: Kelli Tuttle, Acting CAO
SUBJECT: CAO Report

Introduction and Analysis:

The CAO Report to Council provides information on the operations of the Village to September 9, 2019.

1. Uncollected tax payments at the end of August, 2019 amount to \$159,670 out of total collections of \$960,289 or 17% of total taxation revenue.
2. The Village has 2 properties that may be listed for tax sale. Staff are making every attempt to collect the delinquent tax.
3. Over the summer the Village experienced property damage:
 - a. After a heavy rain in mid August, the FMC had a water leak on the interior of the building causing ceiling tiles in the bathroom area and bowling alley to fall. The damage was found and cleaned up before any further damage was caused and the roof drainage system was repaired to prevent any further problems. Some ceiling tiles still need replacing in the bowling lanes and community room; the Village has ordered the tiles.
 - b. The floor in the FMC seniors' gym is shifting due to the high groundwater table. The original contractor of the gym modifications will provide some warranty work to correct the problem, but only under the condition that the Village perform a building assessment on the groundwater and drainage system surrounding the hall to find the root cause of the high-water table. Staff are currently soliciting quotes for the assessment.
 - c. The gazebo at railway park was vandalized by an object being pushed through the roof causing several large holes. The cost to repair the gazebo outweighs the value of the structure and without budget for this repair, the gazebo will be removed. The picnic table inside the gazebo had been

vandalized earlier and the vandalism cannot be repaired; the picnic table will also be removed. Replacement of both the gazebo and picnic table will be included in the 2020 capital budget if approved by Council during budget deliberations.

4. Public Works will begin their fall workplan which includes:
 - a. Replacing the no-post barriers along the highway entrance. Staff have sent a letter asking for permission from the property owner to work on the land and are waiting a response.
 - b. The contracted paving crew is being scheduled for annual paving. This will include pothole patching, the remaining driveway aprons along Davis Ave. and the curb along Kootenay Lane. Discussions with PW staff regarding Kootenay Lane have concluded that constructing only the short curb approved by Council will result in water diversion causing further problems on the Lane. As a result, a longer curb will be constructed on the lane to avoid any further drainage impacts. Paving work will be constrained by the budget amount with pothole patching being reduced or increased by the amount remaining in the budget.
 - c. Drainage ditching will occur at the top corner of Davis Ave. and Caughlin Rd. to prevent gravel washing down from the unpaved portion of Davis Ave. Kootenay Lane will also have some ditching work to manage the diverted stormwater runoff which will occur from the curb installation.
5. Corporate Services has been busy during the summer completing assigned tasks which are more easily completed during slow periods:
 - a. Cemetery records have been completely entered in the electronic accounting system and the module is operational.
 - b. Munisight, the 3rd party land use planning map contracted for use in 2018 is operational.
 - c. A large cleanup of the basement storage area and front office is in progress. The cleanup not only freshens the look of the office, but more importantly ensures the secure storage of records and their retention. A large part of the cleanup is implementing the LGMA RIM system for Records and Information Management as well as learning or brushing up

on the Freedom of Information and Protection of Privacy Act. This is a large task and will remain ongoing for several months.

- d. The Village website is undergoing a large cleanup. Staff have participated in a training session to learn how to work with the system and have begun removing out-of-date information and refreshing the site with current and more relevant information. The changes are visible from the opening of the homepage where the background has seen its first change in several years and the information dialogue box on the homepage is now being used to display current important announcements.
6. The Ministry of Transportation responded to the letter from the Village regarding a resident's concerns for the speed on Caughlin Rd. entering Fruitvale from the Regional District and the speed bump at the entrance to the Village. MOT asked for Village support in addressing these types of issues in the future. MOT does not slow speeds less than 50 km/hr. The speed bump on Caughlin Rd should have been in consultation with MOT and an engineering study done before the speed bump was installed. Speed bumps present a danger to motorists on through roads which can have more serious consequences than speed if the motorist loses control. The bumps also create problems for maintenance and they set a precedence for further resident complaints which may not be able to be supported with funding.

Whenever these types of issues arise the advice given is to consider what represents a democracy. One person lodging a complaint is not a democracy and there must be reflection on how decisions will impact other areas.

The issue now is "What to do now that the speed bump is installed and the complaint supported by Council". The speed limit will not be reduced lower than 50km/hr, but a sign posting 50 km/hr can be installed.

7. The Local Government Act (LGA) states a Council may, by bylaw, impose a Development Cost Charge (DCC) for roads, water, sewer, drainage and providing park space and allows a Regional District to impose the same charges in areas within their regions to fund necessary capital improvements. The Village has a

bylaw to impose these charges as well as the Regional District's bylaw imposing a water DCC. The LGA also provides a prohibition against waiving or reducing the DCC.

The RDKB has requested that the Village collect the imposed DCC at the time of subdivision approval and building permit authorization. The charges support asset management and planning for future infrastructure. As more people use the infrastructure the greater the infrastructure must become to handle the increased usage. The charges are accumulated to fund future capital upgrades as a result of increased usage. The charges are a forward thinking, future oriented practice which eliminate short-term gains from development which create long-term pains of failing or inefficient infrastructure. The DCC are extremely important especially in areas with little capacity for growth in the tax base and they form a solid foundation for building an asset management plan. The Village is imposing the fees at the time of subdivision approval and building permit authorization on any land which has not previously paid the charge.

Current priorities:

1. Preparing materials for Council UBCM package,
2. Reviewing the Middle school materials and preparing a package for UBCM Minister meetings,
3. Reviewing job descriptions of all employees,
4. Preparing reports to meet the requirements of the Canadian Water and Wastewater Fund grant for the Headworks, Pipe Bridge and Sewer Main upgrades,
5. Preparing for Capital Budget,
6. Preparing for Operation Budget,
7. Annual facility safety inspection.

Recommendations: N/A

Alternatives: N/A

Budget Impacts – N/A

Bylaw/Policy – N/A



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: September 4, 2019
To: Councillor Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: Beaver Valley Youth Action Network (BVYAN)

The following is a summary report of the BVYAN events for the months of July, August and September 2019.

July 3, 2019 – Kokanee Mountain Zipline. 18 Youth and 2 Adult Volunteers went ziplining. It was an incredible experience flying high above Kokanee Creek the view was breathtaking. The whole experience was amazing, and after we went to Lakeside Park in Nelson for some pizza.

July 2019 – Worked on changing over new logo and converting all communication tools to reflect Beaver Valley Youth Action Network.

Aug 15, 2019 – Submitted the annual report for year 3 of your Basin Youth Network funding that was due August 15th, 2019 for activities from July 1, 2018 to June 30, 2019. The report reflects the priorities and budget as laid out in the approved year 3 workplan submitted in the spring of 2018. Submission and approval of the report triggers the final payment of your CYN's first 3-year contribution agreement.

September 2019 – Preparing new pamphlets and setting up presentations at Fruitvale Elementary and JL Crowe schools.

September 14, 2019 – *BE in BV*, Saturday, September 14, 2019 10:00am-2:00pm. BVYAN will be in attendance at the *BE in BV* event.

Respectfully submitted,

Tammy Gallamore
BV Youth Club Coordinator



*THE CORPORATION OF
THE VILLAGE OF FRUITVALE*

In the "HEART OF THE BEAVER VALLEY"

MAYOR MORISSETTE REPORT

Report to Council for meeting dated September 9th, 2019

COMMITTEES

South Columbia Mayors & RDKB Directors Coalition

- No summer meetings to report on

Personnel Committee (VoF)

- CAO Maturo and the Village of Fruitvale have terminated their contractual relationship.
- CFO Kelli Tuttle has accepted the CAO position on mutually agreed 3-month trial period

OTHER MEETINGS

- Met with Scott Weatherford of ATCO Wood Products and Area A Director Ali Grieve around items of mutual interest such as: Forest sector revitalization, maximizing the utilization of wood fibre, improving wildfire resiliency, watershed management, caribou recovery, re-branding of Fruitvale potentially tying our branding into the Nelson & Fort Shepherd Railway and the lumber industry Fruitvale was built on.
- Met with the new Executive Director of the Chamber of Commerce Erika Krest, discussed increased presence and support for Fruitvale businesses and the potential to host a "Business after Business" event in Fruitvale in February or March.
- Kelli & I met with Jan Morton and Lila Cresswell from Affordable Housing to discuss opportunities around the Middle School site and support for our upcoming meetings with Government at UBCM. They were very supportive of getting together a masterplan for the site ASAP.
- Met with LCIC Executive Director Terry Van Horne to discuss and get her Input on the Middle School site and approach to our meetings with government officials at UBCM. Terry suggested a multi-facet approach to funding the project with multiple partners such as CBT, Affordable Housing, Rural Dividend fund, RDKB, The Village, and potentially private partners.
- I have had telephone discussions with our MP Richard Cannings and Liberal candidate Connie Denesiuk to discuss the School site, and ongoing infrastructure grants. I also intend to talk to Conservative Helena Konanz, and Green Tara Howse. I am currently waiting on a meeting with MLA Katrine Conway to get her advise on our upcoming UBCM meetings.
- HWY 3 MAYORS & RD CHAIRS COALITION – Discussed Hwy 3 improvements to bring forward to the province at UBCM. Some of the improvements discussed for the West Kootenay include the need for a truck chain up area leaving Castlegar on the Paulson, New design for the Hwy intersection with Baker Street in Nelson, safety and mobility improvements between Caslegar and Nelson, and a wider/safer bridge at Erie Creek near Salmo.

- Ali Grieve Vicky, Lindsay, Kelli, and I met to plan for our UBCM meetings, to be followed with a further meeting.
- Kelli and I met with the newly formed Age-Friendly Society's Brian Henry and Mark Cecchini to discuss their mandate and how we can better communicate and work together in support of our Age Friendly Program going forward.
- We have two tentative dates for a staff Christmas party held in partnership with Area A. November 30th and December 7th are potential dates that the Bowling Alley is available, we would bring in food.

Respectfully submitted,
Mayor Steve Morissette



*THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"*

RDKB DIRECTOR MORISSETTE REPORT

RDKB Director Report for September 9, 2019 council meeting

COMMITTEES

East End Services

- Continue to review Fire Services, public consultation is being developed.
- Trail Director Cacchioni let us know that Trail would be looking for financial assistance toward building the second access to the hospital which will also add 75-100 parking spaces.
- Request for a letter of support in principle from the Village to John Urquhart for re-establishing the Pend O'Reille Cemetery.

Utilities (BV Water Service)

- No summer meetings were held.

BV Recreation

- No summer meetings were held. Webster Trail is now complete to the top of the mountain. New fire pit and playground structure is in place at Marsh Creek Family Park.

RDKB Policy and Personnel

- No summer meetings

Board of Directors

- Energy Specialist Freya Philips has been hired to a two-year term effective August 12th, she has begun research into which businesses and residents could readily benefit from Fortis BC rebate programs.
- Environment and Climate Change Strategy Minister George Heyman has launched province wide public engagement on the topic of reducing plastic waste. Visit Clean BC Plastics Action Plan to participate in providing feedback.

Respectfully submitted,
Mayor Steve Morissette