

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held on November 4, 2019 in the Council Chambers.

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| Council Present: | Mayor: | Steve Morissette |
| | Councillors: | Vickie Fitzpatrick Lindsay Kenny Bert Kniss Bill Wenman |
| Staff Present: | Acting Chief Administrative Officer | Kelli Tuttle |
| Media Present: | | None |
| Gallery: | | 1 Public |

CALL TO ORDER

Mayor Morissette called the meeting to order at 6:00 pm.

ADOPTION OF AGENDA

2019-11-04-01

MOVED Fitzpatrick / SECONDED Kniss

THAT the agenda be approved as presented.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

ADOPTION OF MINUTES

a. Minutes of the Regular Council Meeting held on October 7, 2019

2019-11-04-02

MOVED Wenman / SECONDED Fitzpatrick

THAT the minutes of the regular Council meeting held October 7, 2019 be adopted as presented.

CARRIED

b. Minutes of the Committee of the Whole Meeting held October 21, 2019

2019-11-04-03

MOVED Kniss / SECONDED Kenny

THAT the minutes of the Committee of the Whole meeting held October 21, 2019 be approved as presented.

CARRIED

CONSENT AGENDA

a. For Information Only Items

1. Letter from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing dated October 21, 2019 regarding the delegation for the meeting held during the UBCM Convention.
2. UBCM
 - a. Requests for Support
 - (i) Passenger Transportation Act Amendment
 1. Village of Pouce Coupe
3. RDKB
 - a. Board Highlights - September 19 & October 9, 2019
 - b. Building Permit Statistics - to the end of August 2019
4. Email from Gail Birks, Program Manager, Trail Association for Community Living dated October 15, 2019 requesting a letter of support for the Getting to Home: Addressing Homelessness in Grater Trail ("GTH") program
5. Letter from Larry Garrett, President, British Columbia Cattlemen's Association dated October 4, 2019 regarding improvements to high-speed internet in rural communities
6. Email from Lake Roosevelt Forum dated October 28, 2019 regarding the upcoming Lake Roosevelt Form 2019 Conference on November 19 & 20, 2019

2019-11-04-04

MOVED Fitzpatrick / SECONDED Kniss

THAT the For Information Only items be received as presented.

CARRIED

STAFF REPORTS

a. Beaver Valley Youth Action Network Report

b. Chief Administrative Officer Report

2019-11-04-05

MOVED Wenman / SECONDED Fitzpatrick

THAT Council move discussion of the Beaver Valley Middle School masterplan evaluation to the in camera session of the November 4, 2019 Regular Council Meeting under Community Charter Section 90 (1)(k).

CARRIED

c. Items to Do from the Minutes

Staff was instructed to change 'Emergency Preparedness' to 'Flood Mitigation'.

2019-11-04-06

MOVED Kniss / SECONDED Fitzpatrick

THAT the staff reports be received as presented, dealt with as outlined and appended to the minutes as available.

CARRIED

**COUNCIL MEMBER AND COMMITTEE
REPORTS**

Council Member Reports

a. Councillor Fitzpatrick Report

Councillor Fitzpatrick enquired as to whether the Fall Clean-up could be moved to the end of October because of the leaves.

b. Councillor Kenny Report

c. Councillor Kniss Report

Councillor Kniss verbally reported that he attended the Lower Columbia Affordable Housing Society meeting.

d. Councillor Wenman Report

Councillor Wenman would like to have a section of the newsletter dedicated to crosswalk safety.

e. Mayor Morissette Report

2019-11-04-07

MOVED / SECONDED

THAT the Council Reports be received as presented and appended to the minutes as available AND FURTHER THAT staff provide a report on the implications of moving fall yard waste program to the end of October AND FURTHER THAT crosswalk safety be addressed in the next newsletter.

CARRIED

Committee of the Whole Recommendations

CORRESPONDENCE REQUIRING ACTION

UNFINISHED BUSINESS

- a. Former BV Middle School Building RFP Update

Moved to In Camera as per Community Charter Section 90 (1)(k).

NEW BUSINESS

- a. Election of Regional District of Kootenay Boundary Director from the Village of Fruitvale

A discussion took place on the continuity of keeping the same representative from Council as a director on the Regional District of Kootenay Boundary Board. Mayor Morissette explained the roll of Board Director and told council that the Regional District of Kootenay Boundary prefers to keep the board members the same throughout the year.

It was decided that Mayor Morissette continue as the Village of Fruitvale's representative to the Regional District of Kootenay Boundary Board.

Councillor Wenman resigned as Alternate Director to the Regional District of Kootenay Boundary Board.

Councillor Kenny volunteered to be the Alternate Director to the Regional District of Kootenay Boundary Board.

BYLAWS/POLICIES

OPEN DISCUSSION (10 MINUTE LIMIT)

NOTICE OF MOTION

**QUESTIONS FROM THE MEDIA/PUBLIC
RELATED TO AGENDA ITEMS**

IN CAMERA SESSION

- a. Authorization to move to an In Camera Meeting

2019-11-04-08

MOVED Fitzpatrick / SECONDED Wenman

THAT the meeting be closed under the authority of the Community Charter Section 90 (1)(k) to discuss the masterplan for the Beaver Valley Middle School that is in the preliminary stages.

CARRIED

Council moved to In Camera at 6:50 pm.
Council returned to Open Session at 7:12 pm.

ADJOURNMENT

2019-11-04-09

MOVED Kenny / SECONDED Fitzpatrick

THAT the meeting adjourn at 7:13 pm.

CARRIED

Certified Correct:

Mayor

Chief Administrative Officer



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: October 30, 2019
To: Councillor Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: Beaver Valley Youth Action Network (BVYAN)

The following is a summary report of the BV Youth Action Network events for end of October 2019.

October 4, 2019 – Beaver Valley Youth Action Committee meeting. Discussed calendar for upcoming months and volunteer hours and bursaries. 4 Youth attended.

October 11, 2019 – Beaver Valley YAN Bowling – Laser Bowling - 27 youth enjoyed an evening laser bowling, socializing and exercise.

October 23, 2019 – I co-facilitated an information table in mezzanine at J. Lloyd Crowe high school with the Trail YAN coordinator and Eco Society. I handed out pamphlets with information about Beaver Valley Youth Action Network.

October 23, 2019 – Beaver Valley YAN joined Rossland YAN at FLUX Climbing Centre located in the basement of the Minors Hall in Rossland. 12 youth participated. Ended up being an interesting night as the power went out; the event had to be cut short because of the power outage.

October 31, 2019 – Halloween Bonfire.

Beaver Valley Youth Action Network set up a table alongside the local firefighters and handed out candy and glowsticks from 6:00 – 8:00 pm.

Respectfully submitted,

Tammy Gallamore
BV Youth Action Network Coordinator



THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"

Date: November 4, 2019
To: Mayor and Council
From: Kelli Tuttle, Acting CAO
SUBJECT: CAO Report

Introduction and Analysis:

The CAO Report to Council provides information on the operations of the Village to November 4, 2019.

1. Uncollected tax payments at the end of October 2019 amount to \$128,213 out of total collections of \$960,289 or 13% of total taxation revenue.
2. Public Works Project Update:
 - a. A small tractor used for mowing and sidewalk snow removal is no longer operational and will not be available for use during the 2019 snow season. The cemetery lawn mower has been purchased with a mower, snowblower, sander and loader attachment. The versatility of the new unit will allow it to be used for sidewalk snow removal.
 - b. The Sewer Pipe Bridge project is near completion closing out the sewer projects funded through the Canadian Water and Wastewater Fund grant.
 - c. PW crews have been assisting with the Waterworks line replacement.
 - d. PW crews have been performing hydrant maintenance for Waterworks.
 - e. All winter vehicles are winter ready including inspections, servicing, and installation of winter attachments.
 - f. All irrigation systems are winterized and blown out.
 - g. All parks are closed for the season.
 - h. PW crews are in the process of vactoring problem sewer lines which is done twice/year spring and fall and will be moving to the lift stations in preparation for the winter season.

- i. A manhole that is restricted by root intrusion is being dug up and cleaned.
 - j. 500 tonnes of winter sand has been ordered and delivery is expected immediately.
 - k. The crew is currently still one employee short, with one recent return to work.
 - l. Fall cleanup is complete and biweekly garbage pickup service is in place.
3. Water Works Project Update:
- a. Replacement of the main water line behind the homes on Highway 3B is substantially complete with the exception of landscape work that will be completed in spring 2020. The project ran smooth and the office received feedback from residents saying it was a wonderful job and their interactions with employees were positive.
 - b. The Water Works Operator has completed and passed his Water Treatment Level II Certification. The Village is one step closer to building a Strong, Resilient Community as defined in the 2019-2022 Council Strategic Plan.
 - c. Parts have been purchased to install the new chlorine analyzer included in the 2019 capital budget.
4. Corporate Services update:
- a. The Request for Proposal for the Middle School Masterplan closed on October 22 with the submission of 9 proposals. Evaluation of the proposals was Friday morning with the selection of a contractor.
 - b. The interim financial audit is scheduled for November 20th with the regular audit to proceed February 24-28, 2020. The schedule is earlier than for the 2018 audit in the hopes that it can be completed with more time to file annual financial reporting to the province.
 - c. The recent downtime of our internet network connection which prevented the Village from being able to receive payments through debit cards for several days once again brought our computer network capabilities to the forefront. An assessment of the Village's computer network system was performed last week. The Village will receive a report outlining shortfalls in the system and recommending improvements to ensure the Village meets standards for securing

information, backing up information and generally achieving work efficiencies through network and computer systems.

- d. The November newsletter was distributed with a change to the format. Staff would appreciate feedback from Council and Citizens on the new format to guide staff on future issues.
- e. Staff have been working with Mayor Morissette and Councillor Fitzpatrick to organize the Remembrance Day activities.

Current priorities:

1. Preparing for the 2019 preliminary accounting audit.
2. Reviewing job descriptions of all employees,
3. Preparing for Capital Budget,
4. Preparing for Operation Budget,
5. Annual facility safety inspection.

Recommendations: N/A

Alternatives: N/A

Budget Impacts – N/A

Bylaw/Policy – N/A



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

Date: November 4, 2019
To: Mayor and Council
From: Kelli Tuttle, Acting CAO
SUBJECT: Middle School Master Plan Request for Proposal Evaluation.

Introduction and Analysis:

The Request for Proposal on the Middle School Master Plan closed October 22, 2019 with nine submissions. The evaluation committee scored the proposals Friday, November 1, 2019 identifying the top ranked proposals. The team required clarification on some proposals from the proponents and will hold off on selection until the proponents have time to respond.

The evaluation team will meet again late next Friday or early Monday to make the selection decision.

Recommendations:

Alternatives:

Budget Impacts – N/A.

Bylaw/Policy

Attachments



*THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"*

COUNCILLOR FITZPATRICK REPORT

Council Report for Council Meeting held on November 4, 2019.

COMMITTEES:

Affordable Housing Committee (with Councillor Kniss) - nothing to report

Personnel Committee (with Mayor Morissette and Councillor Kniss) - nothing to report

PORTFOLIOS/LIAISONS:

Seniors' Engagement - nothing to report

Spirit Events (with all Council)

Our Jingle Down Main has been changed to Candy Cane

Lane. Our event will take place on December 7, 2019 at 11:00 AM and will go until 3:00 pm.

We currently have eight vendors registered we are still looking for more food vendors and craft vendors.

The Village of Fruitvale staff Christmas party will be held on November 30, 2019 in the bowling alley at the Fruitvale Memorial Centre, details to follow.

Special Events (with Councillor Kenny)

On November 11, 2019 immediately following the Remembrance Day ceremony, the Village of Fruitvale and RDKB Area A will host a lunch at the Fruitvale Hall.

Downtown Businesses (with Councillor Wenman) – nothing to report

OTHER

I have been asked to bring to counsel, could move the yard waste pick update to the end of October next year?

Respectfully submitted,

Councillor Vickie Fitzpatrick



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COUNCILLOR KENNY REPORT

Council Report for Council Meeting held on November 4, 2019

COMMITTEES:

Lower Columbia Community Development Team

Attended the LCCDTs meeting on October 17 2019.

Delegation from RDI "Rural Development Institute"

The project was a Regional housing need study, to better address the housing needs in our region etc.

There are:

54,241 people living in our region

Very high number of Senior demographics with a 263% increase projected by year 2045

Study will be complete and, on their website, sometime in November.

PORTFOLIOS/LIAISONS:

Public Safety – RCMP & Ministry of Transportation & Infrastructure

Reached out to Greg Kinnear about the Public Safety Concerns at the Highway 3B railway crossing downtown Fruitvale. He is willing to come and meet with The Village and start their application process. MOTI's 1100 Chapter lays out the guidelines for the process.

The Village of Fruitvale is not responsible to maintain the Crossing. We are bringing the issue to their attention.

Ministry of Transportation area Manager/district is responsible for starting the process to upgrade "Highway 3B/Burlington Northern crossing." Roadwork that revise, reconstruct, or relocate any existing crossing must be approved by appropriate Fed or Prov, Reg Bodies. There are various Grants available to them. It is all laid out in their "MOTI 1100 chapter." See bellow link.

I recommend we meet with Greg Kinnear, so he can better understand the Public's need at that location, and we can move forward with a safer, more inclusive crossing.

<https://www2.gov.bc.ca/assets/gov/driving-and-transportation/transportation-infrastructure/engineering-standards-and-guidelines/highway-design-and-survey/tac/tac-2019-supplement/bctac2019-chapter-1100.pdf>

Spirit Events



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COUNCILLOR KENNY REPORT

Heritage, Culture, Arts & Literacy

BV May Days

Fruitvale Elementary School PAC

Youth Engagement

Special Events

Reached out to Special Olympics to possibly host a beer garden for Jingle down main.

Public Works

Information needed from Public works crews to estimated how much time they are spending cleaning highway 3B in the winter so we can move forward with a plan to be compensated appropriately.

OTHER

Respectfully submitted,

Councillor Lindsay Kenny



**THE CORPORATION OF
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COUNCILLOR WENMAN REPORT

Council Report for Council Meeting to be held on Monday 04 November 2019

COMMITTEES:

West Kootenay Boundary Regional Hospital District Board - There was a meeting held on Wed 23 Oct. I did not attend as I had preplanned event that I had to attend.

Chamber of Commerce (with Councillor Kniss) - Chamber is working on a new Strategic plan. I was a part of the process on Sunday 20 Oct from 1-9pm

Finance & Budget Committee (with Councillor Kniss) - I am in the process of reviewing the 3rd quarter financial reports.

Lower Columbia Community Development Team (with Councillor Kenny) - Did not attend.

PORTFOLIOS/LIAISONS:

Spirit Events (with all Council) -

Blooming Society: Attended a 2020 planning meeting with the BV Blooming Society. Draft Report attached. We should have more planning meetings with the Societies that support our community.

Beaver Valley Age Friendly Program: Volunteered at the BV Age Friendly Luncheon on 15 Oct. Status of hiring the Age Friendly Program Coordinator?

Nov 11 Remembrance Day: I cannot attend the Fruitvale Ceremony as I will be at the City of Trail Remembrance Day Ceremony for family reasons.

Businesses Liaison (with Councillor Fitzpatrick) -

Web Site: I was advised by Pacific Coastal Airlines Representative that the Fruitvale Website does not reflect their true status. It refers to the Trail Regional Airport YZZ as an airstrip. It is an airport that has daily flights with Pacific Coastal Airlines. This is a 10 minute trip. Castlegar Airport YCG serviced by Air Canada should be the next nearest Airport which is a 30 minute drive. We should review our website on annual basis and update it accordingly.

Public Works (with Councillor Kenny). -

Sewer Plant Certification - Update?

Public Safety, RCMP, Ministry of Transportation and Infrastructure Liaison (with Councillor Kenny) -



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COUNCILLOR WENMAN REPORT

RCMP: Nothing to Report

Transportation: Railway Crossing

I have a discussion with the Mayor at the Farmers Market and with recently Councillor Kenny about fixing the sidewalk across the railway track and a crosswalk across Hwy 3B in the same location. Both Councillor Kenny and I believe that this is a safety and mobility problem.

Transportation: Liberty - Subway Crosswalk

I am concerned about the missing crosswalk that should go from Liberty to Subway. For some reason the Sidewalk was removed and people are still using that area to cross Hwy 3B. I am recommending that it be brought back before someone gets injured.

OTHER - Affordable Housing Master Plan (former BV Middle School)

I am in the process of reviewing the RFPs for the Fruitvale Affordable Housing Plan in the location of the former BV Middle School. The RFPs will be formally reviewed on Friday 1 Nov at 9am. There will be a review meeting on Friday 1 Nov at 9am. I cannot attend as I was given no other possible date. I will drop off my review for the three other reviewers to discuss. I believe the review has to be brought to Council at the 4 Nov Council Meeting. I will have any verbal comments at that time.

OTHER - Committee of Whole Agenda Items

Budget 2020: I would like to propose that that next Committee of the whole dedicate some time (30mins to an hour) to start discussions on the 2020 budget. I believe that Council should be able to provide some top-down guidance such as "no more than 2% increase in property taxes, pave "PINE Ave" and repair the storm drain on the lower end of Kootenay Ave. These are my thoughts and should not be considered as direction to the Mayor, CAO or staff.

RDKB Representative Appointment Review (Primary and Alternate): I believe that Mayor and Council should review the Appointments to the RDKB. This was agreed to in principle last year to review the position on an annual basis.

Mayor Appointment List: This is the Mayor's decision but I recommend that our appointments be reviewed to see if anyone wants to move around.

Infrastructure: Cemetery Fence: Update?

Infrastructure: Riverside (Rotary Park): Update?

Respectfully submitted,
Councillor Bill Wenman
wenmanwm@telus.net
250-368-1829



*THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"

MAYOR MORISSETTE REPORT

Report to Council for meeting dated November 4, 2019

COMMITTEES

South Columbia Mayors & RDKB Directors Coalition

- No meetings to report on

Personnel Committee (VoF)

- Nothing new to report

OTHER

- Met with Atco Wood products regarding a number of items such as ongoing support of Age Friendly lunches, the railway crossing, land use issues around a replica railway station, health of his business during the current forest industry downturn.
- Met at the Hall with some interested parties around potential hall upgrades to revitalize use of the hall.

RDKB DIRECTOR REPORT

- BV Rec - Posting is out for Age Friendly Coordinator, ads are running once per week in the Trail Times beginning October 24th, closing date is November 15th.
- There will be a Service Review of BV Rec on November 12th from 10am-noon at the RDKB office. If you have something you'd like to see us address let me know or attend if you wish.
- East End Services had a delegation from the LCIC, reporting on progress to date and replacement of the Executive Director Terry Van Horne who will be leaving at year's end. Four new international businesses are locating to our area and four key employees from South Africa are relocating to I4C.
- KC Recycling is doing an \$18 million upgrade to their facilities for expansion of their business.

Respectfully submitted,
Mayor Steve Morissette