

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held on November 2, 2020 in the Council Chambers and Zoom Video Conference.

Council Present:	Mayor:	Steve Morissette
	Councillors:	Vickie Fitzpatrick Lindsay Kenny Bert Kniss Bill Wenman
Staff Present:	CAO:	Kelli Tuttle
Media Present:		0
Gallery:		# Public

### **CALL TO ORDER**

Mayor Morissette called the meeting to order at 6:00 pm.

### **LAND ACKNOWLEDGEMENT**

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

### **ADOPTION OF AGENDA**

**2020-11-02-01**

MOVED Wenman / SECONDED Fitzpatrick

THAT the agenda be amended to include the addition under New Business K(e) RDKB Directors AND FURTHER THAT the agenda be adopted as amended.

CARRIED

### **DELEGATIONS, PRESENTATIONS & RECOGNITIONS - NIL**

### **ADOPTION OF MINUTES**

a. Minutes of the Regular Council Meeting held October 5, 2020

**2020-11-02-02**

MOVED Kenny / SECONDED Fitzpatrick

THAT the minutes of the Regular Council Meeting held October 5, 2020 be adopted as presented.

CARRIED

b. Minutes of the Special Council Meeting held on October 13, 2020**2020-11-02-03**

MOVED Wenman / SECONDED Fitzpatrick

THAT the minutes from the Special Council Meeting held on October 13, 2020 be amended by adding under Open Discussion that City Spaces provided an overview of the resolution required by Council in order to file the affordable housing grant application through CMHC AND FURTHER THAT the minutes of the Special Council Meeting held on October 13, 2020 be adopted as amended.

CARRIED

**CONSENT AGENDA****a. For Information Only Correspondence**

- i. Letter from the Ministry of Municipal Affairs regarding the WWTP Discharge Impact Assessment Grant Application
- ii. Letter from the Columbia Basin Trust regarding the Fruitvale Childcare Project Funding
- iii. RDKB Building Permit Statistics to the end of September, 2020
- iv. Community Futures Newsletter

**2020-11-02-04**

MOVED Fitzpatrick / SECONDED Kenny

THAT the For Information Only Correspondence be received as presented.

CARRIED

**STAFF REPORTS****a. T. Gallamore, BV Youth Action Network Report**

A discussion took place regarding the formation of a youth council to sit in on Council meetings on a rotating basis to learn about municipal councils. Council will meet with the youth member before the regular meeting to explain what will happen at the meeting. It would be a mentoring opportunity.

**2020-11-02-05**

MOVED Fitzpatrick / SECONDED Wenman

THAT CAO Tuttle be directed to confer with T. Gallamore, BV YAN Coordinator to see if members of her youth club would be interested in forming a Youth Council and sit in on Council meetings on a rotating basis to learn about municipal councils.

CARRIED

b. K. Tuttle, CAO Report

Council reviewed CAO Tuttle's report.

c. Action Item List

Council reviewed the Action Item list.

**COUNCIL MEMBER AND COMMITTEE REPORTS**

Council Member Reports

Councillor Fitzpatrick presented her report.

Councillor Kenny presented her report.

Councillor Kniss presented his report.

Councillor Wenman verbally reported that the Flu Shot clinics were a success. Flu shots are still available at Fruitvale Pharmacy. The LCDTS reviewed their strategic plan - housing moves quickly here and this is the perfect time to move forward with Middle School Project.

Councillor Wenman asked if water restrictions apply to Village of Fruitvale and RDKB facilities, as well as residents.

Councillor Kniss asked about installing meters. The cost of installing water meters is high and the water ambassador program can work.

Mayor Morissette – Mayor Morissette presented his report.

**2020-11-02-06**

MOVED Fitzpatrick / SECONDED Wenman

THAT the staff and council reports be received as presented and appended to the minutes as available.

CARRIED

Committee of the Whole Recommendations – NIL**CORRESPONDENCE REQUIRING ACTION****UNFINISHED BUSINESS**a. Living Wage Employer Support**2020-11-02-07**

MOVED Fitzpatrick / SECONDED Kniss

THAT the Village of Fruitvale Council supports the Corporation of the Village of Fruitvale being a living wage employer AND FURTHER THAT Council directs staff to apply for the Corporation of the Village of Fruitvale to be a living wage employer.

CARRIED

**NEW BUSINESS**a. Andy Morel, Chair -East End Curbside Collection Working Group – RDKB - Request for support of the Green Bin/Kitchen Scraps Collection Program**2020-11-02-08**

MOVED Wenman / SECONDED Fitzpatrick

THAT Council agree to and support a plan to participate in a green bin/kitchen scraps collection program whereby municipal residents that currently receive garbage collection will be provided green bin/kitchen scraps collection by the Regional District of Kootenay Boundary. Funding for this program will be provided by the Regional District through the Regional Solid Waste Service.

CARRIED

b. Former Middle School Child Care Center Proposed Layout Report**2020-11-02-09**

MOVED Kenny / SECONDED Fitzpatrick

THAT Council receive the report regarding the Former Middle School Child Care Center proposed layout.

CARRIED

c. Haines Park Pavilion Structure**2020-11-02-10**

MOVED Kniss / SECONDED Wenman

That Council directs staff to proceed with engineering and design of the Haines Park Pavilion using the following concepts:

- i. Posts to be at least 8" x 8",
- ii. Add 1" x 4" around posts and replace each year,
- iii. Add solar panels for lighting,
- iv. Roof to be steel with snowstoppers,
- v. Install a steeple and a bell.

CARRIED

d. Downtown Commercial Garbage Collection

**2020-11-02-11**

MOVED Kniss / SECONDED Fitzpatrick

THAT Council approve by resolution to provide weekly garbage collection in the downtown core during the fall and winter months AND FURTHER THAT staff investigate the replacement of the downtown trash receptacles with pole mounted receptacles and provide estimates for the 2021 budget

CARRIED

Councillor Wenman and Councillor Fitzpatrick will talk in person to the downtown businesses about garbage collection.

e. Appointment of Regional District of Kootenay Boundary Director

**2020-11-02-12**

MOVED Wenman / SECONDED Kniss

THAT Mayor Steve Morissette be appointed as the Village of Fruitvale's representative on the Regional District of Kootenay Boundary Board AND FURTHER THAT Councillor Bill Wenman be appointed as alternate director.

CARRIED

**BYLAWS/POLICIES - NIL**

**OPEN DISCUSSION (10 MINUTE LIMIT)**

Councillor Kenny requests a discussion at the next Committee of the Whole regarding the crosswalk at Highway 3B and East View Street. She would like Council to approach the Ministry of Transportation regarding the crosswalks safety and better signage that indicates Highway 3B turning towards the railway tracks and that it does not continue straight on to Eastview Street.

### NOTICE OF MOTION

Councillor Kenny would like to bring a resolution forward to UBCM regarding Municipalities responding to snow clearing issues on the highway and getting paid.

### QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS - NIL

### IN CAMERA SESSION

**2020-11-02-13**

MOVED Fitzpatrick / SECONDED Kenny

THAT pursuant to *Community Charter* Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [Freedom of Information and Protection of Privacy Act](#), Council recesses the regular meeting and moves to an In Camera session at 7:18 pm

CARRIED

**2020-11-02-14**

MOVED Wenman / SECONDED Fitzpatrick

THAT the regular meeting reconvene at 8:05 pm.

CARRIED

### ADJOURNMENT

MOVED Wenman / SECONDED Fitzpatrick

THAT the regular meeting adjourn at 8:05 pm.

CARRIED

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Mayor

Certified Correct:

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Chief Administrative Officer



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## REPORT:

**Date:** October 2020  
**To:** Councillor Youth Liaison Portfolio  
**From:** Tammy Gallamore, Youth Coordinator  
**SUBJECT:** Beaver Valley Youth Action Network

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**The following is a summary report of the BVYAN events for end of October 2020.**

**October 4, 2020** – Basin Youth Network – Teenagers: A Natural History coordinator book review. December Sean Larsen will review and host book review.

**October 5, 2020** – Basin Youth Network – BYN Outdoor Program

**October 13, 2020** – Basin Youth Network - Coordinator conference call discussed

**October 15, 2020** – Basin Youth Network – Beaver Valley YAN pilot project on Leadership Journey #2. Planning for January 2021.

**October 16, 2020**– Fruitvale Elementary Grade 7 teacher drew name for a prize (Apple Watch). 34 Grade 7 students entered the draw and have been added to the Beaver Valley Youth Action Network via email.

**October 17, 2020** – Set up Beaver Valley Youth Action Network new email contact list. Discussed with Beaver Valley Youth Action Network pizza zoom meeting with new YAN members.

**October 18, 2020** – Camp Tweedsmuir information about Beaver Valley Youth Action Network using facility.

**October 19, 2020** – Beaver Valley Recreation – booked glow skate starting in December. All dependent on COVID

**October 26, 2020** – Strength-based Approaches to Working with Youth – Search Institute 40 Developmental Assets for Adolescents (ages 12-18)- Basin Youth Network – presented by Mike Kent Regional Coordinator.

**October 27, 2020** – Discussed Zoom Meeting with Beaver Valley YAN Oversight Committee.

Respectfully submitted,

**Tammy Gallamore**  
**BVYAN Coordinator**



**SUBJECT/TITLE**

CAO Report to November 2, 2020

**RECOMMENDATION**

THAT Council receive the CAO Report for information.

**ISSUE/PURPOSE**

The CAO Report to Council provides information on the operations of the Village to November 2, 2020.

**STRATEGIC PRIORITY**

Open communication and information:

**BACKGROUND**

The CAO report provides information to Council regarding the up-to-date operations of the Village to ensure active communication between Staff and Council.

**ALTERNATIVES/OPTIONS**

N/A

**DISCUSSION**

1. Uncollected tax payments at the end of September 2020 amount to \$136,675 out of total collections of \$3,142,935 or 4.3% of total taxation revenue.
2. Former Middle School Project Master Planning.
  - a. The next steps in the project development are important to continue the momentum and launch the first phase in the development of the project. The next steps, budget and progress:

1.	Prepare application for seed funding with Canada Mortgage and Housing Corporation (CMHC)	\$ 4,750	January 15, 2021	In progress City Spaces
2.	Prepare non-construction-ready application for Community Housing Fund (CHF)	4,750	January 2021	Proceed after #3 completed
3.	Site plan and floor plate information required for basic CHF application	5,000	January 2021	In progress City Spaces
4.	Child care needs assessment	6,000	November 2020	Complete
5.	BC New Spaces Fund submission	6,000	November 2020	Submission November 1, 2020
6.	Conceptual site and building plans to prepare BC New Spaces submission	2,500	November 2020	Complete
7.	Public communication and engagement re: Master Plan	4,700	September 12, 2020	Complete
8.	RFP for the Middle School building demolition	<u>10,000</u>	September 2020	Researching grant opportunities
	Total Costs for Next Steps	<u>\$43,700</u>		



### 3. Water Works

- a. Mill Road Balancing Tank line replacement is moving ahead and will be completed before year end.
- b. The Mill Road Balancing Tank yard fence has been replaced. This was not a scheduled replacement but was required for safety concerns. The money will come from the Balancing Tank line replacement which is coming in far under budget with the balance of funding coming from unspecified capital.
- c. All outstanding projects and maintenance work have been completed for 2020.

### 4. Public Works

- a. Cemetery fencing is scheduled for installation this week. The left side of the fence was installed October 27, right side scheduled for November 4<sup>th</sup> and the center gate will be completed November 13<sup>th</sup>.
- b. Winter prep is underway; all snow equipment has been inspected, serviced and equipped with attachments.
- c. School zone crosswalks were painted.
- d. Crews are beginning to perform problem sewer line semiannual maintenance.
- e. SCADA implementation is 90% completed with final details being worked out and final completion shortly.
- f. The Pollution Control Center building painting has been completed.
- g. All green spaces have been winterized, irrigation systems have been blown out, RV Park and sani-dump have been closed.
- h. Hillcrest Avenue paving is complete.
- i. 300 tonnes of winter sand has been purchased and delivered.
- j. Sewer plant has been operating smoothly and problem free over the past few months. Upgrades to the plant and the addition of SCADA have improved the operations of the plant and is now allowing operators to monitor the operations remotely. Through 2020, no high flow permit exceedances occurred which is the first year in many years. Headworks upgrades are performing better than expected.
- k. Transitioned to biweekly garbage collection.

### 5. Corporate Services:

- a. Annual financial reports have been filed.
- b. Over the next few weeks budget and financial year end preparations will begin.
- c. Two grant applications were submitted to the Community Economic Recovery Infrastructure Program. The first application was for the demolition of the Former Middle School and the second for Creekside Community Park Revitalization which has been in the planning stage since 2017.
- d. I have been attending the 2020 virtual Approving Officer course through LGMA.
- e. The Board of Variance approved a request for an over-height garage on Mountain Street.
- f. The Village's new IT service provider F12 is busy restructuring the Village's server and network infrastructure.
- g. The Village is now the proud owner of the popcorn and candy apple vendor booth. The booth should be operational during Candy Cane Lane.

- h. The Legion face masks have been received and are on sale at the Village Office for \$11.00 with all proceeds donated to the Trail Branch of the Legion.

**Current Priorities**

1. Budget 2021.
2. Financial year end review 2020.

**CONCLUSION**

The CAO report contains information to Council since the last Regular Council Meeting.



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**COUNCILLOR FITZPATRICK REPORT**

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Council Report for Council Meeting held on November 2, 2020

**COMMITTEES:**

**Affordable Housing Committee** (with Councillor Kniss) - nothing to report

**Personnel Committee** (with Mayor Morissette and Councillor Kniss) - nothing to report

**PORTFOLIOS/LIAISONS:**

**Seniors' Engagement**

Colleen and Brian Prodaniuk, Larry Fitzpatrick and I prepared the October take away lunches for our Beaver Valley seniors as the Seniors Coordinator had a family emergency out of town to attend to. 101 lunches were made and picked up.

**Spirit Events** (with all Council)

Fruitvale's Candy Cane Lane is November 28 2020 in the pole yard from Noon to 3:00pm. We currently have 10 vendors registered. Due to Covid-19 our winter market will look different this year. We are working on getting grants and doing an all-inclusive fun project.

**Special Events** (with Councillor Kenny) – nothing to report

**Downtown Businesses** (with Councillor Wenman) – nothing to report

**OTHER**

I attend two Zoom meetings:

Seniors Engagement Meeting which was very interesting. We are very fortunate here in the Beaver Valley, as we have a very functioning Age Friendly Program. Barb Cole and Shawna Bradford have reconnected with many of our local resource groups and are working closely with them.

The AKBLG Meeting was very interesting. Rossland's Mayor Moore shared the work and challenges that they have faced with their city and its growth.

Respectfully submitted,

**Councillor Vickie Fitzpatrick**



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**COUNCILLOR KENNY REPORT**

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**Council Report for Council Meeting held on November 2 2020.**

**COMMITTEES:**

**West Kootenay-Boundary Regional Hospital Board**

Attended meeting held Via zoom on November 21 2020.

Letter from WKBRHB to Minister Dix regarding:

- The ongoing Transit challenge in our region.
- The Issue of access to Rural and remote facilities for many of our residents.
- Improvements to the main corridors between Kelowna, Trail, and Cranbrook.
- The Increasing challenges for parking at the WKBRH, Primary Care Network and its implementation.

Capital Updates – see attached.

**PORTFOLIOS/LIAISONS:**

**Public Safety – RCMP & Ministry of Transportation & Infrastructure**

**Spirit Events**

**Heritage, Culture, Arts & Literacy**

**BV May Days**

**Fruitvale Elementary School PAC**

**Special Events**

**Public Works**

**OTHER**

Kiddie Cars were set up with the help of volunteers. The Ride was inspected by Brian MacFarlane from Technical safety BC on Friday October 23 2020. Brian Macfarlane discussed where we need to go next in order to register the ride. We would be able to "Grandfather" the ride if we can find an engineer that can sign off that it is "service proven." Brian MacFarlane will be sending us a report on what upgrades need to be done in order to operate the ride according to Technical Safety BC standards. Brian Macfarlane was very impressed by the ride and has been very helpful. We will need to start thinking of ways to raise money to bring the ride up to standards. Finding sponsors will be key. More information to come from Brian Macfarlane for our next regular meeting.

Respectfully submitted,  
**Councillor Lindsay Kenny**



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**COUNCILLOR KNISS REPORT**

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Report to Council for meeting dated November 2, 2020

**COMMITTEES:**

**Finance and Budget Committee** (with Councillor Wenman) – nothing to report

**Personnel Committee** (with Mayor Morissette and Councillor Fitzpatrick) – nothing to report

**PORTFOLIOS/LIAISONS:**

**Spirit Events** - Nothing to report

**Lower Columbia Affordable Housing Society** (with Councillor Fitzpatrick) – nothing to report

**BV May Days** - nothing to report

**Heritage, Culture, Arts & Literacy** (with Councillor Kenny) – nothing to report.

**OTHER**

Recently I have been spending time at the Fruitvale Memorial Centre trying to get the electric piano to allow me to play pre-recorded piano music through its speakers. If it turns out to be too difficult then I will install an audio player under the lid and circumvent the piano's electronics. I have been doing this as a request from Ali Grieve as it would increase its use if it can be used as both a piano as well as a player piano.

I missed the last zoom LCAHS meeting as I was away.

Respectfully submitted,

**Councillor Bert Kniss**



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*MAYOR STEVE MORISSETTE REPORT*

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Report to Council for meeting dated November 2, 2020.

**COMMITTEES**

**Personnel:** No meeting to update.

**South Columbia Mayors and Regional District Directors Coalition**

- We held our quarterly lunch meeting with Columbia Basin Trust CEO Johnny Strilaeff on Oct 22<sup>nd</sup>.
- We discussed regional broadband, the CBT short term strategic plan, and shared projects, and grant applications in each community. Incidentally, from what I heard, we have a lot more going on in Fruitvale than elsewhere.

**Highway 3 Mayors Coalition:**

- No Meeting was held.

**Economic Development/Re-branding Select Committee:**

- We held our first meeting October 14<sup>th</sup>. We discussed how to move forward with the project and decided that our first priority is to put out an RFP for a consultant to help us move forward and engage residents in this.

**GENERAL UPDATE**

- I did receive a call from the CEO of REN Energy a couple of weeks ago as he wanted contact information for the BV Food Bank so they could make a donation to it. I asked him about progress on the Renewable Natural Gas plant and he indicated it is still moving forward although not as fast as they had hoped. They are doing environmental testing on-site and hope to be ready to start construction next year.
- I met with MLA Katrine Conroy at Ruala Café on October 9<sup>th</sup> and shared our BVMS site masterplan with her. Time ran out so I was unable to show her the site, but I was pleasantly surprised by her team arranging for her to meet me on site at the old school the following week. We walked the site, and I showed her the masterplan for the adjacent park as well. She was very impressed by our work to date and committed that if they formed government again and she was re-elected that she would do all in her power to help us get demolition funding. Unfortunately, none of the other candidates in our riding made any contact or trips to Fruitvale which is disappointing.

## **Regional District Director Report**

### **Utilities:**

- Submitting a CERIP grant application to address the excessive water pressure in the downtown Fruitvale area; this would decrease wear on pipes and leakage in the area.
- Also submitting a grant application for a Water Smart Ambassador next summer that would be available to educate people on a number of water use reduction measures such as how to set underground sprinklers most efficiently, how to zero-scape lots to use less water, etc.
- Proposed new sprinkling regulations that are fair to everyone. Typically, odd numbered houses get a few more watering days per summer. The new regulations would be Wednesday/Friday/Sunday with a non-watering Monday.

### **BV Recreation:**

- Currently working on the proposed Railway Station/Museum concept. A CERIP Grant application has been submitted and a meeting is to be planned for November between the partners in the potential project CBT, ATCO, and BV Rec. A letter has been sent to BNSF Railway with supporting letters from Montrose, Area A, and Fruitvale asking for a change to the property lease the Village of Fruitvale holds on Railway Park to allow the construction. BV Rec is also looking at moving the historic Park Siding School to Railway Park.

### **East End Services:**

- We received a report from our Economic Development Officer Tim Grouette outlining the two year strategic plan. There was little in the plan that I saw relating to expanding broadband, so I made a motion that passed unanimously to send a letter to the LCIC requesting that they make rural broadband a priority.
- Selkirk College has some exciting plans for Trail. They have taken over the MIDAS Fab Lab and are working on making Trail their Technology campus. There is much more in the works, but it is not yet shareable as it was in closed session.

### **East End Curbside Collection:**

- No meeting to report on.

### **RDKB Board of Directors:**

- Nothing in October that impacts Fruitvale. We did have a fulsome discussion on the 29<sup>th</sup> about returning to face to face meetings. There were three out of thirteen that were somewhat interested, but it was voted that the costs of modifying boardrooms and additional cleaning wasn't warranted for any perceived benefit of holding in-person meetings.

Respectfully submitted,  
Mayor Steve Morissette